

INSTRUCTIONS

Annual Reporting Fee	\$50 per year for all uses <u>except</u> for agricultural or public water supply. Please make all checks payable to “NYSDEC”. Mail to the address shown on last page of this form .
Agricultural Purpose	The practice of farming for crops, plants, vines and trees, and the keeping, grazing or feeding of livestock, for sale of livestock or livestock products.
Public Water Supply Purpose	The use by a public water supply system.
Source Type	Surface - pond, lake, stream, river or quarry. Groundwater - well or spring.
Total Maximum Withdrawal or Permitted Capacity	Public Water Supplies - DEC permitted amount if applicable. Non-Public Water Supplies - maximum pumping capacity.
Units	Gallons per minute (gpm), gallons per day (gpd) or million gallons per day (mgd).
Well Name	Name of well water source (e.g. Well No.1, Main Street well).
Well Type	Rock vs. unconsolidated (sand and gravel) well.
Average Day Withdrawal	Total amount withdrawn divided by total days withdrawn. (e.g. 365,000,000 gallons / 365 days = 1 mgd).
Maximum Day Withdrawal	Largest single day withdrawal amount (e.g. 2.65 mgd).
Calculation Method	Enter one of the following codes: M - metered readings. W - flow through a weir or flume. P - flow through a pump or pump run time. E - estimated
Units	Gallons per month, only.
Withdrawn	Amount of water removed from the source.
Transferred/Imported	Amounts of water brought in from or sent to another facility. Includes bulk sales.
Consumed	Amount of water not returned (e.g. water incorporated into a product or lost through evaporation).
Returned	Amount of water discharged back to the environment or a wastewater system.
Diversions In	Amount of water, if any, diverted from another major drainage basin.
Diversions Out	Amount of water, if any, diverted to another major drainage basin.
Major Drainage Basins	There are 17 major basins in New York State. (map provided at DEC “ Water Withdrawal Reporting ” webpage).

Extra Form for Additional Sources

When finished, scroll up or use "page up" to return to the form.

Surface Sources:

(type in Name, Capacity, and the Units used)

Groundwater Sources:

(type in Well Name, Type of Well (bedrock or unconsolidated), Depth of Well, Capacity, and Units used)

Destination of Transferred Water

Type in the name and location of the site that is receiving water being transferred out of the Great Lakes Drainage Basin.

(When finished, scroll up or use “page up” to return to the main form.)

If you do not wish to submit this form by email, you may print this form and mail it to the address below.

Whether you are mailing or emailing this form, please send your \$50 fee (if applicable) to the address below.

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