



New York State Department of Environmental Conservation

REQUEST FOR AUTHORIZATION for GP-0-13-001, Freshwater Wetland Adjacent Area General Permit Article 24: Freshwater Wetlands

INSTRUCTIONS TO APPLICANTS

This application is to request authorization under the DEC General Permit GP-0-13-001 for specific work activities as listed in the General Permit that are located in the wetland adjacent area a minimum of 50 feet from the wetland boundary and disturbing no more than $\frac{1}{4}$ acre.

To obtain the required authorization under this General Permit:

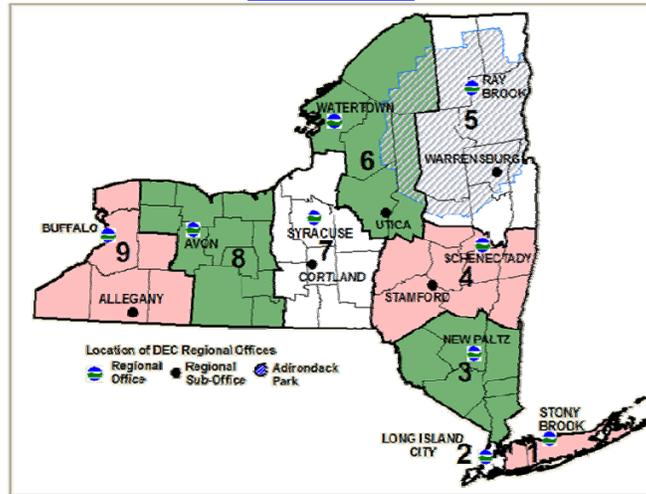
1. Read the General Permit GP-0-13-001 to ensure that you understand all terms and conditions. The General Permit is also available on DEC's website at: <http://www.dec.ny.gov/permits/363.html> or available from the Regional Permit Administrator - refer to the NYS DEC Contact Information on page 2 of these instructions.
2. Determine whether or not the work you propose to do is within the scope of the General Permit. If it is not within the scope of the General Permit, contact the Regional Permit Administrator to apply for an individual permit. If it is within the scope of the General Permit, proceed with Step 3 below.
3. Fill out the Request for Authorization for General Permit GP-0-13-001 (PDF) (442 KB). Make sure all entries are complete and legible.
4. Submit 2 completed, signed and dated copies of the Request for Authorization to the Regional Permit Administrator, and attach 2 copies of the following items:
 - a site location map;
 - project plans or sketch drawings showing all applicable details and measurements to clearly define the extent and nature of your work;
 - 3 representative color photographs which clearly depict the site of the proposed activity; indicate the time and date when taken; and
 - the Permission to Inspect Property Form, available on DEC's website at: http://www.dec.ny.gov/docs/permits_ej_operations_pdf/jntappinspect.pdf, or available from the Regional Permit Administrator.
5. If the project is approved, the authorized DEC representative will sign the Project Authorization form and a copy will be returned to you by hand, via mail or email as your authorization to undertake the work. Note: A DEC representative may contact you to review your project plans at the proposed work site location before making a decision on this authorization.
6. Ensure that individuals or contractors doing the actual work understand and comply with all terms and conditions of the General Permit.
7. Any proposed changes to the scope of authorized work must be submitted to the Regional Permit Administrator or authorized DEC representative for approval. Contact the Regional Permit Administrator if you have questions or encounter unforeseen problems during the course of the work.



