



NY GREEN

Application Form

Directions: This form is to be completed by facilities applying to become members of the New York Green Business (NYGB) program. This program is voluntary. There is no cost to apply or participate. For more information regarding NYGB requirements, refer to the NYGB Guidance. If you are a restaurant, garment cleaner, or brewery, you cannot use this form and must use the sector specific applications. Contact the Pollution Prevention Unit at nygb@dec.ny.gov or 518-402-9469 with any questions.

Completed applications must have an original or electronic signature by owner or authorized party. Submit application via email: nygb@dec.ny.gov. A confirmation email will be provided.

Section A: Facility Information:

Name of Facility

Street Address

City

State

Zip Code

Contact Person's Name

Contact Person's Phone

Contact Person's Email

Website

Mailing Address (if different from street address)

How did you hear about NYGB

How many employees does this facility have?

Fewer than 100

100 or more

Does this facility have an environmental management system in place?

Yes

No

Section B: Background Information:

1. Please provide a brief description and history of the facility: (include information on size, type of products produced or services provided, and the community/neighborhood it is located in)

2. Please provide a brief description and history of the facility's sustainability program and related initiatives: (include information on how the program began, what impact areas it covers, program results, awards or honors won, previous and ongoing projects, participation in charitable work or donations, etc.)

Section C: Commitment to Compliance

To become a member of NYGB a facility must demonstrate a commitment to compliance with all applicable federal, state, local, and tribal laws and requirements. Facilities applying to become members of NYEL must also meet the basic compliance standards for entrance to NYGB, which can be found in the [NYGB Guidance](#).

In addition, the Department of Environmental Conservation (DEC) will conduct a compliance screening on all applicants via the process outlined in the NYGB Guidance to ensure that applicants meet the NYGB compliance standards.

This facility is in compliance with all applicable federal, state, local, and tribal laws and requirements and commits to ensuring that it stays in compliance while a member of NYGB.

If you are currently not in compliance, and still believe that you meet the basic compliance standard for entry to NYGB, please discuss your situation below:

Section D: Sustainability Statement

Members of NYGB must have a written sustainability statement that affirms the member's commitment to lower their environmental footprint and operating in a sustainable manner.

Please enter your sustainability statement below:

Section E: Future Sustainability Commitments

Facilities must commit to make improvements to their environmental footprint to become a member of NYGB. Commitments must go beyond compliance with environmental laws and regulations. The facility will work towards achieving its commitments during its three year membership period with the expectation that it will either achieve, or make significant progress towards, its commitments by the end of it.

Small facilities (fewer than 100 employees) must make two commitments.

Large facilities (100 or more employees) must make three commitments.

Note: the number of employees is just for the facility itself, regardless of the size of its parent company.

Commitments can be either measurable or non-measurable. Both small and large facilities can offer only one non-measurable commitment. More information on commitments that can be made is in the NYGB Guidance. In addition, the guidance contains sample write ups of commitments.

Measurable Commitments

Measurable commitments directly lower the facility's environmental footprint. Examples of commitments include lowering greenhouse gas emissions, electricity usage, water use, or waste generation, an increase in its recycling rate, reducing the use of toxic chemicals, increasing the purchase of local products, etc. For more ideas of measurable commitments see the NYGB Guidance.

Instructions: For measurable commitments the category should be what you are impacting (energy use, materials purchased, water use), the indicator should be the specific part of that impact (total electricity use, local food purchased, specific water use for this project), and the units should be how the amount is measured (kWh, percentage of total food purchased, gallons). The baseline year should be the last year that you have complete data for (Ex. 2016 if applying in 2017) and the goal year should be three years from now.

In addition, please provide additional information in the boxes below.

Measurable Sustainability Commitment

Category Indicator Units

Baseline Goal
Year Year Baseline Amount Goal Amount

How will this commitment be achieved?

If this commitment is regulated, please discuss how it goes beyond compliance with current regulations?

What is the time line for completing this commitment?

What are the environmental benefits of this commitment?

Will progress on this commitment be reported in a normalized manner? If so, describe the normalization factor used below?

Measureable Sustainability Commitment

Category Indicator Units

Baseline Goal
Year Year Baseline Amount Goal Amount

How will this commitment be achieved?

If this commitment is regulated, please discuss how it goes beyond compliance with current regulations?

What is the time line for completing this commitment?

What are the environmental benefits of this commitment?

Will progress on this commitment be reported in a normalized manner? If so, describe the normalization factor below:

Measurable Sustainability Commitment

Category Indicator Units

Baseline Year Baseline Amount Goal Year Goal Amount

How will this commitment be achieved?

If this commitment is regulated, please discuss how it goes beyond compliance with current regulations?

What is the time line for completing this commitment?

What are the environmental benefits of this commitment?

Will progress on this commitment be reported in a normalized manner? If so, describe the normalization factor used below:

Non-Measurable Sustainability Commitment

There are four types of non-measurable commitments that can be made:

- Having an environmental management system (EMS) in place
- Participating in a DEC approved external environmental program
- Conducting an alternatives assessment
- Working with a technical assistance provider to identify opportunities to become more sustainable

More information on each of these these and what constitutes meeting the criteria for each can be found in the guidance. In addition, sample write ups of each can be found in the guidance.

Instructions: Select the type of non-measurable commitment that the facility is making. Then, include additional information about the commitment in the boxes provided.

What type of non-measurable sustainability commitment is the facility making?

Description of commitment:

How will this commitment be achieved?

What is the time line for completing this commitment?

What are the environmental benefits from carrying out this commitment?

Section E: Sustainability Communications

NOTE: If your facility has an environmental management system in place, it does not need to fill out this portion of the application.

All facilities in NYGB must communicate their commitment to sustainability to their customers, the public, and their employees. In addition, they must have a mechanism in place to receive feedback on their environmental performance and provide training to their employees on their sustainability program and initiatives. More information on these and sample write-ups are provided in the guidance

1. How will this facility communicate its sustainability commitment to its customers, the public, and employees?

2. How will this facility gather feedback on its environmental performance from its customers, the public, and employees?

3. Explain the sustainability training that this facility provides to its employees:

Section F: Application and Commitment Statement

- I have read and agree to the terms and conditions for application and participation in the NYGB program, as specified in the [NYGB Guidance](#).
- I have personally examined and am familiar with the information contained in this application. The information contained in this application is, to the best of my knowledge and based on reasonable inquiry, true, accurate, and complete.
- Based on the foregoing compliance assessment and subsequent correction actions (if any were necessary), this facility is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with applicable Federal, State, tribal, and local requirements.
- I understand that this application does not guarantee acceptance into the NYGB program and is contingent upon DEC approval of the application and potential verification visit by NYGB staff.
- I understand that verification of the requirements for entry will be conducted during an on site visit by NYGB staff if the facility is accepted into the NYGB program.
- I am the owner, or authorized facility signatory, and am fully authorized to execute this statement on behalf of the restaurant that is applying to this program.

Applicant Signature

Print Name:

Signature:

Title:

Date: