



New York State Department of Environmental Conservation
Division of Lands and Forests
Bureau of Forest Preserve Management
625 Broadway, Albany NY 12233-4254
518.473.9518 | 518.402.9428(fax) | email: lfadk@gw.dec.state.ny.us

APPLICATION FOR MARINE REGATTA PERMIT

NOTE: A REGATTA is an organized water event of limited duration, which is conducted according to pre-arranged schedule and in which general public interest is manifested (section 34 of the NYS Navigation Law). This application shall be used for individuals or organizations wishing to conduct a Regatta on navigable waters within the Adirondack or Catskill Parks. The NYS Office of Parks, Recreation and Historic Preservation handles permit applications for waters outside these areas.

Instructions

- LISTED BELOW ARE APPLICATION MATERIALS REQUIRED BEFORE YOUR APPLICATION IS SENT TO THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR REVIEW.**
Complete all applicable sections listed. It is requested that a computer or black ink be used in filling out this form. Applications **MUST** be submitted at least **15 days** prior to the date of the event. If special local regulations are required, the application **MUST** be submitted at least **30 days** prior to the start of the event to allow proper clearance to be obtained from other New York State or Federal agencies. Send the application, drawing, and Letter of No Objection to the address above
- MAP OR SCALE DRAWING - (Attachment B)** A map or scale drawing of waterway upon which proposed event is to be held, indicating the boundaries of the Regatta area, the various courses, areas to be used for official boats, starting and finishing lines, launching pits, area to be used for spectator craft, how various areas are marked, location of officials' stand, etc.
- LETTER OF NO OBJECTION** - Submit the application & map or drawing to the local County Sheriff's office or other interested Law Enforcement Agency operating a marine patrol on this particular body of water. They shall sign the drawing where indicated and complete the **LETTER OF NO OBJECTION (Attachment A)** indicating that they have been notified and that there are no objections to holding this event. Please use the attached form for this task.
- INSURANCE FEE** – A check or money order made payable to the Department of Environmental Conservation in the amount of **\$15.00** for each application submitted. **Do NOT Send Cash.** This fee is to cover the insurance premium for the New York State Regatta Insurance Policy, which protects the State of New York **ONLY**.
- Persons listed as Special Navigation Inspectors **ARE REQUIRED** to be familiar with all provisions of the New York State Navigation Law. It shall be the duty of Special Navigation Inspectors to require that every safety precaution is taken and to enforce the provisions of the New York State Navigation Law during the Regatta. The Person-in-Charge cannot be listed as a Special Navigation Inspector, nor shall law enforcement patrols.
- The person in charge of the Regatta shall be responsible for properly completing the "Special Navigation Inspectors' Joint Report" contained on the reverse of the Regatta Permit and returning same to the Bureau of Forest Preserve Management, **WITHIN 48 HOURS** after completion of the Regatta for our files and possible future reference. **Failure to submit this report may result in the denial of future permits.**
- In the event of an accident, or accidents, the person in charge of the Regatta shall file a report in accordance with Section 47 of the New York State Navigation Law.
- Additional application forms may be obtained by mail, phone or off the Department's website. Make sure a separate form is used for each Regatta to be held. Applications covering the entire season may be submitted at one time, if desired, **PROVIDED** a check, or money order is also submitted for the total number of Regattas to be held. Scheduled weekend sailing events, predicted log races, etc. may be considered as one Regatta **FOR EACH MONTH DESIRED** for application purposes.



NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Date Received - Office Use Only

APPLICATION FOR MARINE REGATTA PERMIT

NOTE: This application shall be used for individuals or organizations wishing to conduct a Regatta on navigable waters within the Adirondack or Catskill Parks. Before completing this application, the person in charge of the proposed Regatta must read the instructions on the reverse side. Failure to comply with these instructions shall be considered cause for denial of the Regatta Permit.

1. Name and Address of Sponsoring Organization

2. Name and address of Person in charge of Regatta

DAYTIME TELEPHONE NUMBER
() -

DAYTIME TELEPHONE NUMBER
() -

3. County in which Regatta will be held

4. Name of Waterway on which Regatta will be held

5. Type of Regatta (Sailboat or Speedboat Race, Aqua Show, etc.)

6. Will this Regatta be an annual event?

YES NO

7. Are you aware of any objections from other interested parties?

8. DURATION OF REGATTA

YES; explain on separate sheet NO

Time and Date Regatta Begins:

Time and Date Regatta Ends:

9. Names, Addresses and Telephone numbers of THREE (3) persons qualified to be appointed as Special Navigation Inspectors. (Person-in-Charge cannot be listed as a Special Navigation Inspector, nor shall law enforcement patrols).

A.

B.

C.

10. Approximately How Many And What Types Of Boats Will Compete In The Regatta?

12. Explain the usual type and approximate number of commercial and pleasure boat traffic encountered in the area in which the Regatta is to be held.

14. Are trial runs necessary in the area prior to the Regatta?

15. If trial runs are necessary, when will they begin?

YES NO

Application Checklist: Complete Application Map or Scale Drawing Letter of No Objection Insurance Fee:

PERSON IN CHARGE OF THE REGATTA

Print Name

Signature

Date

NYS DEC REGATTA PERMIT

MARINE LAW ENFORCEMENT LETTER OF NO OBJECTION
(Attachment A)

To: Peter Frank, NYS DEC – Bureau of Forest Preserve Management

From: _____

Re: Marine Regatta Waterway: _____

Date(s): _____

- This office has reviewed the applicants diagram and discussed the proposed Marine Regatta. The Regatta meets the following criteria:
 - The Person in Charge of the Regatta has met with a member of the Marine Patrol to discuss all aspects of the Regatta.
 - The Regatta will not pose a hazard to navigation.
 - The Regatta will not restrict the flow of traffic on the fore mentioned body of water
 - The Regatta will not violate any other section of the NY State Navigation Law.

- This office objects to the proposed Regatta, due to the following reasons:

Signature: _____

Name: _____

Title: _____

Agency: _____

Date: _____

NYS DEC REGATTA PERMIT

DETAIL DRAWING OF SURROUNDING WATER/LAND/OBSTRUCTIONS
(Attachment B)

Include distances from shore, length of course, spectator locations (if applicable), staging areas, potential hazards, and water depth (if operating near shallow areas). Include any other pertinent information regarding your desired course (attach additional sheets if necessary).



Your signature below will attest to the fact that the drawing is accurate, that all measurements are correct, and all surrounding buoys and structures are represented to the best of your knowledge.

Applicant

Marine Law Enforcement