PAY YOUR DEC INVOICE ELECTRONICALLY NEW YORK STATE

Now with reduced processing fees!

Please find our comprehensive ePayment User Guide at: https://www.dec.ny.gov/about/61016.html

New ePayment Processing Fees

The ePayment service is subject to a convenience fee. This convenience fee is in addition to your invoiced fee and will appear as a separate charge on your bank or credit card statement.

e-Check Fee:

\$0.20 per transaction

Debit Card Fee:

1.25% of the invoice total

Credit Card Fee:

2.25% of the invoice total

Creating and Accessing Your DEC ePayment Account

Create Your ePayment Account

Visit https://epayfmis.dec.ny.gov and select Register Here.

Enter the information of the DEC account you'd like to register, as well as valid email address. If you'd like access to additional customer accounts, you will be able to request this later on.

Follow the prompts to obtain and enter your validation code and your personal information.

You will receive an email from DEC stating your ePayment account is ready to use. Use the link provided in the email to access your account or visit https://epayfmis.dec.ny.gov to login.

Access Your ePayment Account

Visit https://epayfmis.dec.ny.gov and enter your username (your full email address) and password.

Click **Login** to access your account. You can now view and pay your invoices electronically.

Additional Information

To add additional customer accounts to your existing ePayment Account:

Log into your ePayment account and select the <u>Add Customer Access</u> button at the top of the screen. Enter the customer number and invoice number of the account you wish to add. **This feature is unavailable for Consent Order and Major Oil Storage Facility (MOSF) customer accounts.** If you have one of these accounts, please contact revenue@dec.ny.gov.

To change or reset your ePayment account password:

Prior to logging into your account, select **Login Assistance** and follow the prompts to change your password.

For any other questions or assistance:

Contact DEC's Revenue Accounting Unit at revenue@dec.ny.gov.