

REQUIREMENTS

Summer Camps Positions



Department of
Environmental
Conservation

Positions marked with (**) conduct and supervise campers on a 24-hour basis and are required to have certifications in first aid and CPR/AED that meet New York State Department of Health (DOH) requirements for children's camps. [Click here to see the NYS DOH list of approved First Aid classes](#) and the [list of approved CPR/AED classes](#). **You must take a class listed on the top of the table under Residential Camp programs!**

Positions marked with (*) are required to have certification in CPR/AED that meets New York State Department of Health (DOH) requirements for children's camps. [Click here to see the list of DOH approved CPR/AED classes](#). **You must take a class listed on the top of the table under Residential Camp programs!**

Interviews of qualified candidates will begin in the fall and continue until all positions are filled. Applicants possessing a valid driver's license, waterfront life guarding, WSI, EMT, and similar certifications are preferred.

Required educational credentials must have been awarded by an educational institution accredited by a regional, national, or specialized agency recognized as an accrediting agency by the United States (U.S.) Department of Education/Secretary of Education. If awarded by an institution outside of the U.S. and its territories, you must provide independent verification of equivalency.

JUMP LINKS TO POSITIONS TITLES

[Camp Director](#) // [Assistant Director](#) // [Health Director](#) // [Waterfront Director](#)

[Counselor](#) // [Cook](#) // [Camp Aide 2](#) // [Camp Aide 1](#)

** Conservation Education Camp Director (1 per camp)

A) Bachelor's Degree or higher (must be in the natural resources, environmental studies, environmental education, outdoor recreation, STEM: **Science** (biology, chemistry, computer, earth, environmental, and physics)- **Technology**- **Engineering**- **Mathematics**, elementary-middle-secondary-special education, camp management, or a related field)

OR

B) Must be 25 years old AND HAVE

a. at least two full seasons of program work experience at any summer camp

OR

b. one full season of program supervisory or management experience at any summer camp

OR

c. one full season as a Camp Director at any summer camp

PLUS all of the below

- Work experience must include
 - If in a summer camp setting, must include outdoor pursuits in areas such as hiking, canoeing, backpacking, hunting, fishing, water safety, or archery.
 - Two full years of experience as a classroom teacher may substitute for two full seasons of program work experience at a summer camp.
- Must be certified in first aid courses as required by the NYS Department of Health, such as
 - American Red Cross Responding to Emergencies or equivalent.
 - American Red Cross CPR/AED for the Professional Rescuer or equivalent & must be in its first year.
- Must have and maintain a valid Driver's license.

** Conservation Education Assistant Camp Director (1 per camp)

A) At least two years of college or work experience in the natural resources, environmental studies, environmental education, outdoor recreation, STEM: **Science** (biology, chemistry, computer, earth,

environmental, and physics)- Technology- Engineering- Mathematics, elementary-middle-secondary-special education, camp management, or a related field)

AND

B) Must have at least one full season of program work experience at a summer camp

PLUS all of the below

- Work experience must include outdoor pursuits in areas such as hiking, canoeing, backpacking, hunting, fishing, water safety and archery.
- One full year of experience as a classroom teacher may substitute for full season of work experience at a summer camp.
- Must be certified in first aid courses as required by the NYS Department of Health, such as
 - American Red Cross Responding to Emergencies or equivalent.
 - American Red Cross CPR/AED for the Professional Rescuer or equivalent & must be in its first year.
- Must have and maintain a valid Driver's license.

**** Conservation Education Camp Health Director (1 per camp)**

- Physician+, nurse practitioner+, physician assistant+, registered nurse+, licensed practical nurse+, emergency medical technician or other person acceptable to the Department of Health permit-issuing official. (+ To practice in New York State, must be NYS licensed.)
- CPR/AED certification acceptable to the Department of Health & in its first year of certification.
- Must have and maintain a valid Driver's license.

**** Conservation Education Camp Waterfront Director/Counselor**

In addition to meeting the minimum qualifications of a Conservation Education CAMP COUNSELOR, must meet the NYSDOH requirements for aquatic directors:

A) At least 21 Years old

AND

a) Two seasons experience consisting of at least 12 weeks as a children's camp lifeguard at a pool or beach which had more than one lifeguard supervising it at a time

OR

b) 18 weeks of previous experience as a lifeguard at a pool or beach, which had more than one lifeguard supervising it at a time.

PLUS all of the below

- Must be currently certified in a DOH acceptable certification as a Waterfront Lifeguard and in Lifeguard Management
- Water Safety Instructor Certification although not required would be a recognized asset for this position.

**** Conservation Education Camp Counselor (8 per camp)**

A) Must have 48 semester college credit hours, including at least 12 semester credit hours in natural resources, environmental studies, environmental education, outdoor recreation, STEM [Science (biology, chemistry, computer, earth, environmental, and physics); Technology; Engineering; Mathematics], elementary-middle-secondary-special education, or camp management.

OR

B) Two years of work experience in natural resources, biological sciences, geology, environmental studies, environmental sciences, environmental education, outdoor recreation, elementary-middle-secondary-special education, or camp management.

PLUS all of the below

- must be certified in approved first aid courses as required by the NYS Department of Health, such as
 - American Red Cross Responding to Emergencies or equivalent.
 - American Red Cross CPR/AED for the Professional Rescuer or equivalent & must be in its first year.
 - **Depending upon individual assignments**, certification in areas such as American Red Cross Water Safety Instruction or Lifeguard with Waterfront Module may be required.

- **May be required to serve as Conservation Education Camp Health Director alternate** if you have a New York State Emergency Medical Technician or higher level of certification, such as licensed practical nurse, registered nurse or physician's assistant.
- Must have and maintain a current Driver's License.

Conservation Education Camp Cook (1 per camp)

- Two years of experience in the storage, preparation, cooking and dispensing of food.
- OR
- 60 credit hours in a degree related to culinary arts.
- OR
- One year of experience as described above AND 30 credit hours in a degree related to culinary arts.
- A valid driver's license is preferred.

NOTE: A candidate may use the camp cook position as part of an internship to complete their requirements for their two year or higher culinary degree.

* Conservation Education Camp Aide 2 (1 per camp)

- Must be 18 years of age.
- AND
- Must have completed at least 24 semester credit hours.

PLUS all of the below

- must be certified in an approved CPR/AED for the Professional Rescuer certification & must be in its first year.
- Must have and maintain a current driver's license.
- Additional certifications in Waterfront Lifeguarding and other Department of Health approved Camp Certifications are not required but are preferred.

* Conservation Education Camp Aide 1 (1 per camp)

- Must be 18 years of age.
- Must be High School Graduate or have GRE equivalent.
- Must have and maintain a current driver's license.
- must be certified in an approved CPR/AED for the Professional Rescuer certification & must be in its first year.
- Additional certifications in Waterfront Lifeguarding and other Department of Health approved Camp Certifications are not required but are preferred.

HOW TO APPLY

If you are interested in one of these positions, please submit a resume, unofficial college transcript and cover letter to campemploy@dec.ny.gov. Email is preferred, but you may mail your application to

DEC Camps Employment
C/O Camps Administrator
625 Broadway; 3rd Floor
Albany, NY 12233-5256

Contact For More Information

Summer Camp Staff

P: 518-402-8014

campemploy@dec.ny.gov

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