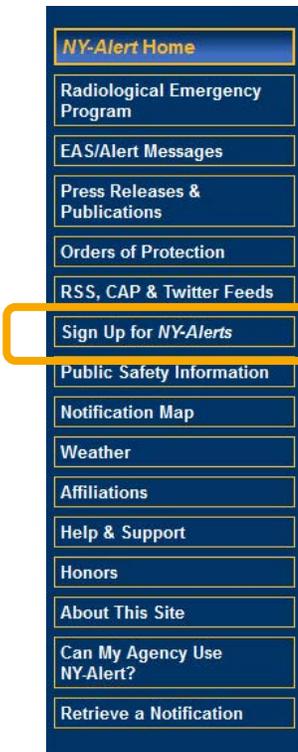


Public sign-up instructions to receive alerts about sewage spills through NY-Alert

Never signed up for NY-Alert? Start at Step 1.

Already signed up and want to customize your account to receive sewage spill notifications? Start at Step 13.

Step 1: Enter the NY-Alert URL: <http://www.nyalert.gov/>



Step 2: Select “Sign Up for NY-Alerts” in left navigation

Step 3: Select “Enroll”



Step 4: Enter your information to create an account then click “Create Account” button.



Step 5: An email will be sent to the email address you entered in Step 4 for verification. You will not be able to sign into NY-Alert until your email account has been verified.

Step 6: Check your email for the verification email sent by NY-Alert. Open the email and click on the link provided. This link will open up a page at <https://users.nyalert.gov> stating that your email account is verified.

Click “Log In” button to complete your user profile and set up your personal notification profile.

Public sign-up instructions to receive alerts about sewage spills through NY-Alert



Setting up your personal notification profile

Step 7: Log into NY-Alert.

Step 8: Click Start the Wizard button



Step 9: Enter your contact information for the ways that you want NY-Alert to contact you: email, SMS, phone, fax, alpha-numeric pager and numeric pager.

For email messages, you have the option of receiving plain text or html.

For SMS (short message service), enter your phone number and carrier.

After completing the ways that you would like to receive alerts, click “Continue to Next Step”

IMPORTANT: You MUST proceed through ALL steps of this wizard by clicking the "Next Step" button in order to complete your profile!

Public sign-up instructions to receive alerts about sewage spills through NY-Alert

Step 10: Enter the location of interest—what location do you want to receive alerts about. For example, this could be a work, home, summer camp, or family member’s address. After clicking “Continue to Next Step”, you may be asked to confirm the location information.

Enter Your First Location of Interest

Address Line 1:
City:
State: *New York*
Zip:
Location Name:

OR Select Geo-Political Jurisdiction

(NOTE: Selecting a Jurisdiction will result in receiving far more alerts, many of which may not actually be relevant to your location.)

<< Back to Last Step Cancel Wizard Continue To Next Step >>

Step 11: Add more locations. You may add up to 15.

Your Current Locations

Work
625 Broadway, Albany [Modify](#)

NOTE: You must have at least 1 (one) Location, and you may enter up to 15

I would like to add a new location

IMPORTANT: You MUST proceed through ALL steps of this wizard by clicking the "Next Step" button in order to complete your profile!

<< Back to Last Step Cancel Wizard Continue to Next Step >>

Step 12: Determine if you want to decline any of the “Immediate Life Threatening Alerts/Notifications”. This completes the initial set up of your NY-Alert account. Click “Finish Wizard—Go to Home Page” button.

Initial Signup Almost Complete!

You will now receive all Immediate Life Threatening Alerts / Notifications relating to the locations you have provided. You will also receive any Additional Notifications selected below:

Severe Weather
 Transportation & NYSDOT TransAlerts
 AMBER & Missing Child/Adult Alerts
 Public Health Alerts
 Nuclear Power Plant Information

The following Notifications are also available and can be enrolled in by clicking on the "Add Notification" button on your home page:

- Severe Weather
- NYS DOT Trans-Alerts
- Press Releases, Publications and Training Announcements
- AMBER & Missing Child Alerts
- DCJS Sex Offender Re-location Alerts
- Consumer Protection Issues
- Public Health Alerts

<< Back to Last Step Cancel Wizard **Finish Wizard - Go to Home Page >>**

Public sign-up instructions to receive alerts about sewage spills through NY-Alert

Customizing your account to receive sewage spill alerts and other related alerts

Step 13: Add addition alerts, including the sewage spill alerts. Click “Add Additional Alerts” button.

