



Department of
Environmental
Conservation

Brownfield Cleanup Program

Citizen Participation Plan

for

113 7th North Street

February 2022

BCP# C734152
113 7th North Street
Liverpool
Onondaga, New York

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Note: The information presented in this Citizen Participation Plan was current as of the date of its approval by the New York State Department of Environmental Conservation. Portions of this Citizen Participation Plan may be revised during the site’s investigation and cleanup process.

Applicant: **UniFirst Corporation (“Applicant”)**
Site Name: **113 7th North Street (“Site”)**
Site Address: **113 7th North Street**
Site County: **Onondaga**
Site Number: **C734152**

1. What is New York’s Brownfield Cleanup Program?

New York’s Brownfield Cleanup Program (BCP) works with private developers to encourage the voluntary cleanup of contaminated properties known as “brownfields” so that they can be reused and developed. These uses include recreation, housing, and business.

A *brownfield* is any real property that is difficult to reuse or redevelop because of the presence or potential presence of contamination. A brownfield typically is a former industrial or commercial property where operations may have resulted in environmental contamination. A brownfield can pose environmental, legal, and financial burdens on a community. If a brownfield is not addressed, it can reduce property values in the area and affect economic development of nearby properties.

The BCP is administered by the New York State Department of Environmental Conservation (NYSDEC) which oversees Applicants who conduct brownfield site investigation and cleanup activities. An Applicant is a person who has requested to participate in the BCP and has been accepted by NYSDEC. The BCP contains investigation and cleanup requirements, ensuring that cleanups protect public health and the environment. When NYSDEC certifies that these requirements have been met, the property can be reused or redeveloped for the intended use.

For more information about the BCP, go online at:
<http://www.dec.ny.gov/chemical/8450.html> .

2. Citizen Participation Activities

2.1 Why NYSDEC Involves the Public and Why It Is Important

NYSDEC involves the public to improve the process of investigating and cleaning up contaminated sites, and to enable citizens to participate more fully in decisions that affect their health, environment, and social well-being. NYSDEC provides opportunities for citizen involvement and encourages early two-way communication with citizens before decision makers form or adopt final positions.

Involving citizens affected and interested in site investigation and cleanup programs is important for many reasons. These include:

- Promoting the development of timely, effective site investigation and cleanup programs that protect public health and the environment

- Improving public access to, and understanding of, issues and information related to a particular site and that site's investigation and cleanup process
- Providing citizens with early and continuing opportunities to participate in NYSDEC's site investigation and cleanup process
- Ensuring that NYSDEC makes site investigation and cleanup decisions that benefit from input that reflects the interests and perspectives found within the affected community
- Encouraging dialogue to promote the exchange of information among the affected/interested public, State agencies, and other interested parties that strengthens trust among the parties, increases understanding of site and community issues and concerns, and improves decision making.

This Citizen Participation (CP) Plan provides information about how NYSDEC will inform and involve the public during the investigation and cleanup of the site identified above. The public information and involvement program will be carried out with assistance, as appropriate, from the Applicant.

2.2 Project Contacts

Appendix A identifies NYSDEC project contact(s) to whom the public should address questions or request information about the site's investigation and cleanup program. The public's suggestions about this CP Plan and the CP program for the site are always welcome. Interested people are encouraged to share their ideas and suggestions with the project contacts at any time.

2.3 Locations of Reports and Information

The locations of the reports and information related to the site's investigation and cleanup program also are identified in Appendix A. These locations provide convenient access to important project documents for public review and comment. Some documents may be placed on the NYSDEC web site. If this occurs, NYSDEC will inform the public in fact sheets distributed about the site and by other means, as appropriate.

2.4 Site Contact List

Appendix B contains the site contact list. This list has been developed to keep the community informed about, and involved in, the site's investigation and cleanup process. The site contact list will be used periodically to distribute fact sheets that provide updates about the status of the project. These will include notifications of upcoming activities at the site (such as fieldwork), as well as availability of project documents and announcements about public comment periods.

The site contact list includes, at a minimum:

- Chief executive officer and planning board chairperson of each county, city, town and village in which the site is located.
- Residents, owners, and occupants of the site and properties adjacent to the site.
- The public water supplier which services the area in which the site is located.
- Any person who has requested to be placed on the site contact list.
- The administrator of any school or day care facility located on or near the site for purposes of posting and/or dissemination of information at the facility.
- Location(s) of reports and information.

The site contact list will be reviewed periodically and updated as appropriate. Individuals and organizations will be added to the site contact list upon request. Such requests should be submitted to the NYSDEC project contact(s) identified in Appendix A. Other additions to the site contact list may be made at the discretion of the NYSDEC project manager, in consultation with other NYSDEC staff as appropriate.

Note: The first site fact sheet (usually related to the draft Remedial Investigation Work Plan) is distributed both by paper mailing through the postal service and through DEC Delivers, its email listserv service. The fact sheet includes instructions for signing up with the appropriate county listserv to receive future notifications about the site. See <http://www.dec.ny.gov/chemical/61092.html> .

Subsequent fact sheets about the site will be distributed exclusively through the listserv, except for households without internet access that have indicated the need to continue to receive site information in paper form. Please advise the NYSDEC site project manager identified in Appendix A if that is the case. Paper mailings may continue during the investigation and cleanup process for some sites, based on public interest and need.

