

Used Electronic Equipment: Why Recycle?

Most businesses and institutions use computers and other electronic equipment. These devices often contain substances that can cause environmental and human health problems if not properly managed.

Recycling this equipment can help the environment and keep your business or institution in compliance with the environmental regulations of New York State.



Sample "c7" Notification

To: Waste Determination and Analysis Section of
NYSDEC

Date: xx/xx/xxxx

Please be advised that [insert generator's name and mailing address] intends to use the scrap metal exemption of 6 NYCRR 371.1(g)(1)(iii)(D) for certain used computer monitors, keyboards, central processing units, or other electronic equipment that will be shipped from its facility located at [insert location of facility] to [insert Recycler's/Dismantler's name and address] where the items will be dismantled, with scrap metal pieces obtained during the dismantling routed to [insert name and address of scrap metal recycler who will receive the scrap metal pieces].

Please contact the undersigned at [insert generator's phone number] if you have any questions.

Sincerely,
<sign here>

[Print name and address of generator's representative]



New York State Department of
Environmental Conservation
Division of Solid & Hazardous Materials
625 Broadway
Albany, NY 12233-7251

Phone: 518-402-8633
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Management of Used Electronic Equipment: Information for Businesses and Institutions



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625 Broadway
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Recycling Used Electronic Equipment

Used electronic equipment often contains substances such as lead that make it a potential **hazardous waste**.

Working used electronic equipment that is directly sold or donated for reuse is not subject to solid or hazardous waste regulations. All other nonworking electronic equipment **is** subject to solid or hazardous waste regulation. Available to non-household generators of used electronic equipment is an exemption from managing used electronic equipment as hazardous waste when used electronic equipment will ultimately be recycled.



If used electronics are sent for recycling, there are only two things you need to do to meet the requirements of the exemption:

1. Used electronic equipment that is not reused must be sent to a recycler, and the metal must ultimately be recovered. (State and Federal regulations require that any resulting waste also be properly handled).
2. A notification (called a “c7” notification) must be filed with the NYSDEC. The “c7” notification provides information on where the equipment is going for recycling.

Frequently Asked Questions Regarding “c7” Notifications



- Q. How does my business obtain a “c7” notification?
- A. If your dismantler or recycler does not provide you with a customized notification form, you can obtain one online at www.dec.ny.gov/chemical/41994.html. It can be faxed or mailed to the address or fax number given on the form.
- Q. How often do we need to file a “c7” notification?
- A. A “c7” only needs to be filed one time (before the first shipment to a recycler) unless information changes, such as the use of a different recycler or your company contact information.
- Q. Does used electronic equipment count in determining my company’s hazardous waste generator category?
- A. If an up-to-date “c7” notification is on file with NYSDEC, and used electronic equipment is sent for recycling, the equipment does not count in determining generator category.
- Q. Who has to sign the notification?
- A. An authorized representative of your company needs to sign the notification, and your company’s contact information must be given.



Additional Resources

Detailed information on used electronic equipment recycling, including a list of dismantlers and recyclers, can be found on the NYSDEC website at:

www.dec.ny.gov/chemical/8788.html

NYSDEC is currently amending regulation of used electronic equipment handlers. Information on the rulemaking can be found on the NYSDEC website at:

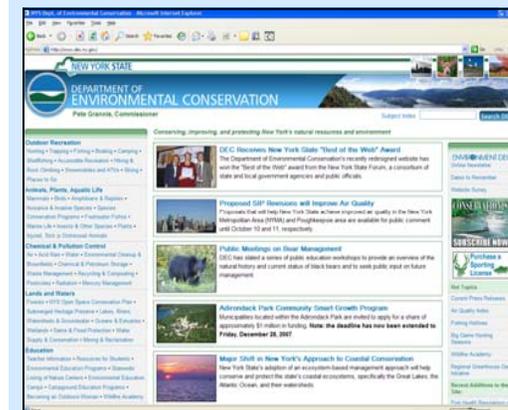
www.dec.ny.gov/chemical/43339.html

Additional options for recycling or donating wireless telephones can be found on the NYSDEC website at:

www.dec.ny.gov/chemical/8818.html

Electronic equipment recycling is a constantly evolving field. Check the NYSDEC website to learn about recent changes in this field as they happen:

www.dec.ny.gov



For questions, comments, or additional information, please contact us:

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