

New York Aquatic Invasive Species Spread Prevention Program



Instructions for Application

Application Deadline: 2:00 PM, January 29, 2016

Apply Online at <https://apps.cio.ny.gov/apps/cfa/>
Paper Applications will not be accepted.

Governor Andrew Cuomo

Basil Seggos, Acting Commissioner,
New York State Department of Environmental Conservation

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IMPORTANT INFORMATION FOR APPLICANTS

CFA Overview

As part of Governor Cuomo's transformative plan to improve the state's economic development model, a NYS Consolidated Funding Application (CFA) has been created that will streamline and expedite the grant application process.

CFA Registration Instructions

The Consolidated Funding Application is a web-based application accessible at <https://apps.cio.ny.gov/apps/cfa/>.

To apply for a grant, you must first register and identify the project for which funds are sought.

On the registration page, enter an e-mail address, organization name, and project name. Prior to selecting "REGISTER NOW," you must answer the security question at the bottom of the page. This is a security function that protects the grant system from spam.

The next screen verifies registration for the project and provides a project-specific token or password. Print out this page and save it for your records. You will need the token to revise or update your application.

Applicants seeking funding for more than one project must register each project separately and obtain a new token and application number. After you register, you will receive an e-mail from cfa@ny.gov with information on how to continue the application process. The e-mail will contain a link that you must follow to begin the application.

NYS Grants Gateway Registration and Prequalification

In addition to registering in the CFA, Not-For-Profit (NFP) applicants must also register and receive Vendor Prequalification in the NYS Grants Gateway to be considered eligible to apply for this NYS Aquatic Invasive Species Spread Prevention Program grant opportunity. NFP applicants must receive their vendor prequalification approval in the NYS Grants Gateway by the due date of this Request For Applications.

In addition to registering in the CFA, Government entities and public authorities must also register in the Grants Gateway. Governmental entities are currently not required to complete the Vendor Prequalification Process in the Grants Gateway.

NYS Grants Gateway registration and prequalification detail and instructions are provided on the following pages.

NYS Grants Gateway Registration Instructions

Registration must be completed by mail and is NOT an online process. Register now to allow time for processing!!

- 1.) On the Grants Reform Website at www.grantsreform.ny.gov/Grantees, download a copy of the Registration Form for Administrator.

- 2.) Complete the form according to the instructions provided. The completed form must be signed and notarized.
- 3.) Mail the signed and notarized original form to the Division of Budget at the address provided in the instructions.
- 4.) After the form is received and reviewed, you will be provided with a Username and Password allowing you to access the Grants Gateway.
- 5.) Log in to the Grants Gateway at <https://grantsgateway.ny.gov>. You will be prompted to change your password at the bottom of your Profile page. Enter a new password and click the SAVE button located on the top, right-hand side of the page.

If you have previously registered and do not know your Username please email grantsreform@budget.ny.gov . If you do not know your Password, please click the Forgot Password link from the main log in page and follow the prompts.

Not-For-Profit NYS Grants Gateway Prequalification Instructions

Pursuant to the New York State Division of Budget Bulletin H-1032, dated June 7, 2013, New York State has instituted key reform initiatives to the grant application and contract processes. These initiatives require not-for-profit organizations to complete the Vendor Prequalification process to be considered eligible to apply for a grant.

Below is a summary of the steps to complete the prequalification requirements. The Vendor Prequalification Manual on the Grants Reform website at www.grantsreform.ny.gov/Grantees provides additional information and instruction.

1.) Complete your Prequalification Application.

- Log in to the Grants Gateway at <https://grantsgateway.ny.gov>. If this is your first time logging in, you will be prompted to change your password at the bottom of your Profile page. Enter a new password and click the SAVE button located on the top, right-hand side of the page.
- Click the *Organization(s)* link at the top of the page and complete the required fields including selecting the State agency you have the most grants with. This page should be completed in its entirety before you SAVE. A *Document Vault* link will become available near the top of the page. Click this link to access the main Document Vault page.
- Answer the questions in the *Required Forms* and upload the *Required Documents*. This constitutes your Prequalification Application. Optional Documents are not required unless specified in this Request for Proposal.
- Specific questions about the prequalification process should be referred to your agency representative or to the Grants Reform Team at grantsreform@budget.ny.gov.

2.) Submit Your Prequalification Application

- After completing your Prequalification Application, click the *Submit Document Vault* button located below the Required Documents section to submit your Prequalification Application for State agency review. Once submitted, the status of the Document Vault will change to *In Review*.
- If your Prequalification reviewer has questions or requests changes you will receive email notification from the Gateway system.
- Once your Prequalification Application has been approved, you will receive a Gateway notification that you are now prequalified to do business with New York State.

**New York State Department of Environmental Conservation
State-Wide Aquatic Invasive Species Spread Prevention Program
Environmental Protection Fund**

REQUEST FOR APPLICATIONS (RFA)

The Department of Environmental Conservation (DEC) is pleased to announce funding for a state-wide aquatic invasive species prevention grant program. The program will have a strong focus on steward education and outreach in water bodies with multiple small-bodied aquatic invasive species (AIS) that can easily be spread to uninvaded areas. In addition, the grant intends to foster collaboration and coordination among state agencies, municipalities, not-for-profits and educational institutions to minimize the harm invasive species cause to New York's environment, economy, and human health.

DEC anticipates approximately \$2,000,000 will be made available from the New York State Environmental Protection Fund (EPF) for eligible projects under this grant opportunity. **Targeted waterbodies must be located within New York State.** Grant amounts will range from a minimum amount of \$25,000 up to the maximum amount of \$100,000. Applicants may submit a maximum of 3 proposals for completely independent projects. Applications may not be for the same project or project location.

Applicants' questions and answers will be accepted continuously and posted on DEC's [website](#) until January 22, 2016. Please contact Nicholas Perry if you have questions on eligibility requirements or the contents of this RFA.

**Contact: Nicholas Perry
Phone: 518-402-9526**

E-mail: Nicholas.Perry@dec.ny.gov (Subject: AIS Grant)

**Apply Online at <https://apps.cio.ny.gov/apps/cfa/>
Paper application submissions will not be accepted.**

NOTICE

Applicants will be unable to make changes to the application after the January 29, 2016 deadline has passed. Applicants are encouraged to finish the online application at least one-week prior to the deadline, allowing time to double check that all mandatory requirements have been completed and to correct any technical errors.

