

Offset Project Name

Offset Project ID Code

### Form MV-2.1B – Demonstration of Conformance with M&V Plan

Provide documentation that procedures and protocols specified in the M&V Plan were performed and records specified in the M&V Plan were generated and retained. Check the boxes in the tables below to indicate that the referenced documentation is provided as an attachment to Form MV-2.1B. All attached documentation must include a header that identifies it as an attachment to Form MV-2.1B, identifies the table number, identifies the reference number in the left-hand column of the table, and includes the offset project name and the offset project ID code.

**Table 1. SF<sub>6</sub> Inventory Management and Auditing Protocol**

<b>Procedures and Documentation Required by the M&amp;V Plan</b>	<b>Documentation Provided (Check the boxes to indicate attachment of required documentation)</b>
1. Procedures for records retention	<input type="checkbox"/> A list of all records retained
2. Procedures for the maintenance of cylinder-specific logs, including maintenance of a master sheet identifying all cylinders using unique identifiers, and a standardized cylinder log form	<input type="checkbox"/> Copy of master sheet identifying all cylinders <input type="checkbox"/> A copy of one representative completed standardized cylinder log form from each substation or other designated location
3. Procedures for confirming meters and scales for the filling and weighing of cylinders are consistently calibrated to manufacturer's specifications	<input type="checkbox"/> Demonstration that meters and scales are consistently calibrated to manufacturers' recommendations (e.g., dated receipts of calibration activities, etc.)
4. An entity-wide training plan for the inventory management team in the use of the Entity-wide SF <sub>6</sub> Inventory Tracking System as a data source, the use of the SF <sub>6</sub> mass-balance method, and recordkeeping and retention practices	<input type="checkbox"/> Copies of training records (e.g., presentations or training materials and signed attendance lists) for training in the use of the Entity-wide SF <sub>6</sub> Inventory Tracking System as a data source, the use of the SF <sub>6</sub> mass balance method, and recordkeeping and record retention practices
5. Procedures for audits of all aspects of inventory management, including all inventory tracking systems, data entry, and maintenance of cylinder logs.	<input type="checkbox"/> Copies of training records (e.g., presentations or training materials and signed attendance records) for training in auditing procedures
6. A template for a report on the findings of audits including identification of needs for corrective actions that should be taken.	<input type="checkbox"/> Copies of the reported findings of audits performed, including the date of audits and any corrective actions that were taken

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**Table 2. Quality Assurance/Quality Control (QA/QC) Protocol**

<b>Required M&amp;V Procedures</b>	<b>Documentation Provided (Check the boxes to indicate retention of documents that verify actions performed)</b>
1. QA/QC procedures for: (i) entity-wide inventory SF <sub>6</sub> gas procurements and disbursements; (ii) entity-wide inventory of all SF <sub>6</sub> -containing operating equipment; (iii) all cylinder logs; and (iv) emissions calculations.	<input type="checkbox"/> A copy of the annual quality assurance and quality control report that describes all procedures taken to QA/QC the following in accordance with the M&V Plan: (i) entity-wide SF <sub>6</sub> gas procurements and disbursements; (ii) entity-wide inventory of all SF <sub>6</sub> -containing operating equipment; (iii) cylinder logs; and (iv) review of emissions calculations
2. An entity-wide training plan for QA/QC officers	<input type="checkbox"/> Copies of training records (e.g., presentations or training materials and signed attendance records) for training in QA/QC procedures.