

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF MATERIALS MANAGEMENT
HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY REPORT



Please read and follow all instructions on the back before completing this report form. Please Type or Print Clearly.

GENERAL INFORMATION

1.	Sponsor Name:		2.	Contractor Name:	
	Street:			Street:	
	City/State/Zip:			City/State/Zip:	
	Contact:	Telephone Number:		Contact:	Telephone Number:
3.	Co-Sponsor, If any:	Telephone Number:	4.	Location of Collection:	Date of Collection:
5.	Total Population of Area Served:		6.	Town:	County:
	# of Participants During the Year:				
	Households:	Farmers:		CESQGS:	

CESQGS: = Conditionally exempt small quantity generators

HOUSEHOLD HAZARDOUS WASTE COLLECTION / DISPOSAL DETAILS

6.	Antifreeze	Gallons	7.	Hazardous Paint	Gallons
8.	Automotive Batteries	Pounds	9.	Hazardous Household Batteries	Pounds
10.	Pesticides (Solids)	Pounds	11.	Pesticides (Liquids)	Gallons
12.	Mercury Containing Devices	Pounds	13.	Bulk Mercury	Pounds
14.	Fluorescent Bulbs	Pounds	15.	# CRTs	Pounds
16.	# TVs	Pounds	17.	Other Electronics	Pounds
18.	Other HHW (Solids)	Pounds	19.	Other HHW (Liquids)	Gallons
20.	Miscellaneous Solid Waste (Solids)	Pounds	21.	Miscellaneous Solid Waste (Liquids)	Gallons

NOTE: Attach copies of all manifests or shipping papers to this form for submittal to Regional Office and submit a copy of this form to Central Office.

OTHER INFORMATION / DATA

22.	Disposal Costs, Including Contractor Fees:	23.	Other Costs:
24.	Publicity and Educational Costs:	25.	Total Cost (22 + 23 + 24):
26.	Comments:		

CERTIFICATION: I hereby affirm under penalty of perjury that information provided on this form and attached statements and exhibits was prepared by me or under my supervision and direction and is true to the best of my knowledge and belief, and that I have the authority as _____ (title) of _____ (entity) to sign this report form pursuant to 6NYCRR Part 360. I am aware that any false statement made herein is punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

PREPARER'S INFORMATION AND SIGNATURE

Name (Printed / Typed):	Title (Printed / Typed):	Signature:	Date:
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Instructions for Completion of Household Hazardous Waste Collection Day Report

GENERAL INFORMATION

1. Enter the name and address of the sponsor. Also, enter the contract person name and telephone number.	2. Enter the name and address of the contractor. Also, enter the contact person name and telephone number.
3. If applicable, enter co-sponsor's name and telephone number.	4. Enter location and date of the collection day.
5. Enter the total population served by the household collection day program and the number of participants in the specified categories.	

HOUSEHOLD HAZARDOUS WASTE COLLECTION / DISPOSAL DETAILS

6. Enter quantity of antifreeze collected in gallons.	7. Enter quantity of hazardous paints collected in gallons.
8. Enter quantity of automotive batteries collected in pounds. (Use 25 lbs. each if weight is unknown).	9. Enter quantity of hazardous household batteries collected in pounds. (Drum of household batteries weighs 500 pounds).
10. Enter quantity of solid pesticides collected in pounds.	11. Enter quantity of liquid pesticides collected in gallons.
12. Enter quantity of mercury containing devices / waste in pounds (e.g., thermometers, thermostats, mercury switches, etc.).	13. Enter total weight of bulk mercury collected in pounds.
14. Enter quantity of fluorescent bulbs collected in pounds (4 foot fluorescent bulb weighs 0.6 pounds).	15. Enter number of CRTs and their total weight in pounds (Use 25 lbs. each if weight is unknown).
16. Enter number of TVs and their total weight in pounds (Use 40 lbs. each if weight is unknown).	17. Enter total weight of all other electronic items collected in pounds.
18. Enter quantity of all other types of solid household hazardous waste that is not reported above, collected in pounds. (Use 200 pounds per drum from solid conversions) e.g., poisons, alkalies, corrosive materials, etc.	19. Enter quantity of all other types of liquid household hazardous waste that is not reported above, collected in gallons. (Use 8.33 pounds per gallon for liquid conversions) e.g., poisons, corrosive materials, alkalies, acids, flammable liquids, etc.
20. Enter quantity of miscellaneous solid wastes collected (solids) in pounds. (Use 200 pounds per drum from solid conversions) e.g., poisons, alkalies, corrosive materials, etc.	21. Enter quantity of miscellaneous solid wastes collected (liquids) in gallons. (Use 8.33 pounds per gallon for liquid conversions).