I. GENERAL INFORMATION AND CONDITIONS

Application Deadline

All applications must be submitted in the Consolidated Funding Application (CFA) by 2:00 PM on January 29, 2016.

Award Announcement

The Department anticipates grant awards will be announced in April of 2016.

Funding

Approximately \$2,000,000 is available from the NYS Environmental Protection Fund (EPF).

Projected Term

All projects must have defined objectives, tasks, and deliverables accounted for in performance measures that can be completed and invoiced within a *3 year* contract term.

Minimum and Maximum Award Amounts

Minimum grant amount is \$25,000.

Maximum grant amount is \$100,000.

Match Requirement and Expenditures

Grant funds are available for up to 75% of the total project cost. Applicants must provide the remaining 25% in matching funds.

Application Limit

Applicants may submit a maximum of 3 proposals for completely independent projects.

Applications may not be for the same project or project location.

Project Location

Eligible projects for grant funding must be located on or in the vicinity of a waterbody that is wholly or partially within the geographic boundaries of New York State. The project site must lie completely within the political boundaries of New York State. If the waterbody overlays the border between New York and an adjacent state or Canada, the project site must be in the New York State portion.

Program requirements are designed to focus on large and interconnected waterbodies, public access, waters inhabited by small-bodied AIS and/or high priority AIS and on waters particularly vulnerable to AIS, and statewide training for stewards. High priority AIS are those non-native species that rank "high" or "very high" in New York's ecological assessments and for which the DEC has determined that boats can be important vectors for transport and introduction (see Appendix A).

The application must include a site map which clearly shows the location of the project. Applicants may use USGS topographical sheets on-line available at <http://www.usgs.gov/pubprod/>. It is important that the map clearly displays the project location in relation to nearby waterbodies and waterbodies with high priority, small-bodied AIS, travel corridors, roads, municipal boundaries, hamlet/community centers and/or natural resource assets/recreational lands.

Applicant Eligibility

Eligible applicants include municipalities, 501(c)(3) not-for-profit corporations, and academic institutions whose projects are located within the eligible geographic boundaries defined in this Request For Applications (RFA). Other groups such as unincorporated lake associations must apply through a municipality or a NFP as the designated lead.

Eligible applicants must register in the Consolidated Funding Application in order to develop and submit an online CFA application. Not-for-profits must have a valid Federal Employee Identification Number (FEIN) and a New York State Vendor Identification Number in order to complete their registration, which will be submitted in the “Not-For-Profits” section of the CFA.

- “Municipality” - means a public authority or public benefit corporation, a county, city, town, village, or Indian nation or tribe recognized by the state or the United States with a reservation wholly or partly within the boundaries of New York State, or any combination thereof.

If a municipality (for example, a county) passes a governing resolution authorizing a department under its jurisdiction to apply for funding, that department can apply only if they have a FEIN and a NYS Vendor ID number in their own name.

- “Not-For-Profit Corporation” (NFP) - is an organization that is subject to New York State’s Not-For-Profit Corporation Law and is qualified for tax-exempt status under Section 501(c)(3) of the Federal Internal Revenue Code. A NFP corporation must have an IRS 501(c)(3) determination letter, be incorporated in New York State, and if applicable, have a charities registration number from the NYS Office of the Attorney General. Applicants must be current in their charities reporting requirements with the Office of the Attorney General. ALL NFP APPLICANTS MUST BE REGISTERED AND PREQUALIFIED IN THE NYS GRANTS GATEWAY BY THE DUE DATE OF THIS APPLICATION TO BE CONSIDERED ELIGIBLE FOR THIS GRANT OPPORTUNITY.
- “Academic Institution” – means an educational institution dedicated to education and research, which grants higher education academic degrees. For-profit academic institutions are not considered eligible for this grant opportunity.

Multi-Partner and Inter-Municipal Projects

If a proposed project involves a cooperative agreement or partners, only one eligible, designated lead applicant can submit the application for grant funding. The lead applicant must assume the responsibility for the project application, performance of work consistent with this RFA, and enter into the Master Contract For Grants (MCG).

Department of Environmental Conservation Oversight

The Department of Environmental Conservation reserves the right to:

- Award additional and available funding for scored and ranked projects consistent with this grant opportunity.
- Determine an award amount or to award a portion of a grant request.
- Award only one application for funding in the event there are multiple application submissions for a single project or for components of a single project.
- Award to the next highest scoring application in the event a grantee fails to negotiate a grant contract with the Department within 60-90 days of a grant award.
- Reserve the right to award agreements for any or all parts of the RFA in accordance with the Method of Award, or withdraw the RFA at any time at the Department’s sole discretion.
- Monitor the progress of all grant awards and withdraw grant funding if the grantee fails

to make significant and timely progress on the project, or fails to receive the necessary permissions and permits for the project.

II. PROJECT ELIGIBILITY CRITERIA AND INFORMATION

Project Objectives

This RFA for Aquatic Invasive Species Spread Prevention Program is intended to assist municipalities and organizations in building their capacity to prevent the introduction and spread of aquatic invasive species by implementing a high priority action in the [New York State Aquatic Invasive Species Management Plan](#) released on July 15, 2016. High priority actions include:

- Preventing the introduction and spread of high priority AIS
- Protecting native aquatic species and their habitats
- Protect water-based recreational resources and economy
- Educating recreational watercraft operators on steps they need to take to prevent the spread of AIS
- Watercraft operators taking responsible steps to help stop the spread of AIS through their activities
- Protect New York's citizens' investment in publically-owned waters
- Training stewards and steward trainers

Minimum Project Eligibility

- Projects must implement one of the three eligible project types identified below.
- Project timeline must demonstrate completion of project objectives, tasks and deliverables within a three year contract term.

Eligible Project Types

The following three project types are eligible for funding under this Program. Applicants must select and address in their grant application one of the three project types that is most appropriate for the proposed project. The application will be evaluated based upon specific criteria associated with the selected project type.

