

# **CITIZEN PARTICIPATION PLAN**

**131-05 & 131-15 Fowler Avenue, Flushing, NY 11355**

**Block 5076, Lot 31**

**Site ID: C241161**

Submitted to:



**New York State Department of Environmental Conservation**

**Division of Environmental Remediation**

Remedial Bureau B, 12<sup>th</sup> Floor

625 Broadway

Albany, NY 12233-7016

Prepared for:

**131-05 Holding, LLC**

21 Howard Street, Suite 203

New York, NY 10013

Prepared by:

**YU & Associates Engineers, P.C.**

200 Riverfront Boulevard

Elmwood Park, NJ 07407

November 24, 2014

| <b>TABLE OF CONTENTS</b>                                | <b>PAGE</b> |
|---|-------------|
| 1. What is New York’s Brownfield Cleanup Program? ..... | 1           |
| 2. Citizen Participation Plan .....                     | 2           |
| 3. Site Information .....                               | 4           |
| 4. Remedial Process.....                                | 8           |
| 5. Citizen Participation Activities.....                | 11          |
| 6. Major Issues of Public Concern.....                  | 12          |

**APPENDICES**

- Appendix A Site Location Map
- Appendix B Project Contacts and Document Repositories
- Appendix C Brownfield Site Contact List
- Appendix D Identification of Citizen Participation Activities
- Appendix E Brownfield Cleanup Program Process

**Note:** The information presented in this Citizen Participation Plan was current as of the date of its approval by the New York State Department of Environmental Conservation. Portions of this Citizen Participation Plan may be revised during the brownfield site’s remedial process.

Applicant: 131-05 Holding, LLC  
Site ID: C241161  
Site Name: 131-05 and 131-15 Fowler Ave  
Site Address: 131-05 and 131-15 Fowler Ave, Flushing, New York 11355  
Site County: Queens

## **1. What is New York’s Brownfield Cleanup Program?**

New York’s Brownfield Cleanup Program (BCP) is designed to encourage the private sector to investigate, remediate (cleanup) and redevelop brownfields. A brownfield is any real property where redevelopment or reuse may be complicated by the presence or potential presence of a contaminant. A brownfield typically is a former industrial or commercial property where operations may have resulted in environmental contamination. A brownfield can pose environmental, legal and financial burdens on a community. If the brownfield is not addressed, it can reduce property values in the area and affect economic development of nearby properties.

The BCP is administered by the New York State Department of Environmental Conservation (NYSDEC) which oversees Applicants that conduct brownfield site remedial activities.<sup>1</sup> An Applicant is a person whose request to participate in the BCP has been accepted by NYSDEC. The BCP contains investigation and remediation (cleanup) requirements, ensuring that cleanups protect public health and the environment. When NYSDEC certifies that these requirements have been met, the property can be reused or redeveloped for the intended use.

For more information about the BCP, go online at: [www.dec.ny.gov/chemical/8450.html](http://www.dec.ny.gov/chemical/8450.html)

---

<sup>1</sup> “Remedial activities”, “remedial action”, and “remediation” are defined as all activities or actions undertaken to eliminate, remove, treat, abate, control, manage, or monitor contaminants at or coming from a brownfield site.

## 2. Citizen Participation Plan

This Citizen Participation (CP) Plan provides members of the affected and interested public with information about how NYSDEC will inform and involve them during the investigation and remediation of the Site identified above. The public information and involvement program will be carried out with assistance, as appropriate, from the Applicant.

**Appendix A** contains a map identifying the location of the Site.

**Appendix B** of this CP Plan identifies NYSDEC project contact(s) to whom the public may address questions or request information about the Site's remedial program. The locations of the Site's document repositories also are identified in Appendix B. The document repositories provide convenient access to important project documents for public review and comment.

**Appendix C** contains the brownfield site contact list. This list has been developed to keep the community informed about, and involved in, the Site's investigation and remediation process. The brownfield site contact list includes, at a minimum:

- Chief executive officer and official(s) principally involved with relevant zoning and planning matters of each county, city, town and village in which the Site is located;
- Residents, owners, and occupants of the Site and properties adjacent to the Site;
- The public water supplier which services the area in which the Site is located;
- Any person who has requested to be placed on the site contact list;
- The administrator of any school or day care facility located on or near the Site for purposes of posting and/or dissemination of information at the facility;
- local news media from which the community typically obtains information;
- Document repositories

The brownfield site contact list will be used periodically to distribute fact sheets that provide updates about the status of the project, including notifications of upcoming remedial activities at the Site (such as fieldwork), as well as availability of project documents and announcements about public comment periods.

