

# WQIP BUDGET

## Directions

- All WQIP applicants must complete Part I and the applicable section of Part II of this budget form to be eligible for WQIP funding.
- Complete all parts of this budget using only the requested grant amount and match for this WQIP grant. Do not include funds being requested through other grants in the CFA, or the total project cost if different from the WQIP request.

## Part I Directions:

- View the maximum award amount and required match percentage for each project type and subtype in the WQIP Program Overview
- Projects that do not show match and an eligible match source will be found ineligible
- Calculating match:
  - Match for WQIP is a percentage of the award amount, not the total project cost.
  - Only eligible WQIP costs/activities may be used for match
  - Applications that do not show sufficient match will have their potential award amounts decreased accordingly.
  - Match consists of cash contributions and in-kind services for the project and must come from a local source.
  - State grants/funding are not acceptable sources of match, except for loans that will be repaid (e.g. State Revolving Fund loans). Federal grants/funding can be used as match.

*Match Formula: Requested Award Amount x Required Match Percentage = Required Match Amount*

### Match Calculation Example:

Project type: Salt Storage

Required match percentage: 50% of award amount

Requested award amount: \$500,000

$\$500,000 \times .50 = \$250,000$

Required match amount: \$250,000

## Part II Directions:

- Complete the budget detail section for the WQIP project type that you selected in CFA question 12682.
- In this section, the amounts should include both the requested grant amount and match
- Each project type has different eligible and ineligible costs, so be sure to complete the correct section.
- Projects with ineligible costs/activities may be found ineligible for funding or receive a reduced score. View the WQIP Program Overview for full details on eligible and ineligible costs for each project type and subtype.

WQIP BUDGET  
Part I: Budget Summary

Project Name:  
Organization Name:  
Project Type:

**BUDGET SUMMARY**

Funding Amount Requested through WQIP	Match %	Match Funds	TOTAL

Match source: \_\_\_\_\_

**JUMP TO PART II: PROJECT TYPE SPECIFIC DETAIL**

- Wastewater Treatment Improvement
- Non-Agricultural Nonpoint Source Abatement and Control Land
- Acquisition for Source Water Protection
- Salt Storage
- Aquatic Connectivity Restoration or Marine District Habitat Restoration

WQIP BUDGET  
Part II: Project Type Specific Detail

**WASTEWATER TREATMENT IMPROVEMENT—PAGE 1 of 1**

<b>EQUIPMENT</b>		
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>		

<b>CONTRACTUAL COSTS (CONSTRUCTION, EQUIPMENT, SUPPLIES/MATERIALS)</b>		
<i>Name (if known), and type</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>		

<b>CONSTRUCTION INSPECTION</b>	
<i>Description</i>	<i>Amount</i>

<b>SALARY AND FRINGE BENEFITS</b>			
<i>Organization</i>	<i>Position Title</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>			

**STOP**

**PROJECT TOTAL:**

WQIP BUDGET  
Part II: Project Type Specific Detail

**NON-AGRICULTURAL NONPOINT SOURCE ABATEMENT AND CONTROL—PAGE 1 of 2**

<b>EQUIPMENT AND EQUIPMENT OPERATING EXPENSES</b>		
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>
	<b>TOTAL</b>	

<b>PLANNING, DESIGN, ADMINISTRATIVE &amp; CONSTRUCTION OVERSIGHT</b> (total may not exceed 20% of grant amount)			
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>	<i>Percent of requested grant amount</i>
Planning			%
Design			%
Administrative			%
Construction oversight			%
<b>TOTAL</b>			%

<b>CONTRACTUAL COSTS</b>		
<i>Name (if known) and type of contractual service</i>	<i>Description related to WQIP</i>	<i>Amount</i>
	<b>TOTAL</b>	

**CONTINUE TO NEXT PAGE**

**PROJECT TOTAL:**

WQIP BUDGET  
Part II: Project Type Specific Detail

**NON-AGRICULTURAL NONPOINT SOURCE ABATEMENT AND CONTROL—PAGE 2 of 2**

<b>CONSTRUCTION INSPECTION</b>	
<i>Description</i>	<i>Amount</i>

<b>CONSTRUCTION COSTS</b>		
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>
	<b>TOTAL</b>	

<b>SALARY AND FRINGE BENEFITS</b>			
<i>Organization</i>	<i>Position Title</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>			