1. Boat Steward Education and Outreach/ Voluntary Inspection

Applicants may apply for projects to deploy watercraft stewards to conduct voluntary boat inspections and deliver education and outreach to recreational boaters to prevent the spread of AIS. Projects in high priority locations that have a high public benefit impact will score higher in the evaluation process. Projects that address the following objectives are preferred and will receive a higher score:

- Prevent the spread of aquatic invasive species by:
 - strategically placing boat stewards in Focus Areas for Aquatic Invasive Species Spread Prevention (Focus Areas are the following watersheds: Niagara River/Lake Erie, Genesee River, Oswego River / Finger Lakes, Lake Ontario Tributaries, and Lower Hudson River – refer to map on page 23)
 - developing regional programs
 - deploying boat stewards to waters with high priority small bodied aquatic invasive species to deliver education and outreach and to conduct voluntary boat inspections
 - delivering boat steward programs through cooperative partnering by one or more municipalities, non-government organizations or academic institution

- deploying boat stewards to multiple waterbodies

2. Boat Decontamination Stations to augment existing steward programs for education and outreach and voluntary boat inspections.

Applicants proposing the most strategically located decontamination services will score higher in the evaluation process. Project site layout and construction plans for each proposed station site and a letter of intent to cooperate from each project location landowner must be included in the application. Only Applicants that have already implemented and are currently operating a steward education and outreach/voluntary boat inspection program may apply for funding to establish boat decontamination stations. Proof of an existing steward education and outreach/voluntary boat inspection program must be submitted at the time of application. Projects that address the following objectives are preferred and will receive a higher score:

- Prevent the spread of aquatic invasive species by:
 - strategically placing boat stewards operating decontamination stations in Focus Areas for Aquatic Invasive Species Spread Prevention (Focus Areas are the following watersheds: Niagara River/Lake Erie, Genesee River, Oswego River / Finger Lakes, Lake Ontario Tributaries, and Lower Hudson River – refer to map on page 23)
 - developing regional programs
 - siting decontamination stations on major road travel corridors in the vicinity of waters with high priority small bodied aquatic invasive species developing regional programs
 - delivering boat steward programs through cooperative partnering by one or more municipalities, non-governmental organizations or academic institutions

3. Steward Training Programs

Applicants may apply to fund steward training programs. Steward training programs providing statewide standardized training and consistent AIS spread prevention will score higher in the evaluation criteria than those with a local focus that provide localized, non-standardized training. Programs that provide direct steward training will score higher than programs that train steward trainers. Projects that address the following objectives are preferred and will receive a higher score:

- Prevent the spread of aquatic invasive species by training stewards and/or individuals that train stewards by:
 - **Providing standardized training that is consistent with the *New York State Watershed Inspection Steward Program Handbook* http://nyis.info/?action=program_handbook for stewards statewide.**

Project Scoring

Applicants are strongly encouraged to review the Application Review and Scoring Standards in Section VII of this RFA. Knowledge of the scoring criteria is valuable for designing and proposing a relevant and quality project.

Applicants are encouraged to work with public officials in local government and with the local Partnership for Regional Invasive Species Management (PRISM) in the development of an application to generate awareness of the proposed project and its objectives. Additional points are available for boat steward education and outreach and boat decontamination proposals which:

- are within a Focus Area for Aquatic Invasive Species Prevention (Focus Areas are the

following watersheds: Niagara River/Lake Erie, Genesee River, Oswego River / Finger Lakes, Lake Ontario Tributaries, and Lower Hudson River – refer to map on page 23)

- include a regional effort to provide spread prevention over a large geographic area
- have the highest public benefit impact
- include AIS disposal station for aquatic invasive species

Boat steward education and outreach and boat decontamination projects may receive a bonus point if the project includes installing and maintaining an AIS disposal station. Construction plans should be included with the application. Standard construction plans can be found on DEC's website [here](#).

Project cost-effectiveness will account for at least 20% of an application score. The scoring of a project's success factors will take into consideration project partnerships, stakeholder engagement, the knowledge, skills and experience of the applicant, and links to other existing projects.

Permits

The applicant is responsible for assuring that any SEQR determinations, permits, approvals, lands, easements and rights-of way that may be required to carry out the activities of the project are obtained prior to the start of any project.

Letters of Permission/Municipal Endorsement

The applicant must own the property, or obtain an applicable access agreement, for the proposed project site.

- If the property is owned by the applicant – a copy of the current deed will be required with boat decontamination station grant applications only.
- If the property owner is a municipality – A resolution by the municipality supporting the project will be required for any project location.
- If the property is not owned by the applicant – a formal written agreement between the applicant and landowner which allows the applicant access to the property, and represent the landowner, to accomplish the proposed project will be required for any project location. A letter of support from the landowner will be sufficient at time of application.
- If the applicant is a not-for-profit proposing a project on municipal property - a signed Municipal Endorsement. A municipal endorsement provides authorization for the not-for-profit to conduct the proposed project on municipal property.

III. GRANT PROGRAM PAYMENT AND REPORTING

Payment and Reporting

- Advance payments of up to 25% of the awarded grant amount may be available to not-for-profit grantees once a Master Contract for Grants (MCG) has been fully approved by all applicable State agencies. Municipalities are not eligible to receive advance payments under State Finance Law.
- Project costs eligible for reimbursement and project match must be incurred between the MCG term start date and the MCG term end date. Costs incurred prior to the MCG term start date or after the MCG term end date will not be considered eligible for grant reimbursement or match. Copies of supporting cost documentation (paid invoices, receipts, cancelled checks, etc.) must be audited and approved by the Department for costs to be eligible for grant reimbursement.
- Quarterly MCG payment reimbursement requests will be accepted prior to submission of a final closeout reimbursement request. Approved project design, required permits and landowner permissions must be in place to submit a reimbursement request.
- Quarterly Narrative Reports must be submitted in narrative form, no later than 30 days from the end of the quarter. The reports will summarize how the project progressed towards meeting project objectives and deliverables during the quarter.
- Quarterly Expenditure Reports, detailed by object of expense as defined in the MCG Attachment B-1 Expenditure Based Budget, must accompany the quarterly Narrative Reports, no later than 30 days from the end of the contract year. These reports must correlate to subsequent vouchers submitted for payment.
- Final Report must be submitted and approved by the Department prior to the release of the final contract payment to the Grantee. The Contractor must submit the Final Report no later than 60 days after the end of the contract period. The Final Report should report on all aspects of the program and detail how the use of grant funds were utilized in achieving the goals set forth in the approved MCG Attachment C Work Plan. Copies of appropriate documents (i.e. steward data summary) must be submitted and approved by the Department.
- A Department on-site inspection may be required to confirm all work was completed in accordance to the approved project work plan.

Project Expenditures

Eligible expenditures for grant funding:

Personal Service: staff salaries, including fringe, directly devoted to the project. Itemize salaries according to job title and roles/responsibilities on the project. Grantees will be required to document time worked, tasks, pay ratio and payment.

Contractual Services: The value of services provided by responsible, professional and technical personnel and consultants (i.e. engineering and architectural services, surveys, plans and specifications, research, design and development of a project, consultant and legal services directly related to a project, feasibility study for a facility, report writing, etc.

Supplies and materials: directly necessary to implement the project.

Equipment: equipment that is directly necessary to implement the project, including decontamination equipment such as hot water high pressure washers.

Ineligible expenditures for grant funding:

Indirect costs: indirect (overhead) expenses (i.e. utilities, rent, insurance, etc.).

Administrative salaries: administrative salaries are NOT eligible for grant reimbursement, but may be used as match funds. For the purposes of this RFA, administrative salaries are defined as follows:

- Preparation of equal employment opportunity and women and minority business enterprises documentation.
- Preparation of annual narrative and expenditure reports.
- Preparation of payment reimbursement request forms and backup cost documentation.
- Preparation of Final Report upon project completion.

State and/or Federal funding: project-related costs paid from other available state and/or federal funding sources are not considered an eligible project cost for grant reimbursement.

Match Requirement and Expenditures

Grant funds are available for up to 75% of the total project cost. Applicants must provide the remaining 25% in matching funds. Match can be calculated two ways:

To calculate match using total project cost, multiply the total project cost by 25%. For example: A project with a total cost of \$60,000 would receive a grant award of \$45,000 ($\$60,000 \times 75\% = \$45,000$) and have a \$15,000 match requirement ($\$60,000 \times 25\% = \$15,000$).

To calculate match using the amount of grant funds requested, divide the requested grant funds by 75% to determine a minimum total project cost. Subtract the amount of grant funds requested from the minimum total project cost to determine the remaining 25% required match. For example:

An applicant requests \$30,000 in grant funds for a proposed project. The grant funds cover up to 75% of the total project cost, so the remaining 25% (match funds) must be determined. To do this, the total minimum project cost must be calculated. This is achieved by dividing the \$30,000 in grant funds by 75%, which calculates to \$40,000. The minimum total project cost less the grants funds ($\$40,000 - \$30,000 = \$10,000$) is the 25% required match. Any project costs above the \$30,000 are considered additional match and are not be eligible for grant reimbursement.

Eligible forms of match

Cash: includes other grants from non-state or non-federal funding sources.

Personal Service: staff salaries, including fringe, directly devoted to the project. Itemize salaries according to job title and roles/responsibilities on the project. Grantees will be required to document time worked, tasks, pay ratio and payment.

Supplies and materials: The current market value of items warehoused (not yet installed) that were developed and/or purchased using non-state and/or non-federal funds; use value current at time items were obtained.

Contractual Services: The value of services provided by responsible, professional and technical personnel and consultants (i.e. engineering and architectural services, surveys, plans and specifications, research, design and development of a project, consultant and legal services directly related to a project, feasibility study for a facility, report writing, etc.

Volunteer Labor: Skilled and professional labor can be computed at the job rate. Unskilled labor and work performed by professionals or skilled laborers in an area outside of their area of expertise must be computed at the minimum wage (For example, a lawyer donating legal services may compute the value based on the standard billing rate, but the same lawyer donating time painting walls must calculate the value using minimum wage).

Equipment: Compute the value according to its fair market value in the project location.

Administrative Salaries: Administrative salaries must be documented and identified by task, and

must fall within the grant contract term to be eligible as match. For the purposes of this RFA, administrative salaries are defined as follows:

- Preparation of equal employment opportunity and women and minority business enterprises documentation.
- Preparation of quarterly narrative and expenditure reports.
- Preparation of payment reimbursement request forms and backup cost documentation.
- Preparation of Final Report upon project completion.

Applicants must clearly identify administrative salaries to be used towards match in the personal services detail section of the expenditure budget.

Ineligible forms of match

Indirect costs: indirect (overhead) expenses (i.e. utilities, rent, insurance, etc.).

Other State or Federal funding: project costs paid from other state and/or federal funding sources are not considered an eligible source of matching funds.

IV. APPLICATION SUBMISSION, EVALUATION AND SCORING

Evaluation and Scoring

All applications will be reviewed and scored by a review team in accordance with the evaluation and scoring criteria contained in this RFA. Applicants are encouraged to read and address the scoring criteria in the process of developing an application. Scoring consists of two steps:

Step 1: Application and project eligibility determination

- Pass/Fail criteria – please refer to the Pass/Fail Checklist included in this RFA. A failed response to any of these criteria will disqualify the application from further technical review.

Step 2: Project evaluation and scoring

If an application meets all eligibility Pass/Fail criteria it will be individually evaluated and scored by at least three technical review team members. Technical review includes evaluation of the project type, methods, AIS spread prevention and project success factors and assessment of the project impact and alignment with invasive species program priorities.

Applications will be scored on the following sections of criteria:

- Project Type-Specific Criteria (Technical Review)
- Project Success Factors Criteria (Technical Review)
- Cost Effectiveness” Criteria

Technical reviewer scores will be averaged, and cost effectiveness will be added to the average score to determine an applications final composite score. The final composite score will be used to award funding to projects that have been placed onto a two-tiered list of projects, following the process described below. The average score of the “project type-specific criteria” will be used to determine an application’s Tier 1 and Tier 2 list placement and the final composite score will be used to award funding within the pool of projects on each list.

Application Tier Placement

Tier 1 applications represent the Department’s highest priority projects, regardless of project type. Tier 1 and Tier 2 list placement will be determined based on an average of the technical reviewers score for evaluation criteria number 1. Project Type-Specific Questions. Tier 1 and Tier 2 list placement thresholds are as follows:

Tier 1 Placement

For an application to be determined a Tier 1 project, the averaged technical score must meet the following thresholds for the AIS proposed project types:

Boat Steward Education and Outreach/ Voluntary Inspection: 35 or more in “project type-specific questions”.

Boat Decontamination Stations: 47 or more in “project type-specific questions”.

Steward Training Programs: 47 or more in “project type-specific questions”.

Note: Review the Evaluation Criteria carefully in order to help determine what your project needs in order to qualify for Tier 1. For example, if completing a steward training project, applicants must meet the 30 point option under Steward Training General Review in order to reach the Tier 1 threshold score of 47.

Tier 2 Placement

For an application to be determine a Tier 2 project, the averaged technical score must meet the following minimum acceptable thresholds:

Boat Steward Education and Outreach/ Voluntary Inspection: 25 or more in “project

type-specific questions”.

Boat Decontamination Stations: 40 or more in “project type-specific questions”.

Steward Training Programs: 40 or more in “project type-specific questions”.

Selection of Projects for Funding:

All projects that meet Tier 1 scoring threshold will be ranked from highest to lowest based on the application’s final composite score, regardless of grant type. Projects will be selected for funding, beginning with the highest down to the lowest ranked proposal until available funding is exhausted or all Tier 1 projects have been funded.

If funding remains, the Department will seek to fund remaining Tier 2 projects to the degree that eligible, acceptable projects are submitted. Tier 2 projects will be ranked from highest to lowest final composite score, regardless of grant type. Tier 2 projects will be selected for funding, beginning with the highest down to the lowest ranked proposal.

Tie breaker - If there is a numerical tie in an applications final score, the application that scores the highest in “project type-specific questions” in the evaluation criteria will determine placement on the ranked list. If a tie remains, the application that scores the highest in “project success factors” in the evaluation criteria number will determine placement on the ranked list.

V. ADDITIONAL APPLICATION REQUIREMENTS AND INFORMATION

Application Requirements

Project compliance with state policies will be assessed, including adherence to any applicable historic preservation, coastal consistency and permit requirements, including State Environmental Quality Review (SEQR). Please be sure to include with your application, information on the following requirements, if applicable to your project:

- **Expenditure based budget**

Applicants must complete an itemized budget in the Attachment Section in the CFA application that provides details of the proposed project-related expenses. Budget detail must clearly distinguish between expenses to be claimed under the State grant share and expenses comprising the match. The itemized budget should also indicate the component, the number of units to be completed and the estimated costs associated with each component. Eligible project types and their components, and eligible and ineligible costs are identified in this RFA. A project's reasonableness of costs is at least 20% of the evaluation factor in the scoring of the application; therefore, attention to budget accuracy will increase your project score.

- **Work Plan**

Applicants must complete a work plan in the Attachment Section in the CFA application that provides a clear overview of the project. Applications must include proposed project objectives, tasks associated with meeting each objective, and the desired project outcome or deliverables accounted for in performance measures. Should your project score high enough to receive an award, the contract period portion of the work plan will be completed at the time of contract. The work plan should include anticipated time frames in meeting the proposed project objectives, tasks and deliverables (i.e. Spring, Summer, Fall, Winter).

Application Submission

All applicants must apply through the Consolidated Funding Application. This includes answering program questions and uploading required program documents and forms. Paper applications will NOT be accepted for this grant opportunity.

Questions and Answers

Please email all grant opportunity questions to Nicholas Perry, New York State Department of Environmental Conservation Empire Fellow at: Nicholas.perry@dec.ny.gov. Questions regarding this grant opportunity will be accepted by the Department until C.O.B. January 22, 2016. All questions and answers can be viewed on the DEC's website [here](#).

VI. WHAT TO EXPECT IF YOU RECEIVE AN AWARD

Notification of Award

Applicants selected to receive a grant award will be notified in an official DEC award letter.

State of New York Master Contract for Grants (MCG)

Applicants selected to receive a grant award will be required to execute a MCG within 60-90 days from the time of award notification. Failure to submit timely required MCG documents may cause a grantee to lose their grant award. The MCG is incorporated into this RFA and can be viewed at the DEC's website [here](#). Applicants that receive an award must be prepared to comply with terms and conditions contained in the following MCG documents and attachments:

- MCG Grants Face Page
- Standard Terms and Conditions (NYS standard terms and conditions)
- Attachment A-1 Program Specific Terms and Conditions (*Agency and Program specific terms and conditions*)
- Attachment B-1 Expenditure Based Budget (*project expense categories and detail*)
- Attachment C Work Plan (project objectives, tasks and performance measures)
- Attachment D Payment and Reporting Schedule (claims for reimbursement and grant reporting provisions)

Insurance Requirements:

Contractors will be required to carry appropriate insurance as specified in the MCG, Attachment A-1 Program Specific Terms and Conditions, and agree that each project consultant, project contractor and project subcontractor secures and delivers to the contractor appropriate policies of insurance issued by an insurance company licensed to do business in the State of New York. Policies must name the Contractor as an additional insured, with appropriate limits, covering contractor's public liability and property damage insurance, contractor's contingency liability insurance, "all-risk" insurance and workers compensation/disability coverage for the project.

Permit Requirements: (if applicable)

Contractors agree to obtain all required permits, including but not limited to, local, state and federal permits prior to the commencement of any project related work. The Contractor agrees that all work performed in relation to the project by the Contractor or its agents, representatives, or sub-contractors will comply with all relevant federal, state and local laws, rules, regulations and standards, zoning and building codes, ordinances, operating certificates for facilities, or licenses for an activity.

State Environmental Quality Review (SEQR) Documentation:

With respect to the project, the Contractor must certify that it has complied, and shall continue to comply with all requirements of the State Environmental Quality Review Act (SEQRA). The Contractor agrees to provide all environmental documents as may be required by DEC. The Contractor has notified, and shall continue to notify, DEC of all actions proposed for complying with the environmental review requirements imposed by SEQRA.

Vendor Responsibility:

Not-For-Profit contractors and/or subcontractors are subject to a vendor responsibility review by the State to ensure public dollars are being spent appropriately with responsible contractors. A vendor responsibility review may include a contractor and/or subcontractor to present evidence of its continuing legal authority to do business in NYS, integrity, experience, ability, prior

performance, and organizational and financial capacity. To enroll in and use the NYS VendRep System, see the VendRep System instructions available at http://www.osc.state.ny.us/vendrep/vendor_index.htm or go directly to the VendRep System at <https://portal.osc.state.ny.us>.

Iran Divestment Act:

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. By entering into a Contract, the Contractor certifies that it is not on the “Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2012” list (“Prohibited Entities List”) posted on the OGS website at:

<http://www.ogs.ny.gov/about/reggs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract any subcontractor that is identified on the Prohibited Entities List. Additional detail on the Iran Divestment Act can be found in Attachment A-1 Program Specific Terms and Conditions.

