

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 DIVISION OF SOLID & HAZARDOUS MATERIALS
HOUSEHOLD HAZARDOUS WASTE COLLECTION & STORAGE FACILITY YEAR-END REPORT
[FOR CALENDER YEAR ENDING DECEMBER 31, _____]

Please read and follow all instructions on the back before completing this report form.

Please type or Print clearly

GENERAL INFORMATION

1	Facility Owner Name:	2	Facility Contractor/Operator Name:
	Street:		Street:
	City/State/Zip:		City/State/Zip:
	Contact:	Telephone # :	Telephone # :
		() -	() -
3	Dates and Hours of Operation:	4	Facility Permit #:
			Date of Issue:
5	Total Population of Area Served:	Facility Location:	
	# of Participants During the Reporting Year:		
	Households:	Farmers:	CESQGS:
CESQGS:= Conditionally exempt small quantity generators			

HOUSEHOLD HAZARDOUS WASTE COLLECTION/DISPOSAL DETAILS

6	Antifreeze _____ Gallons	7	Used Oil _____ Gallons
8	Automotive Batteries _____ # of Batteries	9	Household Batteries _____ Pounds
10	Latex Paint _____ Gallons	11	Oil Base Paint _____ Gallons
12	Pesticides (Solids) _____ Pounds	13	Pesticides (Liquids) _____ Gallons
14	Fluorescent Bulbs _____ Pounds	15	Asbestos _____ Pounds
16	Mercury Containing Devices/Waste _____ Pounds	17	Bulk Mercury (liquid) _____ Pounds
18	Other Household Hazardous Waste (Solids) _____ Pounds	19	Other Household Hazardous Waste (Liquids) _____ Gallons
20	Misc. Solid Waste _____ Pounds	21	Total Drums _____ # of Drums
22	# CRT's _____, # TV's _____ Total Wt. _____ Pounds	23	Other Electronics _____ Pounds

PLEASE NOTE: Attach copies of all manifests or shipping papers to this form for submittal to Regional Office and submit a copy of this form to Central Office.

OTHER INFORMATION/DATA

24	Disposal Costs, Including Contractor Fees:	25	Other Costs:
26	Publicity and Educational Costs:	27	Total Cost (24 + 25 + 26):
28	Comments:		

PREPARER'S INFORMATION AND SIGNATURE

Name (Printed/Typed):	Title (Printed/Typed):	Signature:	Date:

**Instruction for Completion of
Household Hazardous Waste Collection and Storage Facility Year-End Report Form**

GENERAL INFORMATION

1.	Enter the name and address of the facility. Also enter the contact person name and telephone number.	2.	Enter the name and address of the contractor/operator. Also enter the contact person name and telephone number.
3.	Circle days of week facility was open, and enter # days/year open.	4.	Enter facility information as indicated..
5.	Enter the total population and number of households served by the household collection facility and the number of participants in specified categories.		

HOUSEHOLD HAZARDOUS WASTE COLLECTION/DISPOSAL DETAILS

6.	Enter quantity of antifreeze collected in gallons.	7.	Enter quantity of used oil collected in gallons.
8.	Enter number of automotive batteries collected.	9.	Enter quantity of household batteries collected in pounds.
10.	Enter quantity of latex paint collected in gallons.	11.	Enter quantity of oil base paint collected in gallons.
12.	Enter quantity of solid pesticides collected in pounds.	13.	Enter quantity of liquid pesticides collected in gallons.
14.	Enter quantity of fluorescent bulbs collected in pounds (100 bulbs 4 foot long = 60 pounds).	15.	Enter quantity of asbestos collected in pounds.
16.	Enter quantity of all mercury containing devices/waste in pounds. e.g., thermometers, thermostats, mercury switches etc.	17.	Enter total weight of mercury (bulk in liquid form) collected in pounds.
18.	Enter quantity of all other types of solid household hazardous waste that is not reported above, collected in pounds. e.g., poisons, alkalies, corrosive materials, etc.	19.	Enter quantity of all other types of liquid household hazardous waste that is not reported above, collected in gallons. e.g., poisons, corrosive materials, mercury, alkalies, acids, flammable liquids, etc.
20.	Enter miscellaneous solid waste that is not reported above, collected in pounds. e.g., cardboard, tires, misc. solid waste etc.	21.	Enter total number of 30 - 55 gallon waste drums containing household hazardous waste generated during the year.
22.	Enter number of CRT's and TV's collected and their total weight in pounds.	23.	Enter total weight of all other electronics items collected in pounds.

PLEASE NOTE: All household hazardous waste facilities are required to submit copies of all manifests or shipping papers to the NYSDEC at least quarterly. This report will not be considered complete until all these forms have been submitted to the appropriate Regional Offices.

OTHER INFORMATION/DATA

24-27.	If available, please enter cost data in the categories as specified.
28.	List any restrictions on the type of household hazardous waste that were collected. Also include any other relevant comments/information not included elsewhere on this form.

PREPARER'S INFORMATION AND SIGNATURE

Preparer's Information and Signature block must be completed by an authorized representative of the facility. The report form must be submitted by February 1, following the end of the reporting year to the appropriate Regional Solid & Hazardous Materials Engineer and the Bureau of Waste Reduction & Recycling in Albany, New York. Keep a copy for your records.

REGIONAL SOLID & HAZARDOUS MATERIALS ENGINEERS - NAMES AND ADDRESSES

Regional Solid & Hazardous Materials Engineer NYSDEC - Region 1 Suny Campus Loop Road, Building 40 Stony Brook, NY 11790-2356 (631) 444-0375	Regional Solid & Hazardous Materials Engineer NYSDEC - Region 2 1 Hunters Point Plaza 47-40 21st Street Long Island City, NY 11101-5407 (718) 482-4996
Regional Solid & Hazardous Materials Engineer NYSDEC - Region 3 21 South Putt Corners Road New Paltz, NY 12561-1696 (845) 256-3137	Regional Solid & Hazardous Materials Engineer NYSDEC - Region 4 1150 North Westcott Road Schenectady, NY 12306-2014 (518) 357-2346
Regional Solid & Hazardous Materials Engineer NYSDEC - Region 5 Route 86, P.O. Box 296 Ray Brook, NY 12977-0296 (518) 897-1241	Regional Solid & Hazardous Materials Engineer NYSDEC - Region 6 State Office Building, 317 Washington Street Watertown, NY 13601-3787 (315) 785-2513
Regional Solid & Hazardous Materials Engineer NYSDEC - Region 7 615 Erie Blvd., West Syracuse, NY 13204-2400 (315) 426-7419	Regional Solid & Hazardous Materials Engineer NYSDEC - Region 8 6274 E. Avon-Lima Road Avon, NY 14414-9519 (716) 266-2466
Regional Solid & Hazardous Materials Engineer NYSDEC - Region 9 270 Michigan Avenue Buffalo, NY 14203-2999 (716) 851-7220	CENTRAL OFFICE ADDRESS New York State Department of Environmental Conservation Division of Solid & Hazardous Materials Bureau of Waste Reduction & Recycling 625 Broadway, 9th Floor Albany, NY 12233-7253