The brownfield site contact list will be reviewed periodically and updated as appropriate. Individuals and organizations will be added to the site contact list upon request. Such requests should be submitted to the NYSDEC project contact(s) identified in Appendix A.

**Appendix D** identifies the CP activities that have been and will be conducted during the Site's remediation program.

The CP activities are designed to achieve the following objectives:

- Help the interested and affected public to understand contamination issues related to a brownfield site, and the nature and progress of an Applicant's efforts, under State oversight, to investigate and, if appropriate, remediate a brownfield site.

- Ensure open communication between the public and project staff throughout a brownfield site's remedial process.
- Create opportunities for the public to contribute information, opinions and perspectives that have potential to influence decisions about a brownfield site's investigation and remediation.

This CP Plan may be revised due to changes in major issues of public concern or in the nature and scope of remedial activities. Modifications may include additions to the site contact list, updates to major issues of concern to the public, and changes in planned citizen participation activities. The public is encouraged to discuss its ideas and suggestions about the citizen participation program with the project contact(s) listed in Appendix A.

**Appendix E** shows the steps of completing the Brownfield Cleanup Process.

### 3. Site Information

#### *Site Description*

The Site is located in the borough of Queens southwest of downtown Flushing and is listed as a NYC E-Designation Site (E-290). The Site encompasses an area of approximately 23,000 sq. ft and is on the north side of Fowler Avenue between 131st Street and College Point Boulevard. It is currently occupied by two adjoined buildings. The western building is a one-story brick and concrete warehouse with a basement. The eastern building is a one-story brick and concrete warehouse and office space with a basement. The entire Site is proposed to be demolished to develop a mixed use commercial and residential building.

#### *Site History*

The Site was initially developed by the late 1800s and utilized as a residence through at least the 1930s. The existing buildings were both constructed in 1950s after which the subject Site was utilized by an electronics manufacturer. The Site was occupied by Radio Filter/Filtron Co. Inc., which manufactured radio frequency interface filters from the building construction through the 1980s. In 2000, 131-15 Fowler Ave was occupied by a dental laboratory. Around 2005, in addition to the dental lab, 131-15 Fowler Ave was also associated with Aabco Sheet Metal Co., D F Sportswear Inc., H D Sportswear Inc. SR, and Tap Electrical Contracting Service Inc. The buildings are currently occupied by furniture outlets (131-05), and a sewing factory (131-15). The office space at 131-15 is currently vacant. The current owner will evacuate both 131-05 and 131-15 in August, 2014, and the buildings will remain vacant until redevelopment.

#### *Environmental History*

A Phase I Environmental Site Assessment prepared by M.D. London Associates, LLC (MDLA), dated April 2007 for the Avery-Fowler Property Owners. The identified recognized environmental conditions in connection with the Site is listed below:

- One 3,000-gallon Underground Storage Tank (UST) located at 131-05 Fowler Avenue, installed in 1953. No tank tightness testing records were provided. As such, MDLA recommended that the records be obtained. In lieu of same, that the tank integrity be tested.
- A drain identified in the boiler room at 131-05 Fowler Avenue was identified and appeared to accept boiler blow down. The drain discharge point was unknown. MDLA recommended that the discharge point be determined.
- An Above-ground Storage Tank (AST) was identified in the basement of the 131-15 Fowler Avenue building. The area of the tank could not be assessed due to storage in the basement. MDLA recommended that the contents of the tank be confirmed and condition be assessed. As the tank was out-of-service, MDLA recommended that any remaining oil discovered be removed.
- An aboveground lift was observed in the basement of the 131-05 Fowler Avenue building. Heavy oil staining was observed in the lift pit. MDLA recommended that the staining be cleaned and the integrity of the flooring confirmed to insure that staining did not impact the subsurface soils.

- The Site buildings were historically utilized as a manufacturer of radio frequency interface filters from the 1950s through the 1980s. The former manufacturing processes represent a Recognized Environmental Condition (REC) to the Site.

A Phase I Environmental Site Assessment prepared by NOVA Consulting Group, Inc., (NOVA, May 2013, identified the following recognized environmental conditions in connection with the Site:

- The Site was occupied by Radio Filter/Filtron Co. Inc., from the 1950s through the 1980s. Radio Filter manufactured radio frequency interface filters. The nature of the manufacturing operations is unknown.
- A concrete-encased AST was observed in the basement storage room at 131-15 Fowler Avenue. The building was converted to natural gas by a former tenant in the 1980s, prior to which the building was reportedly heated by fuel oil. The AST is not currently in use.
- A 3,000-gallon fuel oil UST is located beneath the poured concrete basement boiler room flooring at 131-05 Fowler Avenue. The steel tank was installed in 1953. The fill and vent pipes are located in the loading area on the east side of the building. The tank is reportedly pressure tested regularly, with the most recent test on April 2, 2012, which the tank passed.
- One hydraulic aboveground freight lift was noted in the basement on the west side of the Site building. Staining was observed surrounding the equipment.
- The Site was identified on the regulatory database as a property with an E-Designation. The Site is listed in the areas of Air Quality related to the HVAC system, potential hazardous materials, window wall attenuation and alternate ventilation and exhaust stack limitations.

A Phase II Investigation for the Site was completed by Whitestone Associates, Inc. (Whitestone, October 2013). The findings of this report are summarized below:

- Fill materials consisting of brown to dark sandy silt to silty sand with variable amounts of gravel and debris including brick, concrete, and asphalt were encountered throughout the Site to depths of up to 4.0 feet below the basement floor slab (fbbfs) in the borings installed utilizing macro-core drilling methods. Beneath the existing fill materials, native soils consisting of brown to tan sandy soil to silty sand with variable amounts of gravel or coarse to fine sand with variable amount of silt and gravel were encountered to depths of up to 14.0 fbbfs (boring termination depth).
- Borings B-1, B-2, B-5, and B-7 exhibited slightly elevated field readings. Odors and staining were not detected in the soil boring during Phase II.
- Selected Semivolatile organics compounds (SVOCs), specifically polynuclear aromatic hydrocarbons (PAHs), were detected in four of the soil samples collected in the eastern portion of the Site (B-7A, B-7B, B-8A, and B-9B) at concentrations exceeding New York State Department of Environmental Conservation (NYSDEC) Unrestricted Use, Commercial, Restricted Residential, and/or Protection of Groundwater Soil Cleanup Objectives (SCOs).
- 2-Methylnaphthalene (petroleum compound) was detected in one soil sample (B-8A) collected in the north-eastern portion of the Site at a concentration exceeding the NYSDEC Unrestricted Use SCO.