Minority/Women Business Enterprises (M/WBE) and Equal Employment Opportunities (EEO) Requirements

The Department is required to implement the provisions of New York State Executive Law Article 15-A and 5 NYCRR Parts 142-144 (“MWBE Regulations”) for all State contracts with a value (1) in excess of \$25,000 for labor, services, equipment, materials, or any combination of the foregoing or (2) in excess of \$100,000 for real property renovations and construction.

- Applicants subject to executing a future NYS Master Contract for Grants agree, in addition to any other nondiscrimination provision of the MCG and at no additional cost to the Department, to fully comply and cooperate with the Department in the implementation of New York State Executive Law Article 15-A. These requirements include equal employment opportunities for minority group members and women (“EEO”) and contracting opportunities for certified minority and women-owned business enterprises (“MWBEs”). Contractor’s demonstration of “good faith efforts” pursuant to 5 NYCRR §142.8 shall be a part of these requirements. These provisions shall be deemed supplementary to, and not in lieu of, the nondiscrimination provisions required by New York State Executive Law Article 15 (the “Human Rights Law”) or other applicable federal, state or local laws.
- Failure to comply with M/WBE and EEO requirements may result in a Department finding of non-responsiveness, non-responsibility and/or a breach of contract, leading to the withholding of funds or such other actions, liquidated damages or enforcement proceedings.
- Please refer to the NYS Master Contract for Grants - Article IV.(J) and Attachment A-1 Program Specific Terms and Conditions - Article X, to review M/WBE and EEO requirements. Required M/WBE and EEO related forms can be found at <http://www.dec.ny.gov/about/48854.html>
- The local government is responsible for designating someone to serve as their Affirmative Action representative. The governing body should make this designation through official means.
- A list of certified M/WBE enterprises can be obtained via the internet from the NYS Department of Economic Development at <https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp?TN=ny&XID=9885>
- Contracts which meet the established M/WBE-EEO thresholds require the Contractor to submit Quarterly Reports, http://www.dec.ny.gov/docs/administration_pdf/quarterly.pdf, detailing payments made by the Prime Contractor to NYS Certified M/WBEs.
- The following M/WBE-EEO “Fair Share” goals are established as follows:

Minority and Women Owned Business Enterprise (MWBE) Overall Participation Goals:

Construction/Engineering – 30%
Commodities – 30%
Services/Technologies – 30%

Equal Employment Opportunity (EEO) Participation Goals
EEO Minority Workforce Participation Goals (DEC Regions 1- 9) 10%
EEO Female Workforce Participation Goals (DEC Regions 1-9) 10%

- DEC M/WBE Contact Person
Michele June, Compliance Specialist
NYS Department of Environmental Conservation
Bureau of Contract and Grant Development/MWBE Program
625 Broadway, 10th Floor
Albany, New York 12233-5028
Phone: (518) 402-9240
Fax: (518) 402-9023

Procurement of Contractors/Subcontractors:

Municipalities must comply with General Municipal Law Sections 103 (competitive bidding) and 104-b (procurement policies and procedures). Not-for-profit corporations must follow procurement policies that ensure prudent and economical use of public money. Failure to comply with these requirements could jeopardize full reimbursement of your grant funding.

Americans with Disabilities Act:

In the event the monies defined herein are to be used for the development of facilities, outdoor recreation areas, transportation or written or spoken communication with the public, the Contractor shall comply with all requirements for providing access for individuals with disabilities as established by Article 4A of the New York State Public Buildings Law, Americans with Disabilities Act, and relevant sections of the New York State Uniform Fire Prevention and Building Code. Standards for certain Recreation Facilities are found in the 2010 ADA Standards for Accessible Design, while others are found in the Architectural Barriers Act Accessibility Guidelines for Outdoor Recreation Areas. Standards are found at <https://www.access-board.gov/guidelines-and-standards>.

Acknowledgment/Credits:

The grantee must agree to give the NYS Department of Environmental Conservation appropriate credit for its financial support and shall note the following in all printed documents, video materials, and /or program advertisements resulting from this work: "This Project has been funded in part by a grant from the New York State Department of Environmental Conservation, Invasive Species Spread Prevention Grants Program through appropriations from the New York State Environmental Protection Fund (EPF)".

VII. APPLICATION EVALUATION AND SCORING STANDARDS

(Maximum 100 points)

Project Pass/Fail Criteria: a “Failed” response to any of the following criteria will disqualify the application from further technical review.

- Is the applicant an eligible municipality, 501(c)(3) NFP organization, or an academic institution? *Pass/Fail*
- Is the NFP organization prequalified in the NYS Grants Gateway? *Pass/Fail (NFP’s must be prequalified by the due date of this RFA to be determined eligible under this grant opportunity.)*
- Is the project located wholly within the political boundaries of New York State? (Refer to page 2 of this RFA for specific on Project Location.) *Pass/Fail*
- Will the project implement one of the three eligible AIS project types as described in the RFA? *Pass/Fail*
- Does the project timeline demonstrate completion of project objectives, tasks and deliverables within a three year contract term? *Pass/Fail*
- Are project funding sources eligible and has at least **25%** in eligible matching funds been accurately identified? *Pass/Fail*
- Do applicants have permission to use the project site? (May not be applicable to all projects applying for funding through this grant.) *Pass/Fail*

Evaluation Criteria

All eligible applications will be evaluated using the following sets of grant selection criteria: project type-specific criteria, project success factors, and cost effectiveness criteria. (Applicants must identify on their application form the project type to be used by the review panel to score the type-specific portion of their application.)