2.5 CP Activities

The table at the end of this section identifies the CP activities, at a minimum, that have been and will be conducted during the site's investigation and cleanup program. The flowchart in Appendix D shows how these CP activities integrate with the site investigation and cleanup process. The public is informed about these CP activities through fact sheets and notices distributed at significant points during the program. Elements of the investigation and cleanup process that match up with the CP activities are explained briefly in Section 5.

- **Notices and fact sheets** help the interested and affected public to understand contamination issues related to a site, and the nature and progress of efforts to investigate and clean up a site.
- **Public forums, comment periods and contact with project managers** provide opportunities for the public to contribute information, opinions and perspectives that have potential to influence decisions about a site's investigation and cleanup.

The public is encouraged to contact project staff at any time during the site's investigation and cleanup process with questions, comments, or requests for information.

This CP Plan may be revised due to changes in major issues of public concern identified in Section 3 or in the nature and scope of investigation and cleanup activities. Modifications may include additions to the site contact list and changes in planned citizen participation activities.

2.6 Technical Assistance Grant

NYSDEC must determine if the site poses a significant threat to public health or the environment. This determination generally is made using information developed during the investigation of the site, as described in Section 5.

If the site is determined to be a significant threat, a qualifying community group may apply for a Technical Assistance Grant (TAG). The purpose of a TAG is to provide funds to the qualifying group to obtain independent technical assistance. This assistance helps the TAG recipient to interpret and understand existing environmental information about the nature and extent of contamination related to the site and the development/implementation of a remedy.

An eligible community group must certify that its membership represents the interests of the community affected by the site, and that its members' health, economic well-being or enjoyment of the environment may be affected by a release or threatened release of contamination at the site.

As of the date the declaration (page 2) was signed by the NYSDEC project manager, the significant threat determination for the site had not yet been made.

To verify the significant threat status of the site, the interested public may contact the NYSDEC project manager identified in Appendix A.

For more information about TAGs, go online at <http://www.dec.ny.gov/regulations/2590.html>

Note: The table identifying the citizen participation activities related to the site's investigation and cleanup program follows on the next page:

Citizen Participation Activities	Timing of CP Activity(ies)
Application Process:	
<ul style="list-style-type: none"> • Prepare site contact list • Establish document repository(ies) 	At time of preparation of application to participate in the BCP.
<ul style="list-style-type: none"> • Publish notice in Environmental Notice Bulletin (ENB) announcing receipt of application and 30-day public comment period • Publish above ENB content in local newspaper • Mail above ENB content to site contact list • Conduct 30-day public comment period 	When NYSDEC determines that BCP application is complete. The 30-day public comment period begins on date of publication of notice in ENB. End date of public comment period is as stated in ENB notice. Therefore, ENB notice, newspaper notice, and notice to the site contact list should be provided to the public at the same time.
After Execution of Brownfield Site Cleanup Agreement (BCA):	
<ul style="list-style-type: none"> • Prepare Citizen Participation (CP) Plan 	Before start of Remedial Investigation Note: Applicant must submit CP Plan to NYSDEC for review and approval within 20 days of the effective date of the BCA.
Before NYSDEC Approves Remedial Investigation (RI) Work Plan:	
<ul style="list-style-type: none"> • Distribute fact sheet to site contact list about proposed RI activities and announcing 30-day public comment period about draft RI Work Plan • Conduct 30-day public comment period 	Before NYSDEC approves RI Work Plan. If RI Work Plan is submitted with application, public comment periods will be combined and public notice will include fact sheet. Thirty-day public comment period begins/ends as per dates identified in fact sheet.
After Applicant Completes Remedial Investigation:	
<ul style="list-style-type: none"> • Distribute fact sheet to site contact list that describes RI results 	Before NYSDEC approves RI Report
Before NYSDEC Approves Remedial Work Plan (RWP):	
<ul style="list-style-type: none"> • Distribute fact sheet to site contact list about draft RWP and announcing 45-day public comment period • Public meeting by NYSDEC about proposed RWP (if requested by affected community or at discretion of NYSDEC project manager) • Conduct 45-day public comment period 	Before NYSDEC approves RWP. Forty-five day public comment period begins/ends as per dates identified in fact sheet. Public meeting would be held within the 45-day public comment period.
Before Applicant Starts Cleanup Action:	
<ul style="list-style-type: none"> • Distribute fact sheet to site contact list that describes upcoming cleanup action 	Before the start of cleanup action.
After Applicant Completes Cleanup Action:	
<ul style="list-style-type: none"> • Distribute fact sheet to site contact list that announces that cleanup action has been completed and that NYSDEC is reviewing the Final Engineering Report • Distribute fact sheet to site contact list announcing NYSDEC approval of Final Engineering Report and issuance of Certificate of Completion (COC) 	At the time the cleanup action has been completed. Note: The two fact sheets are combined when possible if there is not a delay in issuing the COC.

3. Major Issues of Public Concern

This section of the CP Plan identifies major issues of public concern that relate to the site. Additional major issues of public concern may be identified during the course of the site's investigation and cleanup process.

