REQUIRED ELEMENTS - Stewardship plans should include the following elements.

1. Landowner information: name, mailing address and telephone number.  
   Plan preparer information: name, mailing address and telephone number.  
   Plan preparation date  
   Number of Forest Stewardship acres owned and covered in plan.

2. Landowner goals statement, list of landowner management goals.  Landowner affirmation of goals and management intention. (As owner, I/we agree that this management plan reflects my/our goals and intentions for the management of this property)

3. General property description: overview giving general location, major forest types, general landscapes and current land use. Identify any known:  
   rare or endangered species  
   classified streams  
   protected wetlands  
   natural features  
   Natural Heritage Program data are a useful reference.

4. Soils information: information can be generalized over property when soils are uniform. Describe how soils may affect attainment of landowner objectives. Soils maps and descriptions from published county soil surveys, if available, are useful.

5. Narrative description and discussion of interrelationship of resources, specific to property in context to landowner management goals:  
   wildlife and fisheries habitat  
   forest health  
   recreation and aesthetics  
   timber  
   soil and water

6. Narrative description of each stand or management unit including the following:  
   forest or cover type  
   stand history - past land use  
   stand management objective that supports ownership goal  
   recommended management activities including use of Best Management Practices  
   stand descriptors: acres  
   (May be in chart species composition  
   size class  
   relative stocking density (under, well or over stocked)  
   site quality (poor, good, excellent)  
   timber quality (poor, good, excellent)

7. Location map on USGS map, county highway map or aerial photo adequately labeled.
8. **Forest type map** adequately labeled with:
   - property boundaries
   - stand boundaries
   - stand identification
   - water bodies, roads, structures, other physical features
   - scale, north arrow

9. **Ten year schedule** summarizing recommended management activities and priority. A chart summarizing recommendations by stand is suggested.

**OPTIONAL PLAN ELEMENTS** - Elements that, if resources permit and in the opinion of the professional preparing plan are appropriate to address landowner goals, should be included.

1. **Stand characteristics**: based on a reliable field inventory (one that can be replicated with similar results) that includes:
   - stand age - determined by measurement or growth model
   - stocking - trees and BA per acre
   - volume - board feet, cords, cubic feet and / or tons per acre
   - growth rate - annual unit of growth based on increment boring or growth model

2. **Discussion of interaction with other surrounding properties.** Narrative description of how use, management and condition of surrounding parcels impact management of landowner’s property.
   - Narrative on any significant cultural resources present and identification of regional/subsection hierarchy.
   - Archeological Site Inventory Maps and USFS National Ecoregional map by R. Bailey or Ecological Units of the Eastern US by Keys, McNab & Carpenter are useful references.

3. **Description of long range silvicultural objectives** for each stand or management unit, related to landowner goals.

4. **Management Unit Analysis Table** that summarizes stands or management units by:
   - area
   - site class
   - cover or timber type
   - management objective
   - recommended management activity

5. **TIME narrative** that summarizes landowners Time, Interest, Money and Energy to implement management plan.