



**Request for a Wetland Determination or Delineation**

To request a wetland field inspection on a parcel of property, please complete this form and submit it with the items listed below to the appropriate regional DEC office.

**NOTE:** Because a delineation is based on observation of field indicators of plants, soils, and other ground features, wetland field work is often limited to when conditions allow (typically May 1 until November 1).

**1. Person requesting the services:**

Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Daytime Telephone: \_\_\_\_\_  
 e-mail address: \_\_\_\_\_

**2. Landowner (if different):**

Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Daytime Telephone: \_\_\_\_\_

**Note:** If the person requesting the delineation or determination is NOT the owner of the parcel of land, you must obtain and attach a letter with the landowner's *written permission* in order for an agency representative to inspect the property.

**3. Reason for requesting a field inspection at this time:**

- purchasing or selling property
- proposing a project to \_\_\_\_\_
- other (explain): \_\_\_\_\_

**4. Property Location:**

Street address of property: \_\_\_\_\_  
 Wetland Identification Number (if known): e.g. GR-15 \_\_\_\_\_  
 Section/block/lot number (from tax map) if known: \_\_\_\_\_

**Attach the following maps, if available:**

- a section of either a county road map or a USGS topographic map with the location of the property highlighted; and, if available
- a tax map, plat, or survey map that shows all the property boundaries.

I hereby request that a Department representative inspect the property indicated to determine the presence or boundary of any wetlands present. If a delineation is performed, and the Department deems necessary for the purpose of any subsequent permit application, I agree to have the boundary surveyed and to send three (3) copies of the survey map to the Department for approval.

\_\_\_\_\_  
Signature of requestor/owner

\_\_\_\_\_  
Date

<b>For Agency Use Only:</b>				
Inquiry #	Wetland #	Wetland Class:	USGS Quad Name:	GIS File:
Forwarded to:			Date:	