Currently, there are no major public concerns related to the site. Impacted soil and groundwater are not currently accessible as the ground surface at the Site is either paved or covered by a building. There are no landscaped areas at the Site. Water to the Site and surrounding area is supplied through municipal sources. No water supply wells are present on or surrounding the project site. The new laundry facility being constructed on the site includes a vapor barrier to prevent the potential for vapors to migrate into the facility from contaminants found in soil or groundwater. This is discussed further in Section 5.

Major issues of public concern may be identified in the future, during the course of the Site's investigation and cleanup process. However, these concerns will be mitigated to the extent possible through the implementation of several protective measures. Specifically, Site investigation and remediation will be carried out by professionals experienced in performing similar activities under the oversight of DEC and DOH. All Site work will be conducted under a Site-wide Health and Safety Plan. Ground intrusive Site work will be performed under a Community Air Monitoring Program approved by the NYSDEC and the New York State Department of Health (NYSDOH). Exterior Site remediation, if necessary, will be conducted over limited time duration and during normal business hours. If excavation is necessary, through-traffic and surrounding properties are not expected to be significantly impacted. All soil excavations will be secured as needed to reduce the risk of injury and potential exposure to contaminated materials.

4. Site Information

Appendix C contains a map identifying the location of the site.

4.1 Site Description

As shown in the Site Plan (Appendix C), the Site, located at 113 7th North Street Liverpool, Onondaga County, New York, includes one irregularly shaped parcel totaling approximately 2.26 acres in a commercial/industrial setting. The Property is comprised of eight former parcels which have been combined into one tax parcel. The Site is currently improved with one 36,973-square-foot occupied industrial laundry building and another 30,000-square-foot building that is under construction (identified as "Phase 1" on the Site Plan) and not yet in use. This building is expected to be put into service in Spring 2022 as a replacement for the currently-occupied laundry facility, at which time the currently-occupied building will be demolished. After the existing facility is demolished, the 30,000 square-foot "Phase 2" portion of the new laundry facility will be constructed (Appendix C). The remainder of the Site is paved or covered with gravel. There is a fence along the southeastern property line, limiting access from the adjacent truck stop and gas station.

Current adjacent and nearby property uses are described as follows:

Northwest - The property is bordered to the northwest by Luther Avenue.

Northeast - The property is bordered to the northeast by Old 7th North Street.

Southeast and Southwest -- The property is bordered to the southeast and southwest by commercial and industrial properties owned by others.

4.2 History of Site Use, Investigation, and Cleanup

Based on available topographic maps and aerials, the current UniFirst facility building was constructed between 1958 and 1959 and expanded in the mid-1970s. According to city directories and information available from UniFirst, UniFirst has been operating in the facility since the 1970s. UniFirst performed dry cleaning at this facility until the mid-1980s, and then continued to operate the facility as an industrial laundry. Prior to UniFirst's ownership, the Site was occupied by a steel service center and a dried beef operation.

Historically, tetrachloroethylene (PCE), the principal contaminant at the Site, was used in the dry-cleaning process within the existing facility building. UniFirst stopped its dry-cleaning process in the mid-1980s and does not store PCE at the Site; however, soil and groundwater investigations indicate that PCE may have migrated to soil and groundwater beneath the existing facility as the result of historical dry cleaning operations (further discussed in Section 5).

The buildings to the east of the current laundry facility building (along Luther Avenue) were not historically a part of UniFirst's laundry operation until after discontinuation of dry cleaning operations at the adjacent main facility building. The properties were purchased between 1968 and 2012. The purchased buildings were converted to office space and a wastewater treatment plant. Prior to UniFirst's ownership, these buildings were steel service center and a dried beef operation. These buildings were later demolished by UniFirst in 2020 in preparation for Phase 1 of the new laundry facility construction. Soil and groundwater investigations performed in this area in preparation for Phase 1 construction have shown that minimal impacts exist in this area (further discussed in Section 5).

5. Investigation and Cleanup Process

5.1 Application

The Applicant has applied for and been accepted into New York's Brownfield Cleanup Program as a Participant. This means that the Applicant was the owner of the site at the time of the disposal or discharge of contaminants or was otherwise liable for the disposal or discharge of the contaminants. The Applicant must fully characterize the nature and extent of contamination onsite, as well as the nature and extent of contamination that has migrated from the site. The Applicant also must conduct a "qualitative exposure assessment," a process that characterizes the actual or potential exposures of people, fish and wildlife to contaminants on the site and to contamination that has migrated from the site.

The Applicant proposes that the site will be used for restricted (industrial) purposes, consistent with current Site use.

To achieve this goal, the Applicant will conduct investigation and/or cleanup activities at the site with oversight provided by NYSDEC. The Brownfield Cleanup Agreement executed by NYSDEC and the Applicant sets forth the responsibilities of each party in conducting these activities at the site.

5.2 *Investigation*

The Applicant has completed a site investigation before it entered into the BCP. A report titled Environmental Investigation Report, dated March 11, 2021, was prepared to summarize preliminary soil and groundwater investigations performed at the Site. A copy of the report is available in the information repositories identified in Appendix A. A summary of the scope of the investigation and the associated environmental findings is presented below.