1. Project Type-Specific Questions - Maximum 57 points per program type

a. Stewards - Education and Outreach / Voluntary Inspection (Maximum 57 points)

i) Project Objectives, Methods and Aquatic Invasive Species Spread Prevention

Impact: How well does the project, its location, statement of need, methods, and deliverables impact the objective of this RFA: to prevent the spread of aquatic invasive species by providing watercraft stewards to deliver education and outreach in high priority locations and with high public benefit? **(Maximum 40 points)**

- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and provides education and outreach and voluntary boat inspections at two or more waterbodies with small-bodied, high priority aquatic invasive species present and each waterbody having one or more public trailered boat launches**40 points**
- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and provides education and outreach and voluntary boat inspections at two or more waterbodies with high priority aquatic invasive plant species present and each waterbody having one or more public trailered boat launches**30 points**

- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and provides education and outreach and voluntary boat inspections at one or more waterbodies having no known high priority aquatic invasive species and at least one (1) public trailered launch. The project location is within 20 miles via a well-used road travel corridor of a waterbody having high priority AIS and a public trailered boat launch **20 points**
- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and provides education and outreach and voluntary boat inspections at, or in close proximity to, one or more waterbodies with no known high priority aquatic invasive species and having at least one public trailered boat launch. No known priority aquatic invasive species are present in waters within 20 miles via a well-used road travel corridor **10 points**
- Project as scoped (location, method, deliverables, budget details) is located at or in close proximity to one or more waterbodies but the waterbodies have no public boat launch and no known high priority aquatic invasive species present in waters within 20 miles via a well-used road travel corridor **1 point**

ii) Project in a Focus Area for Aquatic Invasive Species Spread Prevention

Is the proposed project in the following watersheds: (Focus Areas are the following watersheds: Niagara River/Lake Erie, Genesee River, Oswego River / Finger Lakes, Lake Ontario Tributaries, and Lower Hudson River – refer to map on page 23)

- Yes **8 points**
- No **0 points**

iii) Project Regional Scale

Is the proposed project part of a regional effort to provide spread prevention over a large geographic area?

- Yes **5 points**
- No **0 points**

iv) Project Public Benefit Impact

- Project as proposed is located at or in close proximity to waters with shoreline that is at least 50% publicly owned **3 points**
- Project as proposed is located at or in close proximity to waters with shoreline that is less than 50% publicly owned **0 points**

v) AIS Disposal Station Points

Does the project include installing and maintaining an AIS disposal station as described in Section II of the RFA? Construction plans must be included with the application. Standard construction plans can also be found on the DEC website [here](#)

- Yes **1 point**
- No **0 points**

b. Stewards - Boat Decontamination Programs (Maximum 57 points)

Municipalities and organizations that are currently operating steward education and outreach / voluntary boat inspection programs without decontamination services are eligible to apply for stewards for boat decontamination programs. Proof of existing steward education and outreach / voluntary boat inspection program must be submitted with application. Applicants proposing the most strategically-located decontamination services will be ranked higher. Project site layout and construction plans for each proposed station site and a letter of intent to cooperate from each project location landowner must be included in the application.

i) Project Objectives, Methods and Aquatic Invasive Species Spread Prevention

Impact: How well does the project, its location, statement of need, methods, and

deliverables impact the objective of this RFA: to prevent the spread of aquatic invasive species through the construction of decontamination stations in high priority locations and with high public benefit? **(Maximum 39 points)**

- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and is located on a major road travel corridor and is in the vicinity of a waterbody with at least one known small-bodied high priority aquatic invasive species present and has at least one public trailered boat launch.....**39 points**
- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and is located on a major road travel corridor and is in the vicinity of a waterbody with at least one high priority aquatic invasive plant species present and has at least one public trailered boat launch**29 points**
- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and is located on a major road travel corridor and is in the vicinity of waterbodies that have no high priority aquatic invasive species present but have at least one public trailered boat launch.....**19 points**
- Project as scoped (location, method, deliverables, budget details) addresses the RFA objective and is located on a major road travel corridor but is not in the vicinity of waterbodies that have high priority aquatic invasive species present and is not in the vicinity of a waterbody that has a public trailered boat launch **9 points**
- Project as scoped (location, method, deliverables, budget details) is located on a major road travel corridor but is not in the vicinity of waterbodies that have high priority aquatic invasive species present and is not in the vicinity of a waterbody that has a public trailered boat launch..... **1 point**

ii) Project in a Focus Area for Aquatic Invasive Species Spread Prevention

Is the proposed project in the following watersheds: (Focus Areas are the following watersheds: Niagara River/Lake Erie, Genesee River, Oswego River / Finger Lakes, Lake Ontario Tributaries, and Lower Hudson River – refer to map on page 23)

- Yes **8 points**
- No **0 points**

iii) Project Regional Scale

Is the proposed project part of a regional effort to provide spread prevention over a large geographic area?

- Yes..... **5 points**
- No **0 points**

iv) Project Public Benefit Impact

- Project as proposed is located at or in close proximity to waters with shoreline that is at least 50% publicly owned..... **3 points**
- Project as proposed is located at or in close proximity to waters with shoreline that is less than 50% publicly owned **0 points**

v) AIS Disposal Station

Does the project include installing and maintaining an AIS disposal station” as described in Section II of the RFA? Construction plans must be included with the application. Standard construction plans can also be found on the DEC website [here](#)

- Yes..... **1 point**
- No **0 points**

Bonus Point:

Applicants with current programs placing stewards for education and outreach / voluntary boat inspections at two or more waterbodies will rank higher.

- Applicant currently deploys education and outreach / voluntary inspection stewards without decontamination at two (2) or more waterbodies **1 bonus point**

c. Steward Training Programs (Maximum 57 points)

Steward training programs providing standardized training and messages will be higher ranked than those developed locally and providing localized, non-standardized messaging and training. Programs providing steward training or train-the-trainer services to stewards or trainers statewide will be ranked higher than programs providing training services on a local or regional basis. Programs providing direct training to stewards will rank higher than programs that train the trainers.

i) Steward Training General Review (30 points)

- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and provides standardized steward training that is consistent with *New York State Watershed Inspection Steward Program Handbook* (available online at http://nyis.info/?action=program_handbook)..... **30 points**
- Project as scoped (location, method, deliverables, budget details) clearly addresses the RFA objective and provides steward training..... **19 points**
- Project as scoped (location, method, deliverables, budget details) provides steward training **10 points**

ii) Geographic range of steward training (20 points)

- Training services will be provided for stewards or trainers statewide **20 points**
- Training services will be provided for stewards or trainers in two Focus Areas for Aquatic Invasive Species Spread Prevention (Focus Areas are the following watersheds: Niagara River/Lake Erie, Genesee River, Oswego River / Finger Lakes, Lake Ontario Tributaries, and Lower Hudson River – refer to map on page 23)..... **14 points**
- Regional training services over a large geographic area will be provided for stewards or trainers..... **7 points**
- Local training services (e.g. municipal, single or few waterbodies, single or few local lake associations), will be provided for stewards or trainers **1 points**

iii) Training Audience (7 points)

- Training services will be provided for both trainers and onsite watercraft stewards..... **7 points**
- Training services will be provided for onsite watercraft stewards..... **5 points**
- Training services will be provided for trainers who will train on-site stewards..... **2 points**

2. Project Success Factors - Maximum 23 points

Partnerships (Maximum 5 points)

How well does the project involve partners in program delivery? Projects with active participation and delivery by two or more partners will be ranked higher.