<b>TRAVEL</b>	
<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>	

**STOP**

**PROJECT TOTAL:**

WQIP BUDGET  
Part II: Project Type Specific Detail

**LAND ACQUISITION FOR SOURCE WATER PROTECTION—PAGE 1 OF 2**

*If parcels have been identified, break out cost for each section by parcel*

<b>VALUE OF LAND OR DEVELOPMENT RIGHTS BEING ACQUIRED</b>	
<i>Description/Parcel Name</i>	<i>Amount</i>
<b>TOTAL</b>	

<b>PERSONAL SERVICES &amp; PLANNING</b> (cannot exceed a total of 25% of grant amount)			
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>	<i>Percent of requested to grant amount</i>
			%
			%
			%
<b>TOTAL</b>			%

<b>CONTRACTUAL COSTS</b>		
<i>Name (if known) and type of contractual service</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>		

**CONTINUE TO NEXT PAGE**

**PROJECT TOTAL:**

WQIP BUDGET  
Part II: Project Type Specific Detail

**LAND ACQUISITION FOR SOURCE WATER PROTECTION—PAGE 2 OF 2**

<b>TRAVEL</b>	
<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>	

<b>TRANSACTIONAL COSTS</b> (limited to title reports and title insurance; property surveys; appraisals; certified appraisal review; easement holder and landowner's legal fees to negotiate/close the conservation easement and to review title reports and, as necessary, prepare title curatives, filing fees or other closing costs; map and GIS/remote sensing data; Phase I environmental assessment; baseline documentation reports; stewardship or management plans; stewardship fee; project specific defense liability insurance fee; property taxes; state or local real estate transfer taxes)		
<i>Type/Parcel Name</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>		

<b>RIPARIAN BUFFER, WETLAND RESTORATION, STREAMBANK STABILIZATION AND/OR FIELD DRAIN RESTORATION COSTS</b> (Streambank stabilization and/or field drain restoration cannot exceed 25% of grant amount)			
<i>Type/Parcel Name</i>	<i>Description related to WQIP</i>	<i>Amount</i>	<i>Percent of requested grant amount</i>
			%
			%
<b>TOTAL</b>			%

**STOP**

**PROJECT TOTAL:**

WQIP BUDGET  
Part II: Project Type Specific Detail

**SALT STORAGE—PAGE 1 OF 1**

<b>CONSTRUCTION</b>		
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>		

<b>PLANNING, DESIGN, ADMINISTRATIVE &amp; CONSTRUCTION OVERSIGHT</b> (cannot exceed 20% of grant amount)			
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>	<i>Percent of requested grant amount</i>
			%
			%
			%
<b>TOTAL</b>			%

**STOP**

**PROJECT TOTAL:**



WQIP BUDGET  
Part II: Project Type Specific Detail

**AQUATIC CONNECTIVITY RESTORATION or MARINE DISTRICT HABITAT RESTORATION—PAGE 1 OF 2**

<b>SALARY AND FRINGE BENEFITS</b>			
<i>Organization</i>	<i>Position Title</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>			

<b>CONTRACTUAL COSTS</b>		
<i>Name (if known) and type of contractual service</i>	<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>		

<b>TRAVEL</b>	
<i>Description related to WQIP</i>	<i>Amount</i>
<b>TOTAL</b>	

**CONTINUE TO NEXT PAGE**

**PROJECT TOTAL:**

WQIP BUDGET  
Part II: Project Type Specific Detail

**AQUATIC CONNECTIVITY RESTORATION or MARINE DISTRICT HABITAT RESTORATION-PAGE 2 OF 2**

<b>PLANNING, DESIGN, ADMINISTRATIVE &amp; CONSTRUCTION OVERSIGHT</b>			
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>	<i>% of requested grant amount</i>
Planning			%
Design			%
Administrative			%
Construction oversight			%
<b>TOTAL</b>			%

<b>CONSTRUCTION INSPECTION</b>	
<i>Description</i>	<i>Amount</i>

<b>MONITORING (cannot exceed 20% of requested grant amount)</b>		
<i>Description</i>	<i>Amount</i>	<i>Percent of requested grant amount</i>
		%

<b>MAINTENANCE, RECONSTRUCTION, REVITALIZATION &amp; REJUVENATION ACTIVITIES</b>		
<i>Type</i>	<i>Description related to WQIP</i>	<i>Amount</i>
Maintenance		
Reconstruction		
Revitalization		
Rejuvenation Activities		
<b>TOTAL</b>		

**STOP**

**PROJECT TOTAL:**