Between April and June 2020, GEI Consultants, Inc., on behalf of UniFirst, collected soil vapor, sub-slab soil vapor (collected from below the concrete slab of the existing facility), soil and groundwater samples at the Site as part of a preliminary subsurface investigation to evaluate if there was ever a release of contaminants to the environment as a result of former dry cleaning processes in the industrial laundry and the potential for that release to affect the proposed construction.

The findings of the Preliminary Subsurface Investigation are:

- Most of the Site was not impacted by the historical dry cleaning operations.
- Soil in the vicinity of the former dry cleaning operations has been impacted by PCE and associated chlorinated volatile organic compounds (CVOCs).
- Groundwater in the vicinity of the former dry cleaning operations was impacted by CVOCs.
- CVOCs were detected in the soil vapor samples.

Additional soil and groundwater investigations have been performed to further investigate the impacted media since the date of the Preliminary Subsurface Investigation Report. The Applicant will be submitting an investigation report for the full site investigation, including these additional activities, in the future. When submitted, this report will be available in the information repositories identified in Appendix A. This report also will recommend whether cleanup action is needed to address site-related contamination. The investigation report is subject to review and approval by NYSDEC. Specifically, following completion of environmental investigation and associated reporting, NYSDEC will determine if the investigation goals and requirements of the BCP have been met or if additional work is needed before a remedy can be selected.

NYSDEC will use the information in the investigation report to determine if the site poses a significant threat to public health or the environment. If the site is a “significant

threat,” it must be cleaned up using a remedy selected by NYSDEC from an analysis of alternatives prepared by the Applicant and approved by NYSDEC. If the site does not pose a significant threat, the Applicant may select the remedy from the approved analysis of alternatives.

5.3 Interim Remedial Measures

An Interim Remedial Measure (IRM) is an action that can be undertaken at a site when a source of contamination or exposure pathway can be effectively addressed before the site investigation and analysis of alternatives are completed. If an IRM is likely to represent all or a significant part of the final remedy, NYSDEC will require a 30-day public comment period.

5.4 Remedy Selection

When the investigation of the site has been determined to be complete, the project likely would proceed in one of two directions:

1. The Applicant may recommend in its investigation report that no action is necessary at the site. In this case, NYSDEC would make the investigation report available for public comment for 45 days. NYSDEC then would complete its review, make any necessary revisions, and, if appropriate, approve the investigation report. NYSDEC would then issue a “Certificate of Completion” (described below) to the Applicant.

or

2. The Applicant may recommend in its investigation report that action needs to be taken to address site contamination. After NYSDEC approves the investigation report, the Applicant may then develop a cleanup plan, officially called a “Remedial Work Plan”. The Remedial Work Plan describes the Applicant’s proposed remedy for addressing contamination related to the site.

When the Applicant submits a draft Remedial Work Plan for approval, NYSDEC would announce the availability of the draft plan for public review during a 45-day public comment period.

5.5 Cleanup Action

NYSDEC will consider public comments, and revise the draft cleanup plan if necessary, before approving the proposed remedy. The New York State Department of Health (NYSDOH) must concur with the proposed remedy. After approval, the proposed remedy becomes the selected remedy. The selected remedy is formalized in the site Decision Document.

The Applicant may then design and perform the cleanup action to address the site contamination. NYSDEC and NYSDOH oversee the activities. When the Applicant completes cleanup activities, it will prepare a final engineering report that certifies that

cleanup requirements have been achieved or will be achieved within a specific time frame. NYSDEC will review the report to be certain that the cleanup is protective of public health and the environment for the intended use of the site.

5.6 *Certificate of Completion*

When NYSDEC is satisfied that cleanup requirements have been achieved or will be achieved for the site, it will approve the final engineering report. NYSDEC then will issue a Certificate of Completion (COC) to the Applicant. The COC states that cleanup goals have been achieved, and relieves the Applicant from future liability for site-related contamination, subject to certain conditions. The Applicant would be eligible to redevelop the site after it receives a COC.

5.7 *Site Management*

The purpose of site management is to ensure the safe reuse of the property if contamination will remain in place. Site management is the last phase of the site cleanup program. This phase begins when the COC is issued. Site management incorporates any institutional and engineering controls required to ensure that the remedy implemented for the site remains protective of public health and the environment. All significant activities are detailed in a Site Management Plan.

An *institutional control* is a non-physical restriction on use of the site, such as a deed restriction that would prevent or restrict certain uses of the property. An institutional control may be used when the cleanup action leaves some contamination that makes the site suitable for some, but not all uses.

An *engineering control* is a physical barrier or method to manage contamination. Examples include: caps, covers, barriers, fences, and treatment of water supplies.

Site management also may include the operation and maintenance of a component of the remedy, such as a system that pumps and treats groundwater. Site management continues until NYSDEC determines that it is no longer needed.

