

LPS

New York State Department of Environmental Conservation
 Division of Fish, Wildlife & Marine Resources – Special Licenses Unit
 625 Broadway • Albany • NY 12233-4752 • Tel (518) 402-8985
 Email: fwslu@gw.dec.state.ny.us • Website: <http://www.dec.ny.gov/permits/359.html>



License to Possess and Sell Application

Please Refer to the Instructions before completing this application

Fee: No Fee

1. Applicant's Last Name	First Name	MI	For Official Use Only License No. _____ Received Date Stamp	
Street 1				
Street 2				
City/Town	State	Zip Code		
County	2. Date of Birth			

3. Email Address	4. Home Telephone	Work Telephone	Cell Telephone

5. Business Name (if applicable)

Street (if applicable and different from above)	City	State	Zip Code

6. Facility Address (If applicable and different from above, physical address where licensed animals will be housed)

City/Town	County	Township	State	Zip Code

7. This application is for				Previous License No.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
New License	License Amendment	Renewal of current License WITHOUT Amendment	Renewal of License WITH Amendment	

8. Describe, in detail, the purpose for which you are applying for this license, including the final disposition of offspring produced (If more space is needed, attach additional sheets):

9. List the species and number you wish to collect or possess (If more space is needed, attach additional sheets.):
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Common Name	Scientific Name	Total	
		Male	Female
a.			
b.			
c.			
d.			
e.			

10. Check the appropriate category

Species **WILL BE**

collected from the wild in New York State.

Species **WILL NOT BE**

collected from the wild in New York State.

11. If you WILL NOT be collecting species from the wild in New York State, describe how you will obtain the species you list in question 8: (If more space is needed, attach additional sheets.) See instructions for rehab animals

	Species	Name of Dealer or Rehabilitator	State and Federal License #
a.			
b.			
c.			
d.			
e.			

12. Please list the location, length of possession and your collection method(s) you will employ, only if the specimens listed in question 9 will be collected from the wild: (If more space is needed, attach additional sheets.) For collections on state property see instructions

13. Describe the measures you will provide to ensure humane treatment for the animal(s): (If more space is needed, attach additional sheets.)

14. Describe the housing and/or holding facilities that you will provide for the animal(s) to ensure safe captive conditions and prevent direct contact with the public at all times: (If more space is needed, attach additional sheets.)

15. Do you wish to designate agent(s) under your license to assist you in the care of listed animals? If YES, please complete the designated agents form.

Yes No

16. Do you possess valid State and/or Federal licenses or permits which are required for your proposed activity? If YES, please attach photocopies of relevant licenses or permits to the application.

Yes No

17. NOTICE: Pursuant to ECL Section 3-0301(2)(Q) False statements made on this application are punishable pursuant to Section 210.45 of the New York State Penal Code.

Date

Signature of Applicant

INSTRUCTIONS • License to Possess and Sell

STATUTORY AUTHORITY: Environmental Conservation Law Section 11-0515 (1) and 6 NYCRR Part 175.

The Department of Environmental Conservation (DEC) may issue a License to Possess and Sell, to qualified individuals to propagate or sell fish, wildlife, shellfish, crustacea, protected insects, birds' nests or eggs. This license application is only for the following purposes: **Propagation and Sale**

Individuals applying for a License to Possess or Sell must possess the required Federal Permit from the U.S. Fish and Wildlife Service, for the requested activity. State licenses for banding migratory birds will be issued for five years. Applications for licenses for research or scientific institutions should be completed by the individual authorized by the institution to supervise all activities listed on the application.

The license is valid for one year or as noted on the license. The Department in its discretion may require an applicant to submit written testimonials from two well-known scientists and to file a bond of two hundred dollars. **No fee is required when you applying for license amendments unless you are renewing your license at the same time.**

The following instructions correspond numerically with the numbers on the License to Possess and Sell Application. When completing this application, please provide sufficient detail to fully answer the questions. The answers you provide are the criteria for approving or denying your license. Incomplete or vague applications will be returned to the applicant.

The following instructions correspond numerically with the numbers on the License to Collect or Possess Education/Exhibition Application. When completing this application, please provide sufficient detail to fully answer the questions. The answers you provide are the criteria for approving or denying your license. Incomplete or vague applications will be returned to the applicant.

1. Applicant's name and address.
2. Applicant's date of birth.
3. Applicant's email address
4. Telephone contact (Work, Home, Cell)
5. If applicable, please list business or organization name and address.
6. Facility Address - physical address where licensed animals will be housed.
7. Please check the box which appropriately describes your application. **(see instructions for license amendments on next page)**
8. Please describe in detail the purpose you are applying for this license, you should include a detailed description of how offspring produced, if the license is granted will benefit the conservation needs of the species you wish to propagate.
9. Please provide the common name, scientific name (Genus species) and the total number, male and/or female, of the species you wish to collect or possess. **NOTE:** Endangered or Threatened Species may NOT be included on this application.
10. Check the box which indicates if you will or will not be collecting species from the wild in New York State.
11. If you are applying for a license to possess species which will not be collected from the wild in New York, describe how and from where you will obtain the species. Please include the name, address, telephone number and License Name and Number of the person who legally possesses the species you wish to obtain. **(Rehabilitation animals require a letter from a veterinarian stating the requested wildlife is permanently disabled and non-releasable and if applicable their license number and type)**
12. Describe, in detail, the location, length of possession and method(s) you will use to collect the species you listed in Question 8. Include the type and number of traps, type and length of nets, etc. **(Individuals conducting activities on lands administered by the State or on conservation easement lands shall apply for and receive a Temporary Revocable Permit authorizing the use of those lands for such purpose prior to conducting activities. The application for a Temporary Revocable Permit can be found at: http://www.dec.ny.gov/docs/lands_forests_pdf/trpappfrm.pdf)**
13. Please describe the humane measures you will employ to ensure humane treatment for the animal(s).
14. Please describe the housing and/or holding facilities that you will provide for the animal(s) to ensure safe captive conditions and prevent direct contact with the public at all times.
15. Individuals may designate agents using the designated agents form available at <http://www.dec.ny.gov/permits/359.html>
16. If you answer yes to this question, please attach a photocopy of each State or Federal license or permit which are required for the activities listed in your application.
17. Please read the Penalty of Perjury NOTICE and sign and date on the appropriate lines provided at the bottom of the application.

INSTRUCTIONS FOR LICENSE AMENDMENTS

When applying for a license amendment please only include information on the application pertaining to the specific amendment or amendments you are requesting. Please do not include previously submitted information already authorized under your license. If you are applying for renewal with amendment please include your annual report required per your license conditions. No fee is required when applying for license amendments unless you are renewing your license at the same time..

The following address are provided for your convenience:

Us Dept of the Interior
US Fish & Wildlife Services
PO Box 779
Hadley, MA 01035-0779

US Dept of the Interior
Bird Banding Laboratory
Patuxent Wildlife Research Center
Laurel, MD 20708

US Dept of Agriculture
APHIS REAC
2568-A Riva Rd
Annapolis, MD 21401-7400

Send the completed application to:

**NYS Department of Environmental Conservation • Special Licenses Unit • 625 Broadway • 5th Floor • Albany, NY
12233-4752**

Approximately 45 days are required to review and process completed application.