- Trichloroethene (TCE) was detected in seven of the soil samples (B-2B, B-3A, B-3A(Duplicate), B-3B, B-7A, B-7B, and B-9B) collected throughout the Site at concentrations exceeding NYSDEC Unrestricted Use and Protection of Groundwater SCOs. The TCE concentration detected in soil sample B-7A also exceeds the NYSDEC Restricted Residential SCO. Tetrachloroethene (PCE) was detected in three of soil samples (B-7A, B-7B, and B-9B) at concentrations exceeding the NYSDEC Unrestricted Use and Protection of Groundwater SCOs.
- Selected metals including aluminum, arsenic, lead, mercury, and/or vanadium were detected in four of the soil samples collected throughout the Site (B-2B, B-3A, B-4A, and B-7A) at concentrations exceeding the NYSDEC Unrestricted Use SCOs. The arsenic concentrations detected in soil sample B-4A also exceeds the NYSDEC Commercial, Restricted Residential, and Protection of Groundwater SCOs.
- Iron was detected in each of 19 soil samples collected at concentrations exceeding the NYSDEC Unrestricted Use SCO. The Unrestricted Use SCO for iron is based on the NYSDEC Residential SCO. The iron concentration appear to be naturally occurring.
- Polychlorinated biphenyls (PCBs) were detected in six of the soil samples (B-3A, B-3A(Duplicate), B-3B, B-4A, B-5A, and B-5B) collected in the central and southern portions of the Site at concentrations exceeding the NYSDEC Unrestricted SCO. The PCB concentrations detected in soil samples B-4A and B-5A also exceed the NYSDEC Commercial, Restricted Residential, and/or Protection of Groundwater SCOs.
- Selected pesticides including 4,4'-DDT, 4,4'-DDE, endrin, and/or alpha-BHC were detected in four of the soil samples (B-2B, B-3A(Duplicate), B-7A, and B-7B) collected in the south-western, central, and north-eastern portions of the Site at concentrations exceeding the NYSDEC Unrestricted Use SCOs. The alpha-BHC concentration detected in soil sample B-2B and endrin concentration detected in soil sample B-3A (Duplicate) also exceed the NYSDEC Protection of Groundwater SCOs.
- Groundwater was encountered throughout the Site at depths ranging between 8.5 fbbfs and 10.0 fbbfs, however, a groundwater sample could only be collected at one location (B5/TW-1) in the southern portion of the Site in the vicinity of the existing UST due to limited recovery in the temporary wellpoints installed.
- The volatile organic compounds (VOCs) TCE and PCE were detected in groundwater sample TW-1 at concentrations marginally exceeding the NYSDEC Technical and Operational Guidance Series 1.1.1 (TOGS) Ambient Water Quality Standards (WQS).
- Total (unfiltered) iron, magnesium, manganese, and sodium were detected in groundwater sample TW-1 at concentrations exceeding the NYSDEC TOGS WQS. Dissolved (filtered) magnesium, manganese, and sodium also were detected in groundwater sample TW-1 at concentrations exceeding the NYSDEC TOGS WQS. The detected metals concentrations appear to be the results of naturally-occurring groundwater conditions at the Site.
- SVOCs, PCBs and pesticides were not detected in the groundwater sample collected at concentrations exceeding the NYSDEC TOGS WQS.

TCE and PCE were detected in each of the seven soil vapor samples (SV-1 through SV-7) at concentrations significantly exceeding the New York State Department of Health (NYSDOH)



guidance values. 1,1,1-trichloroethane was detected in two of the soil vapor samples (SV-1 and SV-3) at concentrations exceeding NYSDOH guidance values. Elevated reporting limits (RLs) were detected in each of the seven soil vapor samples collected. Other contaminants (i.e., carbon tetrachloride) may exceed the NYSDOH guidance values, however, are not evident due to the elevated RLs.

A Phase I Environmental Site Assessment prepared by YU & Associates, Inc. (YU, July 2014), identified the following recognized environmental conditions in connection with the Site:

- REC 1 – 3,000 gallon #2 Fuel Oil Underground Storage Tank (UST)
- REC 2 – 1,000 gallon Aboveground Storage Tank (AST)
- REC 3 – Hydraulic Lift
- REC 4 – Green Trash Container
- REC 5 – Black Trash Container
- REC 6 – E-Designation
- REC 7 – Site-wide trichloroethene (TCE) and tetrachloroethene (PCE)
- REC 8 – Site-wide Fill Materials
- REC 9 – Previous On-site Operations
- REC 10 – Upgradient leaking tank (LTANK) site

#### **4. Remedial Process**

##### Application

The Applicant has applied for New York’s Brownfield Cleanup Program as a Volunteer. This means that the Applicant is not responsible for the disposal or discharge of the contaminants or whose ownership or operation of the Site took place after the discharge or disposal of contaminants. The Volunteer must fully characterize the nature and extent of contamination on-site, and must conduct a qualitative exposure assessment, a process that characterizes the actual or potential exposures of people, fish and wildlife to contaminants on the Site and to contamination that has migrated from the Site.

The Applicant in its Application proposes that the Site will be used for commercial and residential purposes.

To achieve this goal, the Applicant will conduct investigation and cleanup activities at the Site with oversight provided by NYSDEC. The Brownfield Cleanup Agreement executed by NYSDEC and the Applicant sets forth the responsibilities of each party in conducting these activities at the Site.

##### Investigation

The Applicant will conduct a remedial investigation (RI) of the Site. The Applicant has developed a remedial investigation work plan, which is subject to public comment. The goals of the investigation are as follows:

1. To define the nature and extent of contamination on the Site.
2. To identify if contaminant source areas are present on the Site.
3. To determine whether remedial action is needed to protect human health and the environment.
4. To produce data of sufficient quantity and quality to support the remediation of the Site.

