



**NEW YORK DEPARTMENT OF ENVIRONMENTAL CONSERVATION  
DIVISION OF SOLID & HAZARDOUS MATERIALS**

**6 NYCRR Part 360-3**

**SOLID WASTE MANAGEMENT FACILITY INSPECTION REPORT**

(For use at Solid Waste Incinerators or Refuse Derived Fuel Processing Facilities or Solid Waste Pyrolysis Units)

FACILITY NAME:		LOCATION:		FACILITY ID#:		DATE:	TIME:
INSPECTOR'S NAME:		CODE:	PERSONS INTERVIEWED & TITLES				
REGION		WEATHER CONDITIONS:		DEC PERMIT NUMBER			
SHEET 1 OF		CONTINUATION SHEET <input type="checkbox"/> YES <input type="checkbox"/> NO		PART(S) 360- attached			

Violations of Part 360 are Subject to Applicable Civil, Administrative, and Criminal Sanctions Set Forth in ECL Article 71 and as Appropriate, the Clean Water and Air Acts. Additional and/or Multiple Violations May be Described on the Attached Continuation Sheet.

**This form is a record of conditions which are observed in the field at the time of inspection.  
Items marked NI indicate No Inspection and do not mean no violation has occurred.**

PART 360 PERMIT     ORDER ON CONSENT     REGISTERED     EXEMPT     COMPLAINT

**C**   **NI**   **V**  
     

**FACILITY MANAGEMENT**

1. Solid waste management facility is authorized and management occurs within approved area. 360-1.5(a), 360-1.7(a) (1), (b)
2. Incoming waste is monitored by a control program for unauthorized waste and solid waste material accepted are approved for management at the facility
  - a. Control Program. 360-1.14(e) (1), 360-3.4 (b) (1)
  - b. Department Approved Facility for Specific Wastes. 360-1.14(r)
  - c. Signs 360-3.4 (e)
3. Operator maintains and operates facility components and equipment in accordance with the permit and their intended use.
  - a. Maintenance of Facility Components/Site Grading. 360-1.14(f) (1)
  - b. Adequate Equipment. 360-1.14(f) (2)
  - c. Staffing 360-3.3 (i)
  - d. Drainage 360-3.4 (c)
4. Operational Records are available where required:
  - a. Unauthorized Solid Waste Records. 360-1.14(i) (1)
  - b. Self Inspection Records. 360-1.14(i) (2)
  - c. Permit Application Records. 360-1.14(i) (3), 360-3.4 (a)
  - d. Monitoring Records. 360-1.14(i) (4)
  - e. Facility Operator Records. 360-1.14(u) (1), 360-3.4 (a)

       
        
     

       
        
     

       
        
        
     

**OPERATION CONTROL**

5. Solid waste, including blowing litter, is sufficiently confined and controlled. 360-1.14(j)
6. Dust is effectively controlled and does not constitute an offsite nuisance. 360-1.14(k)
7. On-Site vector populations are prevented or controlled, and vector breeding areas are prevented 360-1.14(l)
8. Odors are effectively controlled so that they do not constitute a nuisance. 360-1.14(m)

       
        
        
     

**WATER**

9. Solid waste is prevented from entering surface waters and/or groundwater. 360-1.14(b) (1)
10. Leachate is minimized through drainage control or other means and is prevented from entering surface waters. 360-1.14(b) (2); 360-2.17(q)

       
     

**ACCESS**

11. Access to the facility is strictly and continuously controlled by fencing, gates signs, natural barriers, or other suitable means. 360-1.14(d) 360-3.4(e)
12. On-site roads are passable. 360-1.14(n)

       
     

**WASTE HANDLING**

13. Solid Waste is processed and contained within a completely enclosed area, and on site storage is less than seven times the approved daily design capacity 360-3.4 (b) (2)
14. External storage of nonputrescible recyclables or oversize, bulky, or nonprocessable solid waste occurs for less than one week. 360-3.4(b)(3).
15. Ash residue is wetted or contained to insure that dust emissions are controlled. 360-3.5(f)(3)
16. Ash residue on site storage capacity is sufficient to insure that facility operations continue during short term interruption of transportation and/or disposal:
  - a. Quantity stored 360-3.5 (f)(6)
  - b. Container storage 360-5.6 (f)(6)(i)
  - c. Waste pile storage 360-5.6(f)(6)(ii)
17. Ash Residue is drained of free liquid before transport, and transportation containers or vehicles are watertight, leak resistant, and enclosed or covered. 360-3.5 (f)(7)

       
        
        
     

**OTHER**

On Continuation Sheet identify any other violations

I Hereby acknowledge receipt of the Facility Copy of this report

Inspector's Signature

Individual in responsible charge

Signature/Date



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6 NYCRR Part 360

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Continuation Sheet

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INSPECTOR'S NAME:		CODE:	PERSONS INTERVIEWED & TITLES				
REGION	WEATHER CONDITIONS:			DEC PERMIT NUMBER			
SHEET OF	CONTINUATION SHEET <input type="checkbox"/> YES <input type="checkbox"/> NO		PART(S) 360- Attached				

Violations of Part 360 are Subject to Applicable Civil, Administrative, and Criminal Sanctions Set Forth in ECL Article 71 and as Appropriate, the Clean Water and Air Acts.

Additional Violations May be noted on Sheet one of this inspection report.

Provide site sketches, clarification, supplemental information, locations of photographs or samples and/or locations of violations (uncorrected violations must be described in detail and located on a sketch.)

\_\_\_\_\_  
Inspector's Signature

I Hereby acknowledge receipt of the Facility Copy of this report

\_\_\_\_\_  
Individual in responsible charge

\_\_\_\_\_  
Signature/Date