

Attached is the required information and layout for a New York recertification course certificate. Certificates must be on Sponsor's letterhead, when available, with signatures in a color other than black. Only original signatures, signature stamps, or a scanned signature are acceptable (using a script font is not). Information in red on the forms must be replaced with your specific course information. Sponsors must submit a sample certificate in this format for each course number within 5 days of receipt of course approval.

For courses that have only one course number, please use the Front only.

For courses that have multiple course numbers, you must complete the Front and Reverse of the certificate.

For courses that are assigned multiple course numbers, do not list course numbers, categories or credits on the Front of the certificate. Replace that section with the statement "only the sessions that are stamped, punched or signed on the back will receive credit". List all course numbers, categories and credits on the back of the form as indicated on the Reverse of the sample certificate.

On the Reverse, a block must be completed with the name of each course segment/session, assigned recertification course number, the categories and subcategories approved for the course, and the number of credits approved for each category and subcategory for that session. Do not list the categories and credits on the Front. The session block must be stamped with a unique color ink stamp, punched with a unique punch, or signed by the course instructor or sponsor representative in order for DEC to accept credits for that session.

(Front)

RECERTIFICATION TRAINING PROGRAM

THIS CERTIFIES THAT:

Chris Doe

CERTIFICATION NO. **C1234567**

HAS COMPLETED THIS RECERTIFICATION COURSE

COURSE TITLE:

2007 Green Grass Expo

SESSION TITLE (If applicable): **Bugs in the Grass**

SPONSORED BY:

The New York Grass Association

ON:

December 30, 2007

AT:

455 East 44th Street, Bronx NY 10000

NYSDEC RECERTIFICATION COURSE NO.: **NY-07-99999**

CATEGORIES:

**Core
3a & 3b
25**

CREDITS:

**1.0
3.5 each
3.5**

SIGNATURE OF SPONSOR REPRESENTATIVE (*IN COLOR*):

ADDRESS OF SPONSOR: **123 Roadway, Albany NY 12345**

IMPORTANT: This original certificate is your proof of Recertification Credits given for attendance at this approved NYSDEC educational program. Keep it in a safe location until you are required to apply for recertification. When requested to submit your original certificates to the NYSDEC, please be sure to keep a copy for your records. You must notify NYSDEC in writing of any change of address within ten days.

(REVERSE - For use only when multiple Course numbers are assigned)

Only the course(s) that are stamped, punched or signed below will receive credit.

Session title - Weed Management NYSDEC Course Number - NY-07-99998 Course Date: December 30, 2007 Category(ies) - 3a Category(ies) - 3b Credits awarded - 1.0 Credits awarded - 0.5	Session title - Proper Personal Protective Clothing NYSDEC Course Number - NY-07-99997 Course Date: December 30, 2007 Category(ies) - Core Credits awarded - 1.0
Session title - House Insect Control NYSDEC Course Number - NY-07-99996 Course Date: December 30, 2007 Category(ies) - 7a Credits awarded - 0.5	Session title - Lawn Maintenance NYSDEC Course Number - NY-07-99995 Course Date: December 30, 2007 Category(ies) - 3a & 3b Credits awarded - 0.75 each
Session title - Rights-of-way Pole Treatment NYSDEC Course Number - NY-07-99994 Course Date: December 29, 2007 Category(ies)- 6b Credits awarded - 1.0	Session title - Termite Control NYSDEC Course Number - NY-07-99993 Course Date: December 29, 2007 Category(ies) - 7c Credits awarded - 1.0
Session title - Aerial Applications in Corn Fields NYSDEC Course Number - NY-07-99992 Course Date: December 29, 2007 Category(ies) - 1a & 11 Credits awarded - 0.25 each	Session title - Food Processing NYSDEC Course Number - NY-07-99991 Course Date: December 29, 2007 Category(ies) - 7f Credits awarded - 1.0
Session title - Root Control in Sewers NYSDEC Course Number - NY-07-99990 Course Date: December 28, 2007 Category(ies) - 5e Credits awarded - 1.0	Session title - Aquatic Fish Control NYSDEC Course Number - NY-07-99989 Course Date: December 28, 2007 Category(ies) - 5c Credits awarded - 1.0
Session title - Cooling Tower Applications NYSDEC Course Number - NY-07-99988 Course Date: December 28, 2007 Category(ies) - 7g Credits awarded - 1.0	Session title - Aquatic Vegetation Control NYSDEC Course Number - NY-07-99987 Course Date: December 28, 2007 Category(ies) - 5a Credits awarded - 1.0