Appendix A – Project Contacts and Locations of Reports and Information

Project Contacts

For information about the site's investigation and cleanup program, the public may contact any of the following project staff:

New York State Department of Environmental Conservation (NYSDEC):

Michael Belveg

Project Manager/Assistant Engineer
NYSDEC Region 7
Division of Environmental Remediation
615 Erie Boulevard West
Syracuse, NY 13204
315-426-7446

Stephanie Webb and Kerry McElroy

Public Participation Specialist
NYSDEC Region 7
615 Erie Boulevard West
Syracuse, NY 13204
315-426-7400

New York State Department of Health (NYSDOH):

Johnathan Robinson

Project Manager
NYSDOH
Bureau of Environmental Exposure
Investigation
Corning Tower, Empire State Plaza
Albany, NY 12237
518 402-7860

Locations of Reports and Information

The facilities identified below are being used to provide the public with convenient access to important project documents:

Liverpool NY Public Library
310 Tulip Street, Liverpool NY 13088
Attn: Glenna Wisniewski
Phone: 315-457-0310
Hours: 9 am – 4 pm

NYSDEC
Division of Environmental Remediation
615 Erie Boulevard West
Syracuse, NY 13204
Attn: Michael Belveg Phone: 315-426-7446
Hours: Monday – Friday 9 am – 4 pm
(call for appointment)
<https://www.dec.ny.gov/data/DecDocs/C734152/>

Appendix B – Site Contact List

Municipal Contacts

Town of Salina - Town Supervisor

Contact Name: Coleen A. Gunnip
Address: 201 School Road, Liverpool NY 13088
Email: supervisor@salina.ny.us
Phone: 315-457-6661

Village of Liverpool- Mayor

Contact Name; Gary C. White
Address: 310 Sycamore Street, Liverpool NY 13088
Email: mayor@villageofliverpool.org
Phone: 315-457-3441

Other Contacts

1. Chief Executive Officer and Planning Board Chairperson for each county:

County of Onondaga- County Executive

Contact Name: J. Ryan McMahon, II
Address: John H. Mulroy Civic Center, 14th Floor, Syracuse NY 13202
Phone: 315-435-3516

County of Onondaga- Planning Director

Contact Name: Dan Kwasnowski, AICP
Address: John H. Mulroy Civic Center, 11th Floor, Syracuse NY 13202
Email: countyplanning@ongov.net
Phone: 315-435-2611

2. Planning Board Chairperson:

Town of Salina- Planning Board

Contact Name: George Keeler, Chairman
Address: 201 School Road, Room 213, Liverpool NY 13088
Phone: 315-451-4785

Village of Liverpool Planning Board Chairman

Contact Name: Joseph Ostuni
Address: 310 Sycamore Street, Liverpool NY 13088
Phone: 315-457-3441

3. Local News Media from which the community typically obtains information

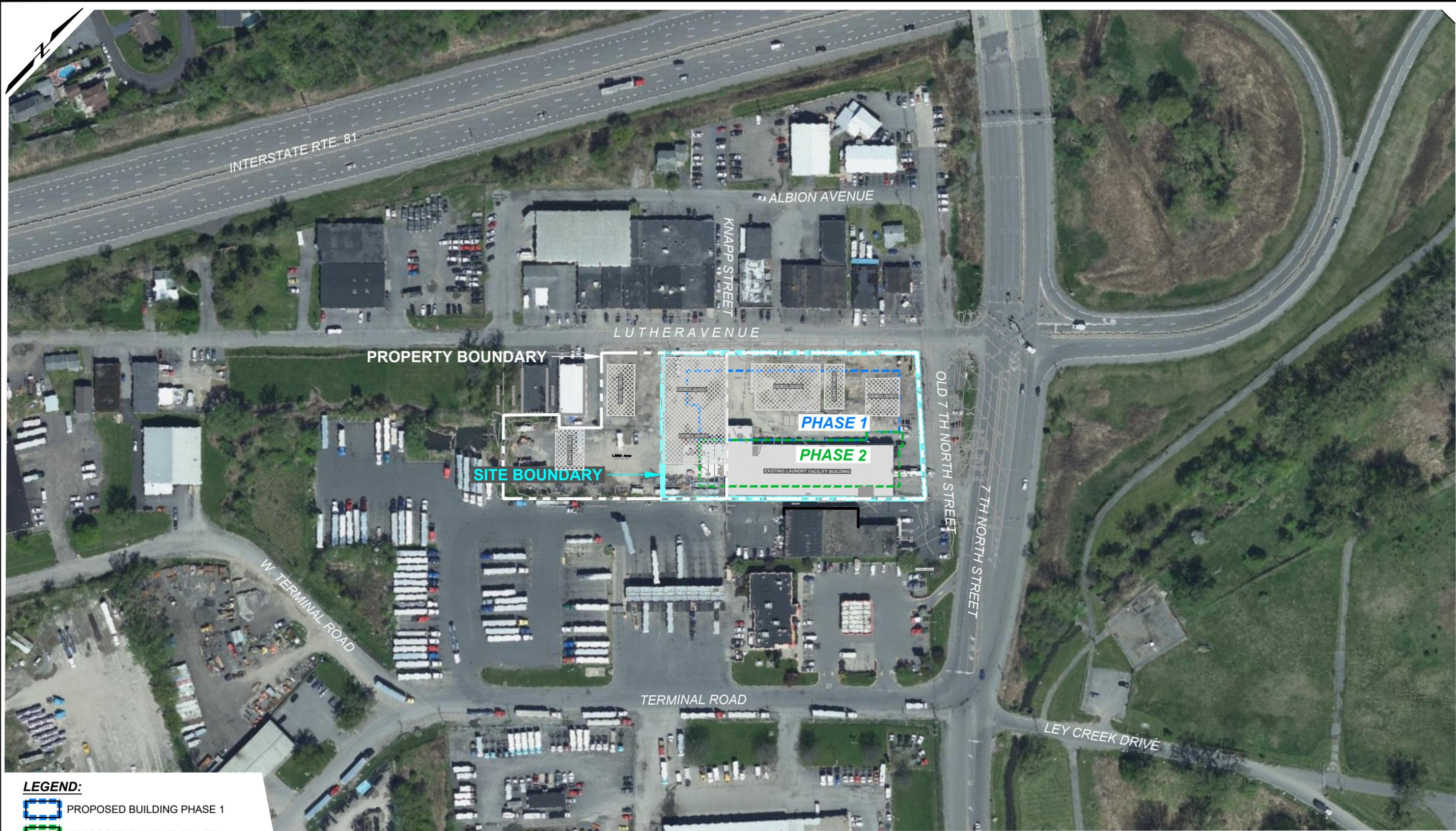
Paper Name: Eagle Star Review
Newspaper Group: Eagle Newspapers