My Alerts - Home

Did You Know...?
Can I subscribe someone who does not have an email address?
[Learn More](#)

What I Will Be Alerted About:

Life-Threatening Alerts
You will receive any Life Threatening Alerts & Warnings affecting the following locations:
Work: 625 Broadway, Albany [View / Modify Locations](#)

Additional Alerts
You will also receive the following Additional Alerts & Warnings:

My AMBER & Missing Child/Adult Alerts [Affecting: Work]	View / Modify Delete
My Nuclear Power Plant Information [Affecting: Work]	View / Modify Delete
My Public Health Alerts [Affecting: Work]	View / Modify Delete
My Severe Weather [Affecting: Work]	View / Modify Delete
My Transportation & NYSDOT TransAlerts [Affecting: Work]	View / Modify Delete

Add Additional Alerts	Sign Up for additional Alerts & Warnings (Consumer Protection, Sex Offender, Amber/Missing Child, Marine Alerts etc.)
Add Routine Notifications	Subscribe to Routine Notifications (School Closings, Regular Publications, etc.)
My Contact Information	View and / or modify the means by which you will be notified
My Locations of Interest	View and / or modify the locations for which you are interested in receiving Alerts/Warnings
Set Vacation Time	Going away and don't need Alerts for a while? Set up your Vacation Time here
Recent Notifications	Missed one of your Notifications? You can view it here.
Family & Friends	View and Manage My Alerts Profiles for family members and friends

Step 14: Select “Customized Notification” button.

Add Additional Alerts / Warnings

The following are the most commonly requested categories to which you can subscribe. Please note that you will already receive any Life-Threatening notifications through your basic enrollment in NY-Alert.

Press Releases & Publications	Regularly distributed Informational Publications, as well as non-Emergency related Press Releases and Training Announcements	(What's This?)
Consumer Protection Issues	Consumer Protection Board (CPB) Recalls, scams, security breaches and other consumer protection updates	(What's This?)
Earthquakes	Earthquake Alerts	(What's This?)
Marine Weather Alerts	Marine Weather Alerts	(What's This?)
Sex Offender Re-Location Alerts	Receive notice from the NYS Division of Criminal Justice Services when a Registered Sex Offender moves into an area you specify	(What's This?)
Order of Protection Notifications	Receive notice when an Order of Protection filed by you, or someone you represent, is served or the respondent is advised.	(What's This?)

Additionally, you may sign up for any other categories not listed above by using the “Customized Notification” link below:

Customized Notification	Sign up for a completely customized array of notifications beyond the commonly requested items above. (Advanced Users Only)	(What's This?)
[Notifications you already have]	subscribe AGAIN to notifications which you have already added (to View or Edit your existing Notifications, visit your Home Page)	(What's This?)

[Back to Home Page](#)

Public sign-up instructions to receive alerts about sewage spills through NY-Alert

Step 15: Select “Environmental”. You will receive notifications related to the environment and pollution, including alerts about sewage pollution. Select any other warning categories you would like to receive alerts about.

Create New Customized Notification / Warning Set

INSTRUCTIONS:

Select the categories of alerts you wish to receive. The most common Categories have already been selected.
For more information on the types of alerts contained in a particular category, click the “What’s This?” link next to that category.
If you desire more specific notifications, or to limit the number of alerts you receive in a particular Category, click the “Customize” link next to that category.