The Applicant will prepare a Remedial Investigation Report (RIR) after completion of the RI including the results of the RI and included the Applicant’s recommendation of remediation to address site related contamination. The RIR is subject to review and approval by NYSDEC. Before the NYSDEC approval of RIR, a fact sheet that described the RIR will be sent to the Site’s contact list.

If NYSDEC determines that the Site is a “significant threat,” a qualifying community group may apply for a Technical Assistance Grant (TAG). The purpose of a TAG is to provide funds to the qualifying community group to obtain independent technical assistance. This assistance helps the TAG recipient to interpret and understand existing environmental information about the nature and extent of contamination related to the Site and the development/implementation of a remedy.

An eligible community group must certify that its membership represents the interests of the community affected by the Site, and that its members’ health, economic well-being or enjoyment

of the environment may be affected by a release or threatened release of contamination at the eligible Site.

For more information about the TAG Program and the availability of TAGs, go online at: [www.dec.ny.gov/regulations/2590.html](http://www.dec.ny.gov/regulations/2590.html) .

### Remedy Selection

After NYSDEC approval of the RI Report, the Applicant will develop a Remedial Action Work Plan (RAWP) that describes how the Applicant would address the contamination related to the Site.

The public will have the opportunity to review and comment on the draft RAWP. A fact sheet describing the draft RAWP and announcing a 45-day public comment period will be sent to site contact list. NYSDEC will provide input into its decision to approve the draft RAWP. Public meetings may be at various stages of remedial planning and implementation. No further public meetings are planned in connection with this project.

### Cleanup Action

Approval of the RAWP by NYSDEC will allow the Applicant to design and construct the alternative selected to remediate the Site. The site contact list will receive notification before the start of site remediation. When the Applicant completes remedial activities, a Final Engineering Report (FER) will be prepared that certifies that remediation requirements have been achieved. NYSDEC will review the report to be certain that the remediation is protective of public health and the environment for the intended use of the Site. An amended FER will be prepared that satisfies certain supplemental brownfield cleanup program requirements. The site contact list will receive a fact sheet that announces the completion of review of the amended FER.

### Certificate of Completion and Site Management

Once NYSDEC approves the amended FER, it will issue the Applicant a Certificate of Completion (COC). This COC states that remediation goals have been achieved, and relieves the Applicant from future remedial liability, subject to statutory conditions. The COC also includes a description of any institutional and engineering controls or monitoring required by the approved RAWP. If the Applicant uses institutional controls or engineering controls to achieve remedial objectives, the site contact list will receive a fact sheet that discusses such controls.

An institutional control is a non-physical restriction on use of the brownfield site, such as a deed restriction or environmental easement that would prevent or restrict certain uses of the remediated property. An institutional control may be used when the remedial action leaves some contamination that makes the Site suitable for some, but not all uses.

An engineering control is a physical barrier or method to manage contamination, such as a cap or vapor barrier.

Site management will be conducted by the Applicant as required. NYSDEC will provide appropriate oversight. Site management involves the institutional and engineering controls required for the brownfield site. Examples include: maintenance of a cap or cover.

## **5. Citizen Participation Activities**

CP activities are planned during the final remedial documentation of the Site under the BCP are identified in Appendix D: Identification of Citizen Participation Activities. These activities also are identified in the flowchart of the BCP process in Appendix E. NYSDEC will ensure that these CP activities are conducted, with appropriate assistance from the Applicant.

All CP activities are conducted to provide the public with significant information about site findings and planned remedial activities, and some activities announce comment periods and request public input about important draft documents such as the RIWP.

All written materials developed for the public will be reviewed and approved by NYSDEC for clarity and accuracy before they are distributed. Notices and fact sheets can be combined at the discretion, and with the approval of, NYSDEC.

## **6. Major Issues of Public Concern**

This section of the CP Plan identifies major issues of public concern. The Site is not near any public water supply or private water wells. And it is not expected that the future development and remediation will create any restrictions on community activities or health concerns.

It should be noted that during the proposed remediation and redevelopment activities, contaminants known to be present in the soils and soil vapor, especially TCE, PCE, and metals may become airborne and pose potential health risks to on-site workers and occupants on adjacent properties. However, a NYSDEC Community Air Monitoring Program (CAMP) will be in place for the proposed development activities and will be followed to safeguard the workers and other occupants against any potential exposures.

