



New York State Department of Environmental Conservation
 Bureau of Pest Management
 Pesticide Reporting & Certification Section
 625 Broadway, Albany, NY 12233-7254

**NOTE: THIS APPLICATION
 MUST BE SUBMITTED
 WITHIN 20 DAYS OF
 COMPLETING THE COURSE.**

BE GREEN ORGANIC YARDS NY
CONFIRMATION OF COMPLETION OF CONTINUING EDUCATION

You will find this form on our website (<http://www.dec.ny.gov/public/65248.html>) in PDF and MS Word formats.
 Fill it out completely and save it.

**THIS FORM MUST BE COMPLETED FOR EACH OF THE BUSINESS' STAFF/REPRESENTATIVE WHO SUCCESSFULLY
 COMPLETES A *BE GREEN* CONTINUING EDUCATION COURSE.
 SEE THE REVERSE FOR INSTRUCTIONS ON COMPLETING THIS FORM AND FOR DEADLINES FOR SUBMITTAL TO NYSDEC.**

NAME OF BE GREEN BUSINESS	TELEPHONE
BUSINESS ADDRESS	
EMAIL	
PRINTED NAME OF THE BUSINESS STAFF OR REPRESENTATIVE WHO COMPLETED THE CONTINUING EDUCATION COURSE	
BE GREEN IDENTIFICATION CARD NUMBER	
NAME OF BE GREEN COURSE SPONSOR:	
NAME OF THE CONTINUING EDUCATION COURSE:	
DATE OF THE CONTINUING EDUCATION COURSE:	
LOCATION OF THE CONTINUING EDUCATION COURSE:	
<p>All information requested on this form is mandatory. Failure to provide any of the requested information will result in the application being rejected as incomplete. CERTIFICATION: I HEREBY CONFIRM THAT THE BUSINESS STAFF/REPRESENTATIVE NAMED ON THIS FORM COMPLETED THE <i>BE GREEN</i> CONTINUING EDUCATION COURSE.</p>	
SIGNATURE OF AUTHORIZED INDIVIDUAL REPRESENTING THE BUSINESS	DATE
SIGNATURE OF BUSINESS STAFF/REPRESENTATIVE WHO COMPLETED COURSE	DATE

INSTRUCTIONS ON REVERSE

BE GREEN ORGANIC YARDS NY
CONFIRMATION OF SUCCESSFUL COMPLETION
OF CONTINUING EDUCATION COURSE

BUSINESSES APPLYING FOR A *BE GREEN* SERVICE MARK AGREEMENT

Under condition I. B. in the *Be Green Organic Yards NY* Service Mark Agreement for Businesses, the Business shall ensure that, every two years from the date of the Basic Education exam, the Business representative¹, who has already successfully completed the Basic Education training, shall have completed a minimum of four (4) hours of *Be Green Organic Yards NY* continuing education provided by a Department-approved *Be Green Organic Yards NY* Course Provider.

The Be Green Business must provide the NYSDEC documentation of the completion of such continuing education on the form prescribed by the NYSDEC, within 20 days of completing the course.

The **original form and Agreement must be mailed to the DEC**, Bureau of Pest Management, Pesticide Reporting & Certification Section, 625 Broadway, Albany, New York 12233-7254.

Under condition I. D. 2. of the Agreement, the Business must return to the NYSDEC, within ten (10) business days via certified mail, the Business representative's *Be Green* identification card, if the continuing education training is not completed as required under the Agreement.

¹ "Business Representative", under this agreement, means an individual who has successfully completed the training and exam called for under this agreement and performs the *Be Green Organic Yards NY* service for the Be Green Business signing this agreement.