

# MARINE BAIT PERMIT APPLICATION



Department of  
Environmental  
Conservation

This is an electronic copy of a Marine Bait Permit application package.

## Your signature and the date are needed in **TWO** places:

1. Marine Bait Permit Required Business Form – **Page 2**
2. Affirmation – **Page 4**

## The following are needed for the successful processing of your application:

- Completely fill out all the requested information on the application.
  - If you are using a post office box to receive mail, please include a legal address (street address) with your application or it will be returned.
- The application **Affirmation** must be **signed and dated**.
- **Permit Fee:** ALL applications submitted by mail must be paid by check or money order payable to NYSDEC. Starter checks are not accepted. Cash and Visa/Mastercard are accepted for in-person applicants.
  - There will be a \$20.00 fee for all returned checks.
  - Applicants from outside the United States must contact the Marine Permit Office to determine acceptable forms of payment for application fees. U.S. Coast Guard License
- **Photograph:** Submit with your application a recent, clear passport size photograph of yourself, approximately 1 ½ x 2 inches. A photograph is not required if you are renewing from the preceding year.
- Applicants **under 16 years of age** must the application signed and notarized by a parent or legal guardian.
- If applying as a **corporate permit** (domestic corporation, domestic limited liability company, foreign business corporation, foreign LLC) or under an assumed name (DBA), provide the following:
  - Federal Tax ID on application or application
  - Legal documents establishing the corporation, LLC or DBA may include:
    - Certificate of Incorporation, Articles of Organization (LLC), Filing Receipt for Application of Authority for Foreign Businesses Operating in New York, or Certificate of Assumed Name (DBA).
  - Demonstrate the business is currently active and in good standing in New York State:
    - Refer to New York State Department of State's website for more information on obtaining copies of these documents: [www.dos.state.ny/corps/](http://www.dos.state.ny/corps/).

**All required documents and fees must be submitted by mail or in-person to DEC at the address below:**

**NYSDEC Marine Permit Office**  
123 Kings Park Blvd.  
Kings Park, NY, 11754  
**Phone:** (631) 444-0470 | **Email:** [MPO@dec.ny.gov](mailto:MPO@dec.ny.gov)

# MARINE BAIT PERMITS: REQUIRED BUSINESS

---

**The Purpose of this notice is to clarify the privileges conferred to the holders of Marine Bait Permits under Subdivision 9 of Environmental Conservation Law Section 13-0335.**

- This law **allows** an operator of a retail business (generally a bait and tackle shop) to take menhaden (bunker), silversides (spearing, *Menidia* spp.), and killifish (*Fundulus* spp.), and sell directly to the final user.
- This law **does not allow** the holder of the marine bait permit to harvest baitfish to sell wholesale (to sell bait to retail shops for resale). It also **does not allow** the holder of a marine bait permit to purchase fish from Food Fish License holders.

**Only Atlantic menhaden, silversides (*Minidia* spp.) [sic] and killifish (*Fundulus* spp.) may be taken. Gear restrictions for holders of marine bait permits include:**

- Cast nets not larger than twenty feet (20') in diameter
- Seines not larger than thirty feet (30') in length or four feet (4') in depth
- Lift nets not larger than sixteen square feet (16 ft<sup>2</sup>) or bait traps not more than thirty inches (30") in length

**Marine bait permits must identify the business name and address of the single retail business at which the bait taken will be sold and are non-transferable.** The holder of a marine bait fish permit must be present and always have the permit available for inspection.

Business Name:

Business Address:

Business Phone Number:

I hereby affirm under penalty of perjury that the information provided on this form is true to the best of my knowledge and belief. False statements are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law. I, furthermore affirm that I am aware of the applicable Sections of the Environmental Conservation Law and the Official Compilations of Codes, Rules, and Regulations of the State of New York and fully understand them. I understand that violation of these laws and regulations may subject me to criminal and civil penalties including fine, imprisonment, revocation of license, or a combination of any of these penalties.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Department of Environmental Conservation

Marine Resources Permit Office
Nissequogue River State Park
123 Kings Park Boulevard
Kings Park, New York 11754
Phone: (631) 444-0470
Email: MPO@dec.ny.gov

Year 2024

Application for Marine Permits

January 2, 2024

Applicant Name: \_\_\_\_\_

Mailing Address
Street: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_ Zip Code: \_\_\_\_\_ - \_\_\_\_\_
Country: \_\_\_\_\_

Home Address (If different)
Street: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_ Zip Code: \_\_\_\_\_ - \_\_\_\_\_
Country: \_\_\_\_\_

Other Address for Business or Facility Location
Street: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_ Zip Code: \_\_\_\_\_ - \_\_\_\_\_
Country: \_\_\_\_\_

Corporation? [ ] Yes [ ] No
For Corporate Applicants, Are you a Corporation in Good Standing?
[ ] Yes [ ] No
Country Issuing Taxpayer Id: \_\_\_\_\_
NYS Domicile? [ ] Yes [ ] No
Township: \_\_\_\_\_
County: \_\_\_\_\_
Taxpayer ID/SSN: \_\_\_\_\_
Home Phone: \_\_\_\_\_
Business Phone: \_\_\_\_\_
Fax Phone: \_\_\_\_\_
Email: \_\_\_\_\_

Physical Description (N/A if Corporation)
Date of Birth: \_\_\_\_\_
Gender: [ ] Male [ ] Female
Hair Color: \_\_\_\_\_
Eye Color: \_\_\_\_\_
Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Permit Year 2024

Permit Fee:\$50.00

Permit Type: Marine Bait Company Name: \_\_\_\_\_

Auth Rep Signed? [ ] Yes [ ] No

**FREEDOM OF INFORMATION**

The Department of Environmental Conservation (Department) periodically receives requests for commercial licensee records pursuant to New York's Freedom of Information Law (FOIL). The Department responds to such requests in accordance with Public Officers Law Article 6 (FOIL) and Article 6-a (Personal Privacy Protection Law).

**DECLARATION OF DOMICILE for New York State Resident Permits and Licenses:**

Pursuant to New York State law, I declare that I am domiciled within the State of New York and have maintained a fixed, permanent, and principal place of abode within the State of New York immediately prior to the time of filing this application and will continue to maintain such a place of abode for the duration of this permit and/or license. I understand that while I may have multiple residences, I can only have one true domicile.

If my domicile should change, I will notify the Department within seven business days. I understand that I must surrender my permit and/or license if I am no longer domiciled within the State of New York. I affirm and understand that should I fail to notify the Department within seven business days, the Department may immediately institute revocation proceedings pursuant to DEC regulations.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**AFFIRMATION:**

I hereby affirm under penalty of perjury that all of the information provided in this application and any applicable attachments provided to obtain this permit are true and accurate. I furthermore affirm that I am aware of and understand the applicable sections of the Environmental Conservation Law and the Official Compilations of Codes, Rules and Regulations of the State of New York. I understand that any violation of these laws and regulations may subject me to criminal and civil penalties including fine, imprisonment, revocation of license, or a combination of any of these penalties.

I affirm and understand that any false statement made herein is punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law and the offering of a false instrument for filing is punishable as a felony pursuant to Section 175.35 of the Penal Law.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Representative \_\_\_\_\_