

New York State Department of Environmental Conservation



Landowner Incentive Program Grassland Protection and Management State Fiscal Year 2009-2010 Pre-Application Form

Landowners must meet all the following criteria to qualify:

- 1) Land must be privately owned. Applicants will be required to provide proof of ownership in the form of a deed if their pre-application scores high enough in the Stage 1 scoring to be considered in the Stage 2 evaluation process. At that time, DEC will contact such applicants and request a copy of the deed, which must be submitted within 30 days of receiving DEC's letter.
- 2) Property must be located within one of the identified grassland focus areas (see map on Page 3 of the application booklet). Properties that have appropriate habitat and are contiguous but just outside of a focus area will generally be considered eligible. There is a 10-acre minimum requirement.
- 3) Acres of land already enrolled in similar incentives (e.g., USDA Farm Bill programs) are not eligible. However, landowners may be enrolled in more than one program as long as different parcels are committed to each.
- 4) Landowner must be willing to enter into a five-year state assistance contract with DEC. Contract amounts greater than \$50,000 must be approved by the Attorney General and the State Comptroller.
- 5) If your land is eligible for the program, you will need to allow DEC or its representative access to your property at reasonable hours and after notification.
- 6) If you are claiming not-for-profit tax-exempt status, you must submit proof of your 501(c)(3) designated tax status when applying. All not-for-profit entities must include their Federal Employer ID number and New York State Charities registration number.
- 7) DEC employees and their immediate families are not eligible to apply for funding. Former DEC employees are not eligible to apply for funding within two years of leaving DEC employment.

- Please remember to include a map showing the location of your property with your pre-application form.
- If you are claiming not-for-profit status, remember to submit proof of your 501(c)(3) designated tax status, your Federal Employer ID number and your New York State Charities registration number and to provide a resolution for support, as shown in Appendix B of the application booklet.
- This pre-application is not valid unless it is signed and dated by the applicant.
- Mail completed Landowner Incentive Program pre-applications to:
Landowner Incentive Program
NYSDEC Bureau of Wildlife
625 Broadway
Albany, NY 12233-4750

Pre-Application/Eligibility Assessment

Part A. Applicant Information (required):

(name of individual or not-for-profit)

Name:			
Mailing address: (street, suite, PO Box)			
City, State, Zip:			
Telephone:			
e-mail address:			
Classification of Applicant:	Check the choice that applies to you:		
	Individual _____	Not-for-profit _____	
For not-for-profit status:			
Federal ID # :		NYS Charities Registration # :	

CONTACT PERSON (if different from above):

Name:			
Title:			
Telephone:		FAX #:	
e-mail address:			
Business address: (Name, Bldg)			
Street, Suite, PO Box:			
City, State, Zip:			

Part B. Project Location (required):

You must include an aerial photograph (preferred), highway, local, tax or other map clearly showing the project location and the contours of the field(s) you wish to apply to enroll.

Is the project located at the above address ? Yes _____ No _____

If not, please provide: Address: _____ City: _____ Zip code: _____

Coordinates (if available) N: _____ W: _____ or UTM: _____

Part C. Site Information: (required)

Tax Lot ID _____

Total parcel size: _____ Acres

Total field acreage you are applying to enroll in LIP: _____ Acres (10-acre min.)

If more than one contiguous field, please break down acreage here:

Please do not include forested, developed or water acreage in this calculation. You must be prepared to manage this acreage as a grassland devoid of shrubs, trees or crops.

Part D. Ecological Information (optional):

Please place a check next to the predominant habitat types on the property. If known, please estimate the approximate percentage of each:

Grasses or low herbs	_____	_____ %	Wetland	_____	_____ %
Pasture	_____	_____ %	Lake/Open water	_____	_____ %
Row crops	_____	_____ %	River/Stream	_____	_____ %
Brush/shrub land	_____	_____ %	Developed	_____	_____ %
Forest	_____	_____ %	Other	_____	_____ %

(All habitat types combined should = 100%)

Part E. Wildlife Use (optional): Which species of wildlife have you seen or heard on the property? Please check all that apply.

Deer	_____	Songbirds	_____
Beaver	_____	Raptors (hawks, falcons, eagles)	_____
Bear	_____	Amphibians (frogs, salamanders)	_____
Bats	_____	Reptiles (turtles, snakes)	_____
Waterfowl	_____	Insects (dragonflies, butterflies)	_____
Upland game birds	_____	Other	_____

Are you aware of any endangered, threatened or special-concern species that use the property ?

Yes _____ No _____

What kind: _____

Part F- Affirmation (required):

I affirm under penalties of perjury that all statements made on this form (including any attached papers) are true. I affirm that I meet the eligibility criteria as listed herein. I understand that all statements made by me in connection with this pre-application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from being eligible for the Landowner Incentive Program or lead to the revocation of my award.

Signature of Applicant

Date

Please print your name