New York State Department Of Environmental Conservation

Complete the **Request for Authorization** and submit it along with the required attachments to the NYSDEC Regional Permit Administrator for your project area:

NYS Department of Environmental Conservation
www.dec.ny.gov



NYS DEC REGION 1

Regional Permit Administrator
SUNY @ Stony Brook
50 Circle Road
Stony Brook, NY 11790-3409
phone: 631-444-0365 fax: 631-444-0360
email: r1dep@gw.dec.state.ny.us
► For Nassau and Suffolk Counties

NYS DEC REGION 2

Regional Permit Administrator
1 Hunter's Point Plaza
47-40 21st Street
Long Island City, NY 11101-5407
phone: 718-482-4997 fax: 718-482-4975
email: r2dep@gw.dec.state.ny.us
► For Brooklyn, Bronx, Manhattan, Queens and Staten Island

NYS DEC REGION 3

Regional Permit Administrator
21 South Putt Corners Road
New Paltz, NY 12561-1620
phone: 845-256-3054 fax: 845-255-4659
email: r3dep@gw.dec.state.ny.us
► For Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster and Westchester Counties

NYS DEC REGION 4

Regional Permit Administrator
1130 North Westcott Road
Schenectady, NY 12306-2014
phone 518-357-2069 fax: 518-357-2460
email: r4dep@gw.dec.state.ny.us
► For Albany, Columbia, Greene, Montgomery, Rensselaer, Schenectady and Schoharie Counties

NYS DEC REGION 4 Sub-Office

Regional Permit Administrator
65561 State Highway 10
Stamford, NY 12167-9503
phone: 607-652-7741 fax: 607-652-2342
email: r4dep@gw.dec.state.ny.us
► For Delaware and Otsego Counties, and Greene County towns within the NYC watershed

NYS DEC REGION 5

Regional Permit Administrator
PO Box 296
1115 NYS Route 86
Ray Brook, NY 12977-0296
phone: 518-897-1234 fax: 518-897-1394
email: r5dep@gw.dec.state.ny.us
► For Clinton, Essex, Franklin, and Hamilton Counties

NYS DEC REGION 5 Sub-Office

Regional Permit Administrator
232 Golf Course Rd
Warrensburg, NY 12885-1172
phone: 518-623-1281 fax: 518-623-3603
email: r5dep@gw.dec.state.ny.us
► For Fulton, Saratoga, Warren and Washington Counties

NYS DEC REGION 6

Regional Permit Administrator
Dulles State Office Building
317 Washington Street
Watertown, NY 13601-3787
phone: 315-785-2245 fax: 315-785-2242
email: r6dep@gw.dec.state.ny.us
► For, Jefferson, Lewis and St. Lawrence Counties

NYS DEC REGION 6 Sub-Office

Regional Permit Administrator
Utica State Office Building,
207 Genesee Street, Room 1404
Utica, NY 13501-2885
phone: 315-793-2555 fax: 315-793-2748
email: r6dep@gw.dec.state.ny.us
► For Herkimer and Oneida Counties

NYS DEC REGION 7

Regional Permit Administrator
615 Erie Blvd West, Room 206
Syracuse, NY 13204-2400
phone: 315-426-7438 fax: 315-426-7425
email: r7dep@gw.dec.state.ny.us
► For Cayuga, Onondaga and Oswego Counties

NYS DEC REGION 7 Sub-Office

Regional Permit Administrator
1285 Fisher Avenue
Cortland, NY 13045-1090
phone: 607-753-3095 ext. 233
fax: 607-753-8532
email: r7dep@gw.dec.state.ny.us
► For Broome, Chenango, Cortland, Madison, Tioga and Tompkins Counties

NYS DEC REGION 8

Regional Permit Administrator
6274 East Avon - Lima Road
Avon, NY 14414-9519
phone: 585-226-5400 fax: 585-226-2830
email: r8dep@gw.dec.state.ny.us
► For Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne and Yates Counties

NYS DEC REGION 9

Regional Permit Administrator
270 Michigan Avenue
Buffalo, NY 14203-2915
phone: 716-851-7165 fax: 716-851-7168
email: r9dep@gw.dec.state.ny.us
► For Erie, Niagara and Wyoming Counties

NYS DEC REGION 9 Sub-Office

Regional Permit Administrator
182 East Union, Suite 3
Allegany, NY 14706-1328
phone 716-372-0645 fax: 716-372-2113
email: r9dep@gw.dec.state.ny.us
► For Allegany, Cattaraugus and Chautauqua Counties