Address: 2501 James Street, Suite 100, Syracuse NY 13206
Email: editor@eaglestarreview.com
Phone: 315-434-8889

4. The Public Water supplier which services the area in which the property is located

Water Supplier: Onondaga County Water Authority
Contact Name: Michael E. Hooker, Exec. Director
Address: 200 Northern Concourse, Syracuse NY 13212
Phone: 315-455-7061

Appendix C – Site Location Map

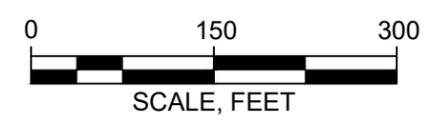


LEGEND:

-  PROPOSED BUILDING PHASE 1
-  PROPOSED BUILDING PHASE 2

SOURCE:

1. EXISTING CONDITIONS AND PROPOSED BUILDING FROM "ADDITIONS OR ALTERATIONS TO UNIFIRST, INC. NEW FACILITY, OLD 7th NORTH STREET LIVERPOOL, NEW YORK, SITE PHASING PLAN," SHEETS L-1.1 & L-1.2 REV. 4 DATED 11.05.19. PREPARED BY KEPLINGER FREEMAN ASSOCIATES.

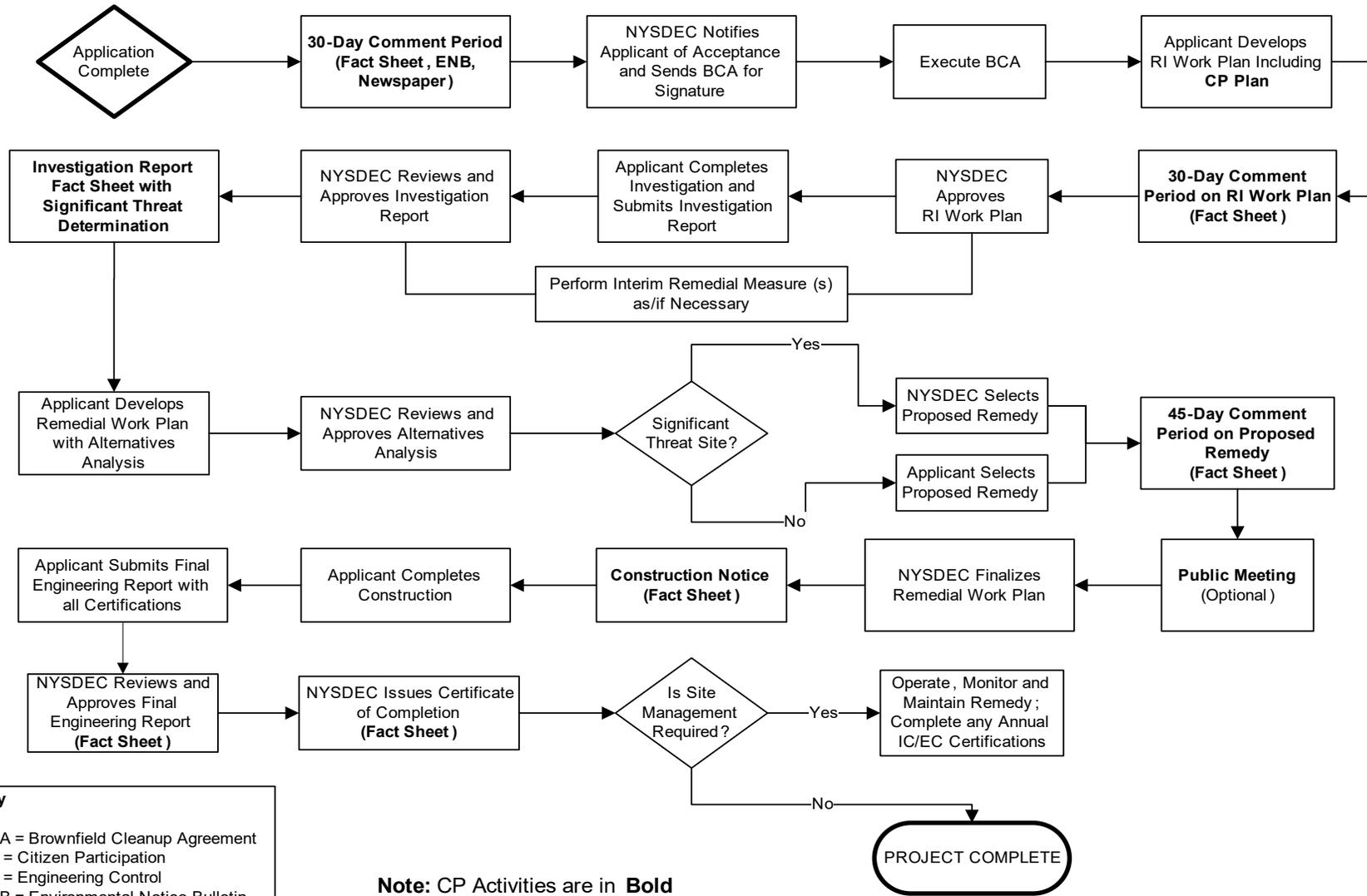


Citizen Participation Plan
 113 7th North Street
 Liverpool, New York
 Unifirst Liverpool
 Liverpool, New York



SITE PLAN
 Project 2001642
 December 2021
 Appendix C

Appendix D– Brownfield Cleanup Program Process



Key
 BCA = Brownfield Cleanup Agreement
 CP = Citizen Participation
 EC = Engineering Control
 ENB = Environmental Notice Bulletin
 IC = Institutional Control
 RI = Remedial Investigation

Note: CP Activities are in **Bold**



Division of Environmental Remediation

Remedial Programs Scoping Sheet for Major Issues of Public Concern

Instructions

This Scoping Sheet assesses major issues of public concern; impacts of the site and its remedial program on the community; community interest in the site; information the public needs; and information needed from the public.

The information generated helps to plan and conduct required citizen participation (CP) activities, and to choose and conduct additional CP activities, if appropriate. The scoping sheet can be revisited and updated as appropriate during the site's remedial process to more effectively implement the site's CP program.

Note: Use the information as an aid to prepare and update the Major Issues of Public Concern section of the site CP Plan.

General Instructions

- When to prepare: During preparation of the CP Plan for the site. It can be revisited and updated anytime during the site remedial process.
- Fill in site name and other information as appropriate.
- The Scoping Sheet may be prepared by DEC or a remedial party, but must be reviewed and approved by the DER site project manager or his/her designee.

Instructions for Numbered Parts

Consider the bulleted issues and questions below and any others that may be unique or appropriate to the site and the community to help complete the five Parts of this Scoping Sheet. Identify the issue stakeholders in Parts 1 through 3 and adjust the site's contact list accordingly.

Part 1. List Major Issues of Public Concern and Information the Community Wants.

- Is our health being impacted? (e.g. Are there problems with our drinking water or air? Are you going to test our water, yards, sumps, basements? Have health studies been done?)
- There are odors in the neighborhood. Do they come from the site and are they hazardous?
- Are there restrictions on what we may do (e.g. Can our children play outside? Can we garden? Must we avoid certain areas? Can we recreate (fish, hunt, hike, etc. on/around the site?)
