



Household Hazardous Waste State Assistance Program

Application Supplement - Electronic Waste Assistance Grants

This form will be accepted by NYSDEC between January 2, 2017 and January 31, 2017.

INSTRUCTIONS FOR APPLICANTS: (please read carefully - revised Dec. 2016)

The 2016 New York State budget includes funding for electronic waste (e-waste) grants. This temporary infusion of aid is intended to assist municipalities with recent unexpected costs of collection and recycling electronic waste (e-waste).

Who is Eligible: All municipalities within New York State that have incurred expenses during the funding period for covered e-waste collection through collection events, pickup of abandoned e-waste, managing or paying for the management of e-waste on behalf of one or more municipalities, or by being a registered collection site/consolidation facility, are eligible to apply for and receive reimbursement of eligible expenses. For the purpose of electronic waste assistance grants, "Municipality" means a local public authority or public benefit corporation, a county, city, town, village, or Indian tribe or nation residing within New York state, or any combination thereof, or a school district or supervisory district.

Source and Amount of Funding for Temporary Reimbursement Program: Environmental Protection Fund (Fiscal Year 2016-17 appropriation) - \$3 million

Funding Period: State Fiscal Year 2016-17 (April 1, 2016 – March 31, 2017)

Mechanism of Disbursement: New York State Master Grant Contracts (MGC) in digital format using the New York State Grants Gateway. Applicants must be registered in the Grants Gateway.

Eligible Expenses: Expenses incurred for collection/recycling of covered e-wastes sent to an electronic waste recycler as defined in Environmental Conservation Law (ECL) Article 27, Title 26.

Extent of Reimbursement: Up to 50% of actual expenses incurred during April 1, 2016 to March 31, 2017 for collection/recycling of covered e-waste such as computers, computer peripherals, televisions, small scale servers, and small electronic equipment, pursuant to NYS's Electronic Equipment Recycling and Reuse Act (ECL Article 27, Title 26). However, the Department reserves the right to reevaluate costs eligible for reimbursement in future grant cycles, if funds are available.

How to Apply: Complete and file a signed e-waste supplement to the Household Hazardous Waste State Assistance Program grant application. This e-waste supplement form can be filed separately, or in conjunction with the HHW application. Mail completed applications to **E-waste Assistance Grants, NYSDEC Division of Materials Management, 625 Broadway, 9th Floor, Albany, NY 12233-7253.**

Required Documentation: The applicant **MUST** provide vendor invoices, applicant's purchase orders, and cancelled checks or other proof of payment documenting actual incurred expenses for the first half of the funding period (April 1, 2016 – September 30, 2016). For the second half of the funding period (October 1, 2016 – March 31, 2017), expenses can be estimated. Estimated amounts must be reasonable and justifiable. Additional documentation may be required by the NYSDEC to verify the information on the application.

For More Information:

Grants Program Contacts: Michael Dauphinais & Gus Ribeiro 518-402-8678
E-waste Program Contacts: Mark Moroukian & Vimal Minocha 518-402-8706
Email: RecyclingGrants@dec.ny.gov

THIS PAGE IS INTENTIONALLY LEFT BLANK



Household Hazardous Waste State Assistance Program

Application Supplement – Electronic Waste Assistance Grants

CERTIFICATION: I do hereby certify that the information in this application rider, and other supporting statements, and exhibits is true, correct and complete to the best of my knowledge and belief.

(Date)

(Signature of the Applicant's Authorized Representative)

Applicant:		County:		DEC Region:	
Applicant's E-waste Collection Site Registration Number(s), if applicable					

Covered e-waste Collection Information:

"Pounds collected" is the weight of covered electronic waste collected during each calendar quarter listed. Note that weight information is required for January–March 2016 as justification for the estimated time periods, but this is not subject to grant reimbursement.

"Cost Paid to Recycler" is the amount paid to a recycler for covered e-waste. The applicant must provide documentation of actual incurred expenses within the time periods April 1, 2016 – June 30, 2016 and July 1, 2016 - September 30, 2016. Documentation includes vendor invoices, applicant's purchase orders, and cancelled checks or other proof of payment. Estimated amounts must be consistent with documented actual amounts.

Time Period	Pounds Collected	Cost Paid to Recycler	Name of Recycler
Jan. – March 2016 (actual)			
April – June 2016 (actual)		\$	
July – Sept. 2016 (actual)		\$	
Oct. – Dec. 2016 (estimate)		\$	
Jan. – March 2017 (estimate)		\$	
Total Costs: April 1, 2016 – March 31, 2017:		\$	
AMOUNT RECEIVED from charges to generators or from user fees paid by residents:		\$	
AMOUNT RECEIVED from other sources or sponsors - Describe sources on next page:		\$	
NET TOTAL COSTS Total Costs minus Amounts Received:		\$	
Grant Amount Requested: (50% of Net Total Amount)		\$	

Name and Address of Electronic Waste Recycler(s) utilized for covered e-waste during April 1, 2016 – March 31, 2017	
---	--

Household Hazardous Waste State Assistance Program Application Supplement – Electronic Waste Assistance Grants

Additional Information:

Does your e-waste collection program, including collection of covered electronic equipment as a registered collector, through collection events and pick up of abandoned waste meet all applicable state, federal and local laws and regulations?

 YES

 NO (please explain below)

What efforts has the applicant made to obtain outside financial assistance for the e-waste program? (Legislative initiatives, corporate sponsorships, other federal, state or private grants, etc.) Please indicate whether efforts were successful.

HHW APPLICATION STATUS: Place a mark (X) in the box that applies	
	This E-Waste Grant Application Supplement is a component of a HHW State assistance program grant application.
	Applicant does not conduct HHW collection. This is a stand-alone application. If so, additional documents will be requested if this grant request is approved, including MWBE plan, insurance documents and Vendor Responsibility Questionnaire.

Project Manager			
This person should be someone with specific knowledge about the e-waste program			
Name:			
Title:			
Address: City, Zip:			
Email:		Phone:	

DEPARTMENT OF ENVIRONMENTAL CONSERVATION USE ONLY			
Project No.		Date Received	