



New York State Department of Environmental Conservation  
Supplement to Joint Application Form

**STRUCTURAL ARCHAEOLOGICAL ASSESSMENT FORM (SAAF)**

<b>PART 1 -- APPLICANT COMPLETES</b>	
APPLICANT INFORMATION	
1. Applicant Name	
2. Applicant Address	
PROJECT INFORMATION	
3. Project/Facility Name	
4. Project/Facility Location	
5. Is the proposed project adjacent to, or does it contain a building or structure listed in the State or National Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Are there any buildings or structures 50 years old or older adjacent to or within the proposed project area?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the answer to question 5 and/or 6 is yes, provide the following information for each building and structure (use attachments if necessary):	
a. Name of structure	
b. Location	
c. Type of structure (ex. house, outbuilding, barn, bridge, dam, ruins)	
d. Approximate age or date of construction	
7. Might the proposed project have any impact (physical/visual) upon any buildings or structures listed in the State or National Register of Historic Places <u>or</u> 50 years old or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, describe briefly (use attachments if necessary):	

**PART 1 -- APPLICANT COMPLETES**

8. Provide photographs of every building and structure that may be impacted by the project as described in number 7, on the opposite side of this page. The following standards are recommended:
- Minimum of 2 photographs
  - Photographs must be 3.5" x 5" in size or larger
  - Photos must be **clear** and **focused**
  - Digital photographs must be printed on photo paper and be produced at a printer setting of a minimum of 600 dpi
  - Clearly label photos so it is obvious what is being illustrated; key photos to map or plan, if possible
  - Photo 1: show both the entire front and side of the structure in a single shot from as close to the building as possible. Be sure the structure is not partially or fully blocked by trees or other obstructions
  - Photo 2: show relationship of building or structure to roadway or surroundings

9. Has the land within the proposed project area been previously disturbed or altered (excavated, landscaped, filled, utilities installed)?

Yes  
 No

If yes, describe briefly, including depth of disturbance (use attachments if necessary):

10. Approximate percentage of proposed project area with slopes:	0 - 10%	%
	10 - 15%	%
	15% or greater	%
11. Approximate percentage of proposed project site with the following drainage characteristics:	Well drained	%
	Moderately well drained	%
	Poorly drained	%

Prepared By (Print or type name):

Signature:

Date:

<b>PART 2 -- DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) COMPLETES</b>	
APPLICANT/PROJECT INFORMATION	
1. Applicant Name	
2. Project/Facility Name	
3. DEC Number	- - / -
BUILDINGS AND STRUCTURES	
4. Might the proposed project have any impact (physical/visual) upon any buildings or structures listed in the State or National Register of Historic Places <b>or</b> 50 years old or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, DEC must consult with the Office of Parks, Recreation and Historic Preservation (OPRHP). DEC must request a determination of eligibility for the State Register of Historic Places and/or comments regarding project impact. Include information supplied by the applicant in response to questions 5, 6, 7 and 8 of <b>Part 1</b> of this form.</p>	
ARCHAEOLOGICAL SITES	
5. Does the proposed project area coincide with a circle, square or stippled area on OPRHP's Statewide Archaeological Inventory Map?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Is the proposed project area outside of a circle or square, but one for which information has been provided (ex: documented reports of known sites) that suggests the area is archaeologically sensitive?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is the nature and source of information?	
7. Is the proposed project area apparently undisturbed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Will the proposed action include a physical disturbance of the project area?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Is the slope in the area characteristically less than 15% (unless on limestone/flint escarpments)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Is the proposed project area characteristically moderately well or well drained?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If the answers to 5, 7-10 are yes, an archeological survey should be performed by the applicant. Provide the applicant with a copy of or the link to the <i>State Historic Preservation Office Phase 1 Archaeological Report Format Requirements (08/05)</i>.</p>	
<p>If the answer to 5 is no, but answers to 6-10 are yes, DEC must consult with OPRHP before requiring that the applicant perform an archaeological survey.</p>	

<b>PART 2 -- DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) COMPLETES</b>			
RESULTS OF EVALUATION			
<input type="checkbox"/> <b>SHPA-1</b>	No buildings, structures or archaeological sites identified at the project location.		
<input type="checkbox"/> <b>SHPA-2</b>	Buildings, structures or archaeological sites identified, but no impacts will occur, no survey required. No further cultural resources review required.		
<input type="checkbox"/>	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Consultation by DEC with OPRHP required.</td> <td style="width: 40%; text-align: right;"> <input type="checkbox"/> Structures  <input type="checkbox"/> Archaeology </td> </tr> </table>	Consultation by DEC with OPRHP required.	<input type="checkbox"/> Structures <input type="checkbox"/> Archaeology
Consultation by DEC with OPRHP required.	<input type="checkbox"/> Structures <input type="checkbox"/> Archaeology		
<input type="checkbox"/>	Archaeological survey required.		
Prepared by: _____			
Date: _____			

(03/2009 - Technical details updated)