

NEW YORK STATE REGISTRATION APPLICATION INSTRUCTIONS

Stationary sources subject to the requirements set forth in 6NYCRR Part 201-4 will be required to register with the Department of Environmental Conservation. Instructions for completing the New York State registration application are provided below.

OWNER/FIRM: Enter the name of the owner of the facility for which this application is being prepared. For individual owners, list the full name (last, middle initial, first). For multiple ownership, where no legal business partnership exists provide the name and mailing address, if different, of each individual owner using a backslash (/) to separate data for each owner. For corporations, include division or subsidiary name, if any. Enter the mailing address of the owner. Include the COUNTRY if foreign owned (otherwise leave blank) and the appropriate ZIP/MAIL CODE (zip code + extension may also be entered). Enter the business TAXPAYER ID number (**no personal Social Security # should be listed**).

OWNER/FIRM CONTACT: List the name and telephone number of the owner/firm representative responsible for answering any air permit inquiries regarding this source.

FACILITY: Enter the name and the correct physical location of the facility (e.g. Acme Rd. or Building 3, XYZ Industrial Park). Check the appropriate box and enter the name of the CITY, TOWN, or VILLAGE, and ZIP CODE for the primary jurisdiction of the facility. For instances where a facility is located in multiple jurisdictions (i.e., across city, town, village or county lines) list all jurisdictions using a backslash (/) to separate data for each location, with the primary jurisdiction listed first.

FACILITY INFORMATION

TOTAL NUMBER OF EMISSION POINTS: Enter the total number of emission points located at this facility. Do not include any emission points which vent emissions exclusively from exempt or trivial activities as defined in 6NYCRR Part 201-3.

CAP BY RULE: Check this box if the potential to emit for the facility is to be capped by rule pursuant to 6NYCRR Part 201-7.3.

DESCRIPTION: Provide an overview description of the facility referred to in this application in terms of its primary function and/or business activity, principal industrial or manufacturing processes including the primary item(s) being manufactured (if applicable), and any other information supporting the SIC codes that are listed below. Mention any specific regulations (i.e., NSPS or New Source Performance Standards, MACT rules) that apply to the facility and provide the rule citation to the subpart level (i.e., Subpart Dc - small boiler NSPS).

STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODES: Enter all SIC codes that apply to the facility with the principle SIC code listed first.

HAP CAS NUMBERS: Specify the Chemical Abstract Series or CAS numbers for any HAP's emitted from the facility (up to a maximum of 12) in order of emission quantity. HAP's refer to hazardous air pollutants as defined in 6NYCRR Part 200. 1(a).f).

APPLICABLE FEDERAL and NEW YORK STATE REQUIREMENTS (Part No's): List the rule citations of all applicable federal and New York state regulations as they pertain to this facility. The rule citation should be listed to the "Part" level (i.e., Part 201, 212, 60 (for federal NSPS rules)) only. If a regulation is further identified by a subpart citation, the subpart citation and rule title should be listed in the facility description.

CERTIFICATION: Enter the name, official title, signature and date of signature of the responsible official accountable for the compliance of this facility with the applicable regulations. Certification is required by a representative of the firm or applicant responsible for demonstrating the truth, accuracy and completeness of the information contained in this application. The responsible official should be aware that significant penalties could result in submitting false information, including the possibility of fines and imprisonment for knowing violations.