

Required Stormwater Management Program (SWMP) Reporting: Program Development Deadlines by Year

Disclaimer

This document was prepared by the New York State Department of Environmental Conservation. This document briefly outlines the tasks that a regulated small Municipal Separate Storm Sewer (MS4) is required to complete and report for each year during the first three years of developing a Stormwater Management Program and Plan. It is meant to be used as a tool for any regulated traditional land use control MS4 and not to replace the requirements outline in the Municipal Separate Storm Sewer System (MS4) General Permit (GP-0-10-002). For information about when certain activities are required to be initiated and more thorough discussion of the requirements under each minimum control measure (MCM), the reader is referred to the General Permit (GP-0-10-002).



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Year One

Minimum Control Measure 1: Public Education and Outreach	
	List and Describe (if necessary) all pollutants of concern.
	Development of education and outreach program and activities for the general public and target or priority audiences that address POCs, geographic areas of concern, and / or discharges to 303(d) / TMDL waterbodies.

Minimum Control Measure 2: Public Involvement and Participation	
	Presentation of draft annual report in publically available format.
	Prepare and submit annual report with attached comments.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination	
	Identify and document procedures for identifying priority areas of concern (geographic, audiences, or otherwise) for IDDE program.
	Identify and document priority areas of concern, available equipment, staff, funding, etc.

Minimum Control Measure 4: Construction Site Stormwater Runoff Control	
	Identify and document procedures for the receipt and consideration of information submitted by the public. Identify the responsible personnel.

Minimum Control Measure 5: Post Construction Stormwater Management	
	* There are no program deadlines for MCM 5 in year 1; however work should be in progress to complete deadlines for year 3.

Minimum Control Measure 6: Pollution Prevention and Good Housekeeping	
	Identify the municipal operations and facilities that will be considered for inclusion in the pollution prevention and good housekeeping program.
	Identify and document the pollution prevention and good housekeeping program priorities (geographic area, potential to improve water quality; facilities or operations most in need of modification or improvement).
	Identify and document management practices, policies, procedures, etc. that will be developed or modified.
	Identify the staff and equipment available.

Year Two

Minimum Control Measure 1: Public Education and Outreach	
	Modify as needed list and description (if necessary) all pollutants of concern.
	Modify as need education and outreach program and activities for the general public and target or priority audiences that address POCs, geographic areas of concern, and / or discharges to 303(d) / TMDL waterbodies.

Minimum Control Measure 2: Public Involvement and Participation	
	Presentation of draft annual report in publically available format.
	Prepare and submit annual report with attached comments.
	Identify key stakeholders.
	Development of public involvement / participation plan based on the covered entity's needs, POCs, target audiences, geographic areas of concern, and discharges to 303(d) / TMDL waterbodies.
	Development of public involvement / participation activities.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination	
	Identify and document procedures for identifying and locating illicit discharges (trackdown).
	Identify and document procedures for eliminating illicit discharges.
	Identify and document procedures for enforcing against illicit dischargers.
	Identify and document procedures for documenting actions.
	Identify and document the program being developed for informing public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste.

Minimum Control Measure 4: Construction Site Stormwater Runoff Control	
* There are no program deadlines for MCM 4 in year 2; however work should be in progress to complete deadlines for year 3.	

Minimum Control Measure 5: Post Construction Stormwater Management	
* There are no program deadlines for MCM 5 in year 2; however work should be in progress to complete deadlines for year 3.	

Minimum Control Measure 6: Pollution Prevention and Good Housekeeping	
* There are no program deadlines for MCM 6 in year 2; however work should be in progress to complete deadlines for year 3.	

Year Three

Minimum Control Measure 1: Public Education and Outreach	
	Modify as needed list and description (if necessary) all pollutants of concern.
	Modify as need education and outreach program and activities for the general public and target or priority audiences that address POCs, geographic areas of concern, and / or discharges to 303(d) / TMDL waterbodies.

Minimum Control Measure 2: Public Involvement and Participation	
	Presentation of draft annual report in publically available format.
	Prepare and submit annual report with attached comments.
	Modify as needed identification of key stakeholders.
	Modify as needed, public involvement / participation plan based on the covered entity's needs, POCs, target audiences, geographic areas of concern, and discharges to 303(d) / TMDL waterbodies.
	Modify as needed, public involvement / participation activities.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination	
	Development and adoption of regulatory mechanism. Certify that regulatory mechanism is equivalent to the State's model IDDE law.
	Complete outfall mapping.

Minimum Control Measure 4: Construction Site Stormwater Runoff Control	
	Development and adoption of regulatory mechanism. Certify that regulatory mechanism is equivalent to the most current version of the General Permit for Stormwater Discharges from Construction Activities.
	Identify and document procedures for SWPPP review that incorporate consideration of potential water quality impacts and ensure consistency with local sediment and erosion control requirements.
	Identify and document procedures for construction site inspections.
	Identify and document procedures for enforcement of control measures and sanctions to ensure compliance.

Minimum Control Measure 5: Post Construction Stormwater Management	
	Development and adoption of regulatory mechanism. Certify that regulatory mechanism is equivalent to the most current version of the General Permit for Stormwater Discharges from Construction Activities.
	Identify and document procedures for SWPPP review to ensure that post-construction stormwater management practices meet the most current version of the state technical standards.
	Identify and document procedures for inspection and maintenance of post-construction management practices.

Year Three Continue

Minimum Control Measure 5 Continue: Post Construction	
	Identify and document procedures for enforcement and penalization of violators.
	Identify and provide resources for the program to inspect new and re-development sites and for the enforcement and penalization of violators.

Minimum Control Measure 6: Pollution Prevention and Good Housekeeping	
	Document description of the employee pollution prevention and good housekeeping training program.
	Implement training and report on number of staff trained.
	Document a description of developed management practices.