OTHER INFORMATION / DATA

22-25	Please enter cost data in the categories as specified.
26.	List any restrictions on the type of household hazardous waste that were collected. Also, include any other relevant comments / information not included elsewhere on this form.

PREPARER'S INFORMATION AND SIGNATURE

Preparer's Information and Signature block must be completed by the sponsor. The report form and copies of the manifests or shipping papers must be submitted within **10 days** from the date of collection to the appropriate **Regional Materials Management Program Manager and a copy of the report form only must be submitted to the Bureau of Permitting and Planning in Albany, New York.** Keep a copy for your records.

DEC REGIONAL OFFICES

Regional Materials Management Program Manager NYS DEC – REGION 1 (Nassau, Suffolk) 50 Circle Road, Stony Brook, NY 11790-3409 (631) 444-0375	Regional Materials Management Program Manager NYS DEC – REGION 2 New York City (Bronx, Kings, New York, Queens, Richmond) 1 Hunters Point Plaza, 47-40 21 st Street Long Island City, NY 11101-5407 (718) 482-4896		
Regional Materials Management Program Manager NYS DEC – REGION 3 (Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester) 21 South Putt Corners Road, New Paltz, NY 12561-1696 (845) 256-3123	Regional Materials Management Program Manager NYS DEC – REGION 4 (Albany, Columbia, Delaware, Greene, Montgomery, Otsego, Rensselaer, Schenectady, Schoharie) 1130 North Westcott Road, Schenectady, NY 12306-2014 (518) 357-2243		
Regional Materials Management Program Manager NYS DEC – REGION 5 (Clinton, Essex, Franklin, Fulton, Hamilton, Saratoga, Warren, Washington) Route 86, PO Box 296, Ray Brook, NY 12977-0296 (518) 623-1230	Regional Materials Management Program Manager NYS DEC – REGION 6 (Herkimer, Jefferson, Lewis, Oneida, St. Lawrence) State Office Building, 207 Genesee Street Utica, NY 13501 (315) 793-2590		
Regional Materials Management Program Manager NYS DEC – REGION 7 (Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga, Tompkins) 615 Erie Boulevard West Syracuse, NY 13204-2400 (315) 426-7419	Regional Materials Management Program Manager NYS DEC – REGION 8 (Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Yates) 6274 East Avon-Lima Road Avon, NY 14414-9519 (585) 226-5408		
Regional Materials Management Program Manager NYS DEC – REGION 9 (Allegany, Chautaugus, Chautauqua, Erie, Niagara, Wyoming) 270 Michigan Avenue, Buffalo, NY 14203-2999 (716) 851-7220	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center; padding: 5px;">CENTRAL OFFICE ADDRESS</th> </tr> <tr> <td style="padding: 5px;"> NYS Department of Environmental Conservation Division of Materials Management Bureau of Permitting & Planning 625 Broadway, Albany, NY 12233-7253 Phone: (518) 402-8678, Fax: (518) 402-9041 Email: swmfannualreport@dec.ny.gov </td> </tr> </table>	CENTRAL OFFICE ADDRESS	NYS Department of Environmental Conservation Division of Materials Management Bureau of Permitting & Planning 625 Broadway, Albany, NY 12233-7253 Phone: (518) 402-8678, Fax: (518) 402-9041 Email: swmfannualreport@dec.ny.gov
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