- Proposed project will be cooperatively delivered by two or more different partners (non-governmental organizations, municipalities)..... **5 points**

Stakeholder Engagement (maximum 3 points):

How well does the project engage key stakeholders whose support is needed for the project to succeed?

- Proposal identifies key stakeholders necessary including Partnership for Regional Invasive Species Management for successful implementation of the project, explains how they will be engaged, and, is demonstrated with letters of support **3 points**
- Acceptable engagement indicates successful implementation of the project is likely..... **.1 point**

Knowledge, Skills and Experience (maximum 10 points):

Does the applicant demonstrate the knowledge, skills, and/or track record to implement the proposed project?

- Very well qualified and/or proven track record for this type of project **10 points**
- Qualified..... **5 points**

Link to other existing plans (maximum 5 points):

Does the project support implementation of the New York State Aquatic Invasive Species Management Plan or support objectives identified in the project location’s Partnership for Regional Invasive Species Management’s five-year strategic plan, landscape-level AIS spread prevention plans, or watershed plans?

- Yes **5 points**
- No **0 points**

3. Cost Effectiveness Criteria - Total number of points: 20

All eligible applications will be scored on this criteria. Applicants may compare the project costs to other similar work and explain the balance of expenses across budget categories. In order to respond effectively to this question, applicants may upload documentation to support specific budget items, such as standard government wage rates, current market prices for equipment, and cost-estimates from potential contractors / vendors.

- Project’s budget is exceptionally cost-effective, well-balanced and does not contain extraneous expenses. Funding is accurately described **20 points**
- Project’s budget is of average cost-effectiveness..... **10 points**
- Project’s budget is not cost-effective, or is extraneous or excessive **0 points**

TOTAL ELIGIBLE POINTS.....100 points

VIII. APPLICATION CHECKLIST

Use this checklist to ensure applicant eligibility, project eligibility, and proper application completion. Incomplete or ineligible applications will not be evaluated for funding.

Pass/Fail Criteria

____ Applicant is registered in the CFA as an eligible municipality, a not-for-profit corporation (501)(c)(3) and academic institution. *(pass/fail)*

____ *NOT-FOR-PROFIT ORGANIZATIONS ONLY:* Applicant is prequalified in the NYS Grants Gateway by the application due date. *(pass/fail)*

____ The project site is located wholly within the political boundaries of New York State *(Refer to page 2 of this RFA for specific on Project Location)* *(pass/fail)*

____ Project fits one of the three eligible project types (education and outreach / voluntary boat inspection stewards, boat decontamination stations (for applicants having a current steward program for education and outreach /voluntary boat inspection in place) or a steward training program. *(pass/fail)*

____ Project timeline demonstrates completion of project objectives, tasks and deliverables within a three year contract term. *(pass/fail)*

____ All project funding sources are eligible and at least 25% match has accurately been identified pursuant to information provided in this RFA. *(Note: State and/or Federal funding sources are not considered eligible sources of matching funds.)* *(pass/fail)*

Requirement for Education & Outreach Steward / Voluntary Inspection Sites

____ Project proposal includes resolution or letter of intent to cooperate from project site landowners. If the 'Lead' applicant is a NFP corporation conducting the project on municipal-owned property, a municipal endorsement from the municipality has been provided. *(pass/fail/N/A)*

Requirement for Boat Decontamination Stations Only

____ Project proposal includes current deed, resolution or letter of intent to cooperate from project site landowners. If the 'Lead' applicant is a NFP corporation conducting the project on municipal-owned property, a municipal endorsement from the municipality has been provided. *(pass/fail/N/A)*

Optional

____ One pdf file that contains letters of support from stakeholders, participating partners and/or municipalities needed for project success. The letters must designate the applicant as the 'Lead' applicant and clearly state each partner's participation in the proposed project.

____ Documentation of Cost Effectiveness to support specific budget items, such as standard government wage rates, current market prices for equipment, and cost-estimates from potential contractors / vendors.

____ Project proposal for boat decontamination station includes site layout and construction plans for each site, including plans for any disposal station.

Appendix A – Aquatic Invasive Species Ranking “High” or “Very High” in New York State

Scientific Name	Common Name	Category	Rank	Present in New York	Regulatory Status
Small-bodied Aquatic Invasive Species					
Bythotrephes cederstroemi (B. longimanus)	spiny water flea	invertebrate	VH	yes	prohibited
Cercopagis pengoi	Flshhook Water Flea	invertebrate	VH	yes	prohibited
Dreissena polymorpha	zebra mussel	invertebrate	VH	yes	prohibited
Dreissena rostriformis bugensis	quagga mussel	invertebrate	VH	yes	prohibited
Hemimysis anomala	Bloody Red Shrimp	invertebrate	VH	yes	prohibited
Plant Aquatic Invasive Species					
Cabomba caroliniana	Fanwort	plant	H	yes	prohibited
Egeria densa	Brazilian Waterweed	plant	VH	yes	prohibited
Hydrilla verticillata	hydrilla, water thyme	plant	VH	yes	prohibited
Hydrocharis morsus-ranae	frogbit	plant	VH	yes	prohibited
Ludwigia peploides	Floating Primrose Willow	plant	VH	yes	prohibited
Ludwigia hexapetals (L. grandiflora)	Uruguayan primrose weillow	plant	VH	yes	prohibited
Myriophyllum aquaticum	Parrot Feather	plant	VH	yes	prohibited
Myriophyllum heterophyllum	Broadleaf Water-milfoil	plant	VH	yes	prohibited
Myriophyllum heterophyllum x H. laxum	Broadleaf Water-milfoil Hybrid	plant	VH	yes	prohibited
Myriophyllum spicatum	eurasian water-milfoil	plant	VH	yes	prohibited
Trapa Natans	water chestnut	plant	VH	yes	prohibited
Nymphoides pelata	Yellow Floating-heart	plant	VH	yes	prohibited
Potamogeton crispus	Curly Pondweed	plant	VH	yes	prohibited

