

New York State Department of Environmental Conservation

Division of Water

Bureau of Water Permits, 4th Floor

625 Broadway, Albany, New York 12233-3505

Phone: (518) 402-8111 • FAX: (518) 402-9029

Website: www.dec.state.ny.us



Appendix E

Concentrated Animal Feeding Operation (CAFO) Incident Report

GENERAL PERMIT (GP-04-02)

State Pollutant Discharge Elimination System (SPDES)

Concentrated Animal Feeding Operations (CAFOs)

This report is to be submitted to the Department at the above address and to the DEC Regional Water Engineer (Contact list attached). If for any reason, the permittee knows or has reason to believe there is a discharge of process wastewater or spill to the waters of the State that, causes deposition, substantial visible contrast or impacts to fish or other violations of 6NYCRR Parts 700 to 705, the permittee shall:

- **Twenty-four Hour Reporting** and **Five-day Reporting** Notify the DEC Regional Office orally within 24 hours from the time that the permittee becomes aware of the discharge, and submit a written *CAFO Incident Report* (Appendix E) within 5 days of the discharge. Report all other instances of non-compliance with permit conditions not otherwise required to be reported under this permit in the *CAFO Annual Compliance Report* (Appendix D).

SECTION I: FACILITY INFORMATION

Facility Name: _____

Facility Address: _____

DEC SPDES No.: _____

DEC Water Contact: _____

DEC Region: _____

Facility Representative: _____

Title: _____

Telephone No. : (____) _____ - _____ Fax No.: (____) _____ - _____

Date: ____/____/____

SECTION II: INCIDENT REPORT

Date of incident ____/____/____ Duration of incident: _____

Type of incident or discharge: ____ lagoon system ____ manure storage ____ high strength silage leachate ____ feed storage
____ spill (manure, feed, milk, etc.)

Description of incident(s) and cause(s) (include flow path to the receiving water and map/sketch if available):

Describe the deposition of solids, substantial visual contrast and impact to aquatic organisms in the receiving water:

Immediate corrective actions:

Preventative (long-term) corrective actions:

Estimated volume of discharge: _____

Rainfall previous 24 hours before incident or discharge: _____

Rainfall previous week before incident or discharge: _____

Date, time of oral notification made to DEC: ____/____/____, ____:____ (am) (pm)

DEC official contacted : _____

SECTION III: OWNER/OPERATOR CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (please print or type)

Signature

Date

LIST OF NYS DEC REGIONAL WATER ENGINEER OFFICES

REGION	COVERING THE FOLLOWING COUNTIES	DIVISION OF WATER (DOW) WATER (SPDES) PROGRAM
1	Nassau and Suffolk	Bldg 40 - SUNY @ Stony Brook Stony Brook, NY 11790-2356 Tel. (631) 444-0420
2	Bronx, Kings, New York, Queens and Richmond	1 Hunters Point Plaza, 47-40 21st St. Long Island City, NY 11101-5407 Tel. (718) 482-4930
3	Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster and Westchester	200 White Plains Road, 5 th Floor Tarrytown, NY 10591-5805 Tel. (914) 332-1835x350
4	Albany, Columbia, Delaware, Greene, Montgomery, Otsego, Rensselaer, Schenectady and Schoharie	1150 North Westcott Road Schenectady, NY 12306-2014 Tel. (518) 357-2380
5	Clinton, Essex, Franklin, Fulton, Hamilton, Saratoga, Warren and Washington	232 Hudson Street Warrensburg, NY 12885-0220 Tel. (518) 623-1200
6	Herkimer, Jefferson, Lewis, Oneida and St. Lawrence	317 Washington Street Watertown, NY 13601 Tel. (315) 785-2513
7	Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga and Tompkins	615 Erie Blvd. West Syracuse, NY 13204-2400 Tel. (315) 426-7500
8	Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne and Yates	6274 East Avon-Lima Rd. Avon, NY 14414-9519 Tel. (585) 226-5445
9	Allegany, Cattaraugus, Chautauqua, Erie, Niagara and Wyoming	270 Michigan Ave. Buffalo, NY 14203-2999 Tel. (716) 851-7070