The Site is located in an Environmental Justice Area. Environmental justice is defined as the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.

Environmental justice efforts focus on improving the environment in communities, specifically minority and low-income communities, and addressing disproportionate adverse environmental impacts that may exist in those communities.

Approximately 75% of the population is Asian-American. Therefore, all future fact sheets will be translated into Chinese and Korean.

Furthermore, there may be impacts with regards to noise, odor or truck traffic coming from the Site.

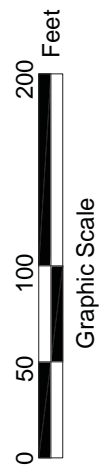
**Appendix A – Site Location Map**



BASEMAP SOURCE: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

**YU & Associates Engineers, P.C.**  
Geotechnical, Environmental and Civil Engineering

200 Riverfront Blvd. Tel: (201) 791-0075  
Elmwood Park, NJ 07407 Fax: (201) 791-4533



**SITE LOCATION MAP**  
**131-05 & 131-15 FOWLER AVENUE SITE**  
SITE ID: C241161  
QUEENS  
FLUSHING  
NEW YORK

|                |                 |                  |        |
|----------------|-----------------|------------------|--------|
| JOB NO.: 14164 | SCALE: As Shown | DATE: 11/12/2014 | FIG. 1 |
|----------------|-----------------|------------------|--------|



**Appendix B – Project Contacts and Document Repositories**

## **Appendix B – Project Contacts and Document Repositories**

### **Project Contacts**

For information about the Site’s remedial program, the public may contact the following project personnel:

#### Remediation Issues:

Javier Pérez-Maldonado, Project Manager  
NYS Dept. of Environmental Conservation  
Division of Environmental Remediation  
Remedial Bureau B, Section B  
625 Broadway, 12th Floor  
Albany, NY 12233-7016  
Phone: 518-402-9768  
Email: [javier.perez-maldonado@dec.ny.gov](mailto:javier.perez-maldonado@dec.ny.gov)

NYSDEC Region 2  
47-40 21st Street  
Long Island City, NY 11101  
Tel: 718-482-4599

Shaminder Chawla  
Assistant Director  
NYC OER  
100 Gold Street, 2<sup>nd</sup> Floor  
New York, NY 10038  
Phone: 212-442-3007

#### Health Questions:

Krista Anders  
NYS Department of Health  
Empire State Plaza  
Corning Tower, Room 1787  
Albany, New York 12237  
Tel: 518-402-7860  
Email: [BEEI@health.ny.gov](mailto:BEEI@health.ny.gov)

### **Document Repositories**

The document repositories identified below have been established to provide the public with convenient access to important project documents:

Queens Library at Flushing  
41-17 Main Street  
Flushing, New York 11355  
Attn: Ciampa Lauria

Phone: 718-661-1200

Hours: M, W, Th 9am – 9pm, T 1pm – 9pm, F 9am – 7pm, Sat 9am – 7pm, Sun 12pm – 5pm

NYSDEC Region 2

47-40 21st Street

Long Island City, NY 11101

Phone: 718-482-4599

**Appendix C – Brownfield Site Contact List**

## **Appendix C – Brownfield Site Contact List**

### **Chief Executive Officer**

Hon. Bill de Blasio  
Mayor of New York City  
New York City Hall  
New York, NY 10007  
Tel: (212) 639-9675

### **New York City Department of City Planning**

Hon. Carl Weisbrod  
22 Reade Street  
New York, NY 10007-1216  
Tel: (212) 720-3300  
Fax: (212) 720-3219

### **Queens Borough President**

Hon. Melinda Katz  
120-55 Queens Boulevard  
Kew Gardens, NY 11424  
Tel: 1-718-286-3000  
Fax: 1-718-286-2876  
[info@queensbp.org](mailto:info@queensbp.org)

### **Speaker, City Council**

Hon. Melissa Mark-Viverito  
224 West 30<sup>th</sup> Street Suite 1206  
New York, NY 10001  
Tel: (212) 564-7757  
Fax: (212) 564-7347

### **Queens Community Board, Community Board 7**

Eugene T. Kelty, Jr., Chairman  
133-32 41<sup>st</sup> Road – Room 3B  
Flushing, NY 11355  
Tel: (718) 359-2800  
Fax: (718) 463-3891  
Email: [qn07@cb.nyc.gov](mailto:qn07@cb.nyc.gov)

