

New York State Department of Environmental Conservation

Division of Environmental Permits, 4th Floor

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Joe Martens
Commissioner

APPLICATION INSTRUCTIONS for General Permit GP-2-13-002 Hurricane Sandy Reconstruct Residential Structures

The [Joint Application Form for GP-2-13-002](#) is to be used to apply to DEC for authorization under [General Permit GP-2-13-002](#).

To obtain the required authorization under this General Permit:

1. Read the General Permit to ensure that you understand all of its terms and conditions.

General Permit GP-2-13-002 authorizes the reconstruction of houses on properties regulated by DEC under the Tidal Wetlands Act (ECL Article 25) and/or the Freshwater Wetlands Act (ECL Article 24) destroyed by Hurricane Sandy and Red-tagged or Yellow-tagged by the New York City Department of Buildings for “Demolition” while waiving the procedural requirements of the Uniform Procedures Act (ECL Article 70).

If your house was Yellow-tagged by NYC Buildings for "Repair," or Green-tagged by NYC Buildings, you may repair and restore your storm-damaged house to its original, pre-Sandy condition without a DEC Tidal Wetlands or Freshwater Wetlands permit so long as the foundation and framing of said house are substantially intact.

This Permit also authorizes the inkind/inplace replacement of appurtenant structures such as garages, sheds, pools, fences, etc in Freshwater and Tidal Wetland Adjacent areas that were destroyed by Hurricane Sandy.

2. Determine whether or not the work you propose to do is within the scope of the General Permit. (Refer to Description of Authorized Activities on Page 1 of the General Permit). If it is, proceed with Step 3 below.

If your house or property lies within the Coastal Erosion Hazard Area (ECL Article 34), contact the Regional Permit Administrator to apply for an individual permit to rebuild the house.

For other activities in Tidal Wetlands or Freshwater Wetlands or their regulated adjacent areas that are beyond the scope of General Permit GP-2-13-002, contact the Regional Permit Administrator to apply to for an individual permit.

3. Fill out the [Joint Application Form for GP-2-13-002](#).

Refer to the [Joint Application Form – Instructions](#) and ensure you submit the required application attachments.

Make sure all entries are complete and legible. The landowner/applicant needs to read the certification and sign and date the application.

Special Note about Project Plans – Project plans may be the as-built drawings previously filed and approved by the New York City Department of Buildings for exact building replacement. Otherwise, plans are to be a sketch plan view and cross-section drawn to scale with dimensions given, or engineering drawings showing location and extent of work. Copies of engineering or architectural plans are acceptable.

No application fees are required for applications for authorization under a General Permit.

Submit the completed copy of the application form and required attachments to:

**For All of New York City
(Bronx, Kings, New York, Queens and Richmond):**

NYS DEC REGION 2
Regional Permit Administrator
1 Hunter's Point Plaza
47-40 21st Street
Long Island City, NY 11101-5407
(718) 482-4997
fax: (718) 482-4975
email: r2dep@gw.dec.state.ny.us

4. Do not begin work until after you have received written DEC confirmation that you are authorized to work under the terms and conditions of this General Permit. Please keep a copy of this for your records.

In the event that DEC determines that you are ineligible for this General Permit, DEC will inform you in writing and explain whether your application will be treated as an application for an individual permit. If the latter, DEC will inform you of any additional material you must submit to complete your application for an individual permit.

5. Ensure that those doing the actual work understand and comply with all terms and conditions of the General Permit.
6. Contact the Regional Permit Administrator if you have questions or encounter unforeseen problems during the course of the work.