- **How and when were the site's contamination problems created?**
- **What contaminants are of concern and why? How will you look for contamination and find out where it is going? What is the schedule for doing that?**
- The site is affecting our property values!
- **How can we get more information (e.g. who are the project contacts?)**
- **How will we be kept informed and involved during the site remedial process?**
- Who has been contacted in the community about site remedial activities?
- **What has been done to this point? What happens next and when?**
- The site is going to be cleaned up for restricted use. What does that mean? We don't want redevelopment on a "dirty" site.

Part 2. List Important Information Needed From the Community, if Applicable.

- Can the community supplement knowledge about past/current uses of the site?
- Does the community have knowledge that the site may be significantly impacting nearby people, properties, natural resources, etc.?
- Are activities currently taking place at the site or at nearby properties that may need to be restricted?
- Who may be interested or affected by the site that has not yet been identified?
- Are there unique community characteristics that could affect how information is exchanged?
- Does the community and/or individuals have any concerns they want monitored?
- Does the community have information about other sources in the area for the contamination?

Part 3. List Major Issues and Information That Need to be Communicated to the Community.

- **Specific site investigation or remediation activities currently underway, or that will begin in the near future.**
- **The process and general schedule to investigate, remediate and, if applicable, redevelop the site.**
- **Current understanding about the site contamination and effects, if any, on public health and the environment.**
- **Site impacts on the community and any restrictions on the public's use of the site and/or nearby properties.**
- **Planned CP activities, their schedule, and how they relate to the site's remedial process.**
- **Ways for the community to obtain/provide information (document repositories, contacts, etc.).**

Part 4. Community Characteristics

a. - e. Obtain information from local officials, property owners and residents, site reports, site visits, "windshield surveys," other staff, etc.

f. Has the affected community experienced other **significant** present or past environmental problems unrelated to this site? Such experiences could significantly affect public concerns and perspectives about the site; how the community will relate to project staff; the image and credibility of project staff within the community; and the ways in which project staff communicate with the community.

g. In its remedial programs, DER seeks to integrate, and be consistent with, environmental justice principles set forth in *DEC Commissioner Policy 29 on Environmental Justice* and *DER 23 – Citizen Participation Handbook for Remedial Programs*. Is the site and/or affected community wholly or partly in an Environmental Justice (EJ) Area? Use the Search feature on DEC's public web site for "environmental justice". DEC's EJ pages define an EJ area, and link to county maps to help determine if the site and/or community are in an EJ area.