### **Queens Community Board, Community Board 7**

Marilyn Bitterman, District Manager  
133-32 41<sup>st</sup> Road – Room 3B  
Flushing, NY 11355  
Tel: (718) 359-2800  
Fax: (718) 463-3891  
Email: [qn07@cb.nyc.gov](mailto:qn07@cb.nyc.gov)

**Queens Community Board, Community Board 7**

Environmental Committee Chairman

133-32 41<sup>st</sup> Road – Room 3B

Flushing, NY 11355

Tel: (718) 359-2800

Fax: (718) 463-3891

Email: [qn07@cb.nyc.gov](mailto:qn07@cb.nyc.gov)

NYC Comptroller

Hon. Scott Stringer

NYC Comptroller

1 Centre Street

New York, NY 10007

NYC Public Advocate

Hon. Letitia James

Public Advocate

1 Centre Street, 15<sup>th</sup> Floor

New York, NY 10007

NYC Councilmember

Hon. Peter Koo

135-27 38<sup>th</sup> Avenue, Suite 388

Flushing, NY 11354

NYS Senator

Hon. Toby Ann Stavisky

144-36 Willets Point Boulevard

Flushing, NY 11357

NYS Assemblyman

Hon. Ron Kim

136-20 38<sup>th</sup> Avenue, Suite 10A

Flushing, NY 11357

U.S. Senator

Hon. Charles Schumer

780 Third Avenue, Suite 2301

New York, NY 10017

Hon. Kirsten Gillibrand  
780 Third Avenue, Suite 2601  
New York, NY 10017

U.S. House of Representatives

Hon. Grace Meng  
32-26 Union Street  
Flushing, NY 11354

County Clerk

Queens County Clerk  
Queens County Clerk's Office  
88-11 Sutphin Boulevard, 1<sup>st</sup> Floor  
Jamaica, NY 11439

New York City Office of Environmental Coordination  
Acting Director  
100 Gold Street – 2<sup>nd</sup> Floor  
New York, NY 10038

**Local News Outlets**

New York Times  
229 West 43<sup>rd</sup> Street  
New York, NY 10036  
Tel: (212) 556-3622

NY 1 News  
75 Ninth Avenue  
New York, NY 10011

New York Daily News  
4 New York Plaza  
New York, NY 10004  
Tel: (212) 210-2100  
Fax: (212) 643-7831

New York Post  
1211 Avenue of the Americans  
New York, NY 10036-8790  
Tel: (212) 930-8700

Sing Tao Daily  
188 Lafayette St

New York, NY 10013  
Tel: (212) 699-3800

Times-Ledger Newspapers  
41-02 Bell Boulevard, 2nd Floor  
Bayside, NY 11361

Queens Tribune  
150-50 14th Road  
Whitestone, NY 11357

World Journal (Chinese)  
141-07 20th Avenue  
Whitestone, NY 11357

Korea Daily  
43-27 36th Street  
Long Island City, NY 11101

Queens Chronicle  
62-33 Woodhaven Boulevard  
P.O. Box 74-7769  
Elmhurst, NY 11374  
Tel: (718) 205-8000, ext. 114  
Fax: (718) 205-0150

Queens Courier  
Schneps Publications Inc  
38-15 Bell Blvd  
Bayside, NY 11361

**Public Water Supplier**

NYC Department of Environmental Protection  
Attn: Emily Lloyd, Commissioner  
59-17 Junction Boulevard  
Flushing, NY 11373

John Wuthenow  
Office of Environmental Assessment & Planning  
NYC Department of Environmental Protection  
96-05 Horace Harding Expressway  
Flushing, NY 11373

**School and Day Care Centers**

Ms. Rose Hellman



Day Care Franklin Adult  
4131 Haight St  
Flushing, NY 11355  
Tel: (718) 762-4561

Litao Wu  
New Milestone Preschool  
13254 People Ave  
Flushing, NY 11355  
Tel: (718) 539-2068  
Fax: (718) 539-2803  
Email: [info@new-milestone.com](mailto:info@new-milestone.com)