Available Warning Categories

<input type="checkbox"/> CBRNE	(What’s This?)	Customize
<input checked="" type="checkbox"/> Environmental	(What’s This?)	Customize
<input type="checkbox"/> Fire	(What’s This?)	Customize
<input type="checkbox"/> Geophysical	(What’s This?)	Customize
<input type="checkbox"/> Infrastructure	(What’s This?)	Customize
<input type="checkbox"/> Law / Security	(What’s This?)	Customize
<input type="checkbox"/> Medical and Public Health	(What’s This?)	Customize
<input type="checkbox"/> Meteorological	(What’s This?)	Customize
<input type="checkbox"/> Other	(What’s This?)	Customize
<input type="checkbox"/> Press Releases	(What’s This?)	Customize
<input type="checkbox"/> Rescue	(What’s This?)	Customize
<input type="checkbox"/> Transportation	(What’s This?)	Customize

Cancel Wizard

Continue to Next Step >>

Optional Step 15a: Customize the types of “Environmental” alerts you would like to receive. Click on “Customize”. **Make sure the “Environmental—Not Otherwise Categorized” is checked. This is important. To receive sewage spill alerts this category must be checked.** Click “Submit Customization” button when your updates are completed.

New Alert Set - Customize Environmental Category

INSTRUCTIONS:

To reduce the number of alerts you receive from this Category, you may select one or more Sub-Categories in which you are most interested. The most common Sub-Categories have already been selected.
You may also choose a **Minimum** Severity Level. By doing so, you will NOT receive Alerts which are LESS severe than the Minimum Severity Level.

Select Minimum Severity Level

Extreme Severe Moderate Minor All Severity Levels

Select Specific Sub-Categories of Interest

<input checked="" type="checkbox"/> Agricultural Hazard
<input checked="" type="checkbox"/> Biological Hazard
<input checked="" type="checkbox"/> Chemical Hazard
<input checked="" type="checkbox"/> Environmental - Not Otherwise Categorized
<input checked="" type="checkbox"/> Environmental Conditions Watch
<input checked="" type="checkbox"/> Environmental Hazard Warning
<input checked="" type="checkbox"/> Oil Spill - Land
<input checked="" type="checkbox"/> Oil Spill - Waterway Involved
<input checked="" type="checkbox"/> Other Un-Categorized Environmental Event
<input checked="" type="checkbox"/> Other Un-Categorized Transportation Event
<input checked="" type="checkbox"/> Radiological Hazard

[\(Select All\)](#)

[\(Clear Selections\)](#)

Cancel Customization

Submit Customization

Public sign-up instructions to receive alerts about sewage spills through NY-Alert

Step 16: Select the location(s) that you would like to receive alerts about then click “Continue to Next Step”.

New Alert Set - Select Locations of Interest

INSTRUCTIONS:

The categories you have selected are Location-based, and thus require that you select one or more Locations. You will only receive these types of alerts which affect the Locations you select below.

Select One or More Previously Entered Location:

Work
625 Broadway, Albany

<< Back to Last Step

Cancel Wizard

Continue to Next Step >>

Step 17: Confirm and save your notification settings. Edit your settings, as needed. When you are satisfied click “Save Alert Set”. You will return to “Add Additional Alerts/Warnings” page. Make any additional changes and either Sign Out or go back to your Home Page to make any changes to your account settings.

New Alert Set - Confirm and Save

INSTRUCTIONS:

Please confirm your selections below. Settings can be adjusted now, or anytime from your account Home Page after finishing this wizard.

Warning Set Name:

You will receive the following types of Notifications:

Environmental (Severity: **Minor and Above**) [Customize](#)

- Agricultural Hazard
- Biological Hazard
- Chemical Hazard
- Environmental - Not Otherwise Categorized
- Environmental Conditions Watch
- Environmental Hazard Warning
- Oil Spill - Land
- Oil Spill - Waterway Involved
- Other Un-Categorized Environmental Event
- Other Un-Categorized Transportation Event
- Radiological Hazard

When they affect the following Locations: [Change Locations](#)

Work

Other Notification Preferences:

You will receive these Notifications on the following Schedule: [Change Schedule](#)

Every Day, 24 Hours a Day

Preferred Contact Method(s): [Change Preferred Contact Method](#)

You have not selected a specific contact preference. This type of Notification is most commonly distributed over:
E-mail, Text Message

(NOTE: Voice Phone will only be used for Life-Threatening Alerts.)

<< Back to Last Step

Cancel Wizard

Save Alert Set