

LEASHED TRACKING DOG LICENSE APPLICATION

Instructions

STATUTORY AUTHORITY: Environmental Conservation Law Section 11-0928 and 6 NYCRR Part 176.

The Department of Environmental Conservation (DEC) may issue a Leashed Tracking Dog License to qualified individuals to use certified leashed tracking dogs to track and find dead, wounded or injured big game in accordance with and pursuant to the conditions of such a license. You must achieve a grade of 80 percent or higher on a written Leashed Tracking Dog License Examination administered by the DEC in order for your application to be considered.

The following instructions correspond numerically with the numbers on the Leashed Tracking Dog License Application. When completing this application, please provide sufficient detail to fully answer the questions. The answers you provide are the criteria for approving or denying your license. Incomplete or vague applications will be returned to the applicant.

1. Name of applicant.
2. If applying as a business or organization list the name of the business.
3. Mailing address and county of residence of the applicant.
4. Day and night telephone number of the applicant.
5. Date of birth of the applicant.
6. Check either yes or no. You must possess a current New York State license which authorizes you to legally take big game. Please provide the license number of the license which authorizes you to legally take big game in New York.
7. Check either yes or no. Only certified leashed tracking dogs may be used under a Leashed Tracking Dog License. A certified leashed tracking dog means a dog which is licensed and identified as required by Article 7 of the Agriculture and Markets Law.
8. Check either yes or no. If you check yes, please describe the nature of the incident and list the date of the violation or incident.
9. A qualification for a Leashed Tracking Dog License is that you receive a grade of 80 percent or higher on a written Leashed Tracking Dog License Examination administered by DEC. Approximately two to four weeks before the exam, you will be notified of the date and location of the exam. The examination will test your knowledge of the Fish and Wildlife Law and regulations, dog training and handling methods and other areas of knowledge deemed appropriate or relevant by DEC. From the list below, select two DEC Regional Office locations where you would like to take the exam (list both the Region Number and the City Location).

Region 1 - Headquarters	Stony Brook, NY
Region 2 - Headquarters	Long Island City, NY
Region 3 - Head quarters	New Paltz, NY
Region 4 - Headquarters	Schenectady, NY
Region 4 - Sub-Office	Stamford, NY
Region 5 - Headquarters	Ray Brook, NY
Region 5 - Sub-Office	Warrensburg, NY
Region 6 - Headquarters	Watertown, NY
Region 7 - Headquarters	Syracuse, NY
Region 7 - Sub-Office	Cortland, NY
Region 8 - Headquarters	Avon, NY
Region 9 - Headquarters	Buffalo, NY
Region 9 - Sub-Office	Olean, NY

Please read the NOTICE and sign and date on the appropriate lines provided at the bottom of the application.

(continued on next page)

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Instructions (continued)

The application fee for a Leashed Tracking Dog License Application is \$25.00. The fee for a Leashed Tracking Dog License is \$50.00. The license is valid for five years from the date of issuance. If you fail the Leashed Tracking Dog License Examination or your application is denied, your \$50.00 license fee will be returned. The application fee of \$25.00 is non-refundable.

Send your completed application and a check for \$75.00, payable to NYS Department of Environmental Conservation to:

New York State Department of Environmental Conservation
Special Licenses Unit
625 Broadway
Albany, New York 12233-4752

Approximately 45 days are required to review and process your application AFTER YOU TAKE THE LEASHED TRACKING DOG LICENSE EXAMINATION.

You will be notified as to the date and location of the next Leashed Tracking Dog License Examination.

Approximately 45 days are required to review and process completed applications.