Samanda Cheng  
Madison Potential Development Inc.  
Happy Maryann Day School  
132-18 41<sup>st</sup> Ave  
Flushing, NY 11355  
Tel: (718) 886-8266

Kimberly (called Rainbow Child Development on August 18, 2014, they did not provide the full name of administrator)  
Rainbow Child Development Center Inc.  
Rainbow Child Development  
133-20 Avery Avenue  
Flushing, NY 11355  
Tel: (718) 496-5513

**Document Repository**  
Queens Public Library  
41-17 Main Street  
Flushing, NY 11355  
Tel: (718) 611-1200

NYSDEC Region II  
47-40 21st Street  
Long Island City, NY 11101  
Phone: 718-482-4599

### **Adjacent Properties**

The names and addresses of adjacent property owners are not included in the citizen participation plan provided in the public document repositories to maintain confidentiality. Rather, this information is maintained only in the Department and Applicant files.

**Appendix D – Identification of Citizen Participation Activities**

**Appendix D – Identification of Citizen Participation Activities**

| Required Citizen Participation (CP) Activities  | CP Activities Occur at this Point  |
|---|--|
| <b>Application Process:</b>   |  |
| <ul style="list-style-type: none"> <li>- Prepare brownfield site contact list (BSCL)</li> <li>- Establish document repositories</li> <li>- Publish notice in Environmental Notice Bulletin (ENB) announcing receipt of application and 30-day comment period.</li> <li>- Publish above ENB content in local newspaper</li> <li>- Mail above ENB content to site contact list</li> <li>- Conduct 30-day public comment period</li> </ul> | <p>At time of preparation of application to participate in BCP.</p> <p>When NYSDEC determines that BCP application is complete. The 30-day comment period begins on date of publication of notice in ENB. End date of comment period is as stated in ENB notice. Therefore, ENB notice, newspaper notice and notice to the BSCL should be provided to the public at the same time.</p> |
| <b>After Execution of Brownfield Site Cleanup Agreement:</b>  |  |
| <ul style="list-style-type: none"> <li>- Prepare citizen participation (CP) plan</li> </ul>   | <p>Draft CP Plan must be submitted within 20 days of entering Brownfield Site Cleanup Agreement. CP Plan must be approved by NYSDEC before distribution.</p>   |
| <b>After Remedial Investigation (RI) Work Plan (WP) Received</b>  |  |
| <ul style="list-style-type: none"> <li>- Mail fact sheet to BSCL about proposed RI activities and announcing 30-day public comment period on draft RI WP.</li> </ul>  | <p>Before NYSDEC approves RI WP. If RI WP is submitted with application, comment periods will be combined and public notice will include fact sheet. 30-day comment period begins/ends as per dates identified in fact sheet.</p>  |
| <b>After RI Completion</b>  |  |
| <ul style="list-style-type: none"> <li>- Mail fact sheet to BSCL describing results of RI</li> </ul>  | <p>Before NYSDEC approves RI Report.</p>   |
| <b>After Remedial Work Plan (RWP) Received</b>  |  |
| <ul style="list-style-type: none"> <li>- Mail fact sheet to BSCL about proposed RWP and announcing 45-day comment period</li> <li>- Mail fact sheet to BSCL announcing issuance of Certificate of Completion (COC) Public meeting by NYSDEC about proposed RWP (if requested by affected community or at discretion of NYSDEC project manager in consultation with other NYSDEC staff as appropriate)</li> </ul>                        | <p>Before NYSDEC approves RWP. 45-day comment period begins/ends as per dates identified in fact sheet. Public meeting would be held within the 45-day comment period.</p>   |
| <b>After Approval of RWP</b>  |  |
| <ul style="list-style-type: none"> <li>- Mail fact sheet to BSCL summarizing upcoming remedial action</li> </ul>  | <p>Before the start of remedial action.</p>  |
| <b>After Remedial Action Completed</b>  |  |
| <ul style="list-style-type: none"> <li>- Mail fact sheet to BSCL announcing that remedial action has been completed</li> <li>- Mail fact sheet to BSCL announcing issuance of (COC)</li> </ul>  | <p>At the time NYSDEC approves Final Engineering Report. These two fact sheets should be combined when possible if there is not a delay in issuance of the COC.</p>  |

**Appendix E – Brownfield Cleanup Program Process**

# Appendix E – Brownfield Cleanup Program Process