h. Consider factors such as:

- Is English the primary language of the affected community? If not, provisions should be considered regarding public outreach activities such as fact sheets, meetings, door-to-door visits and other activities to ensure their effectiveness.
- The age demographics of the community. For example, is there a significant number of senior citizens in the community? It may be difficult for some to attend public meetings and use document repositories. This may suggest adopting more direct interaction with the community with activities such as door-to-door visits, additional fact sheets, visits to community and church centers, nursing homes, etc.
- How do people travel about the community? Would most people drive to a public meeting or document repository? Is there adequate public transportation?

Part 5. Affected/Interested Public.

Individuals and organizations who need or want information and input can change during the site's remedial process. This need is influenced by real, potential, or perceived impacts of the site or the remedial process. Some people may want information and input throughout the remedial process. Others may participate only during specific remedial stages, or may only be interested in particular issues.

It is important to revisit this question when reviewing this scoping sheet. Knowing who is interested in the site – and the issues that are important to them – will help to select and conduct appropriate outreach activities, and to identify their timing and the information to be exchanged.

Check all affected/interested parties that apply to the site. **Note: Adjust the site's contact list appropriately.** The following are some ways to identify affected/interested parties:

- Tax maps of adjacent property owners
- Attendees at public meetings
- Telephone discussions
- Letters and e-mails to DER, the remedial party, and other agencies
- Political jurisdictions and boundaries
- Media coverage
- Current/proposed uses of site and/or nearby properties (recreational, commercial, industrial)
- Discussions with community organizations: grass roots organizations, local environmental groups, environmental justice groups, churches, and neighborhood advisory groups



Division of Environmental Remediation

Remedial Programs Scoping Sheet for Major Issues of Public Concern (see instructions)

Site Name: 113 7th North Street

Site Number: [Click here to enter text.](#)

Site Address and County: 113 7th North Street, Liverpool, Onondaga County

Remedial Party(ies): UniFirst Corporation

Note: For Parts 1. – 3. the individuals, groups, organizations, businesses and units of government identified should be added to the site contact list as appropriate.

Part 1. List major issues of public concern and information the community wants. Identify individuals, groups, organizations, businesses and/or units of government related to the issue(s) and information needs. **Use this information as an aid to prepare or update the Major Issues of Public Concern section of the site Citizen Participation Plan.**

[Click here to enter text.](#)

How were these issues and/or information needs identified?

From subsurface investigations, i.e. soil, groundwater, and soil vapor sampling

Part 2. List important information needed **from** the community, if applicable. Identify individuals, groups, organizations, businesses and/or units of government related to the information needed.

N/A

How were these information needs identified?

N/A

Part 3. List major issues and information that need to be communicated **to** the community. Identify individuals, groups, organizations, businesses and/or units of government related to the issue(s) and/or information.

[Click here to enter text.](#)

How were these issues and/or information needs identified?

From prior site investigations.

Part 4. Identify the following characteristics of the affected/interested community. This knowledge will help to identify and understand issues and information important to the community, and ways to effectively develop and implement the site citizen participation plan (mark all that apply):

a. Land use/zoning at and around site:

- Residential Agricultural Recreational Commercial Industrial

b. Residential type around site:

- Urban Suburban Rural

c. Population density around site:

- High Medium Low

d. Water supply of nearby residences:

Public **Private Wells** **Mixed**

e. Is part or all of the water supply of the affected/interested community currently impacted by the site?

Yes **No**

Provide details if appropriate:

[Click here to enter text.](#)

f. Other environmental issues significantly impacted/impacting the affected community?

Yes **No**

Provide details if appropriate:

[Click here to enter text.](#)

g. Is the site and/or the affected/interested community wholly or partly in an Environmental Justice Area?

Yes **No**

h. Special considerations:

Language **Age** **Transportation** **Other**

Explain any marked categories in h:

[Click here to enter text.](#)

Part 5. The site contact list must include, at a minimum, the individuals, groups, and organizations identified in Part 2. of the Citizen Participation Plan under 'Site Contact List'. Are *other* individuals, groups, organizations, and units of government affected by, or interested in, the site, or its remedial program? (Mark and identify all that apply, then adjust the site contact list as appropriate.)

Non-Adjacent Residents/Property Owners:

Local Officials: [See Appendix B](#)

Media: [Click here to enter text.](#)

Business/Commercial Interests: [Click here to enter text.](#)

Labor Group(s)/Employees: [Click here to enter text.](#)

Indian Nation: [Click here to enter text.](#)

Citizens/Community Group(s): [Click here to enter text.](#)

Environmental Justice Group(s): [Click here to enter text.](#)

Environmental Group(s): [Click here to enter text.](#)

Civic Group(s): [Click here to enter text.](#)

Recreational Group(s): [Click here to enter text.](#)

Other(s): [Click here to enter text.](#)

Prepared/Updated By: [Click here to enter text.](#)

Date: [Click here to enter text.](#)

Reviewed/Approved By: [Click here to enter text.](#)

Date: